

**PROVIDER INFORMATION:**

Full Name:

Address:

Phone Number:

Staff Use Only

PEID:

SPPN COMPLIANCE TRAINING INVOICE**Compliance trainings are due within three months of initial contract and on an annual basis thereafter.**Refer to page 2 for instructions on how to access the trainings. (*Reimbursement Rate: \$50.00 per 60 minutes*)

	DATE COMPLETED	DESCRIPTION/TITLE OF TRAINING	DURATION (MINUTES)	COST	VERIFIED BY: (STAFF USE ONLY)
☐		Confidentiality & HIPAA for BHRS Mental Health and AOD	13	\$10.83	
☐		Fraud, Waste, & Abuse Training for BHRS	18	\$15.00	
☐		Compliance Training for BHRS	13	\$10.83	
☐		BHRS AB210 Brief Overview	6	\$5.00	
☐		Critical Incident Management for BHRS	24	\$20.00	
☐		Provider Orientation (one-time requirement)	50	\$41.67	
		TOTAL:			

I declare all the information contained in this invoice to be true and correct.**Print name:** _____**Signature:** _____ **Date:** _____**SPPN Approver's Signature & Date:** _____**Email completed forms to: hs_bhrr_sppn_inquiries@smcgov.org**

San Mateo County: Learning Management System (LMS)

How to Access LMS:

As a BHRS SPPN provider, many trainings are available to you via LMS. Please follow the instructions below to create or access your account.

1) To create a LMS account:

If you have never used LMS, you will need to start by creating an account to access the system. You can do so here by visiting: <https://sanmateocounty.csod.com/selfreg/register.aspx?c=bhrscp01>

2) To access your LMS account:

If you have already created a LMS account, you can access your account by visiting:
<https://sanmateocounty.csod.com/client/sanmateocounty/default.aspx>

3) Account is locked:

If you previously created an account, but it's now deactivated due to inactivity, email Mercedes Medal at: mmedal@smcgov.org

4) Password Reset:

To reset your password, please email LMS Administrator, Mercedes Medal at:
mmedal@smcgov.org