



SAN MATEO COUNTY HEALTH
AGING & ADULT SERVICES

<p>Commission on Aging - Resources, Access & Inclusion Committee Meeting Monday, September 12, 2022 Location: Zoom Virtual Meeting Committee Members Present: Lee (Chair), Arnos, Querol-Moreno, Taylor, Giannini; Absent: Clement Commissioners Present: Austin, Barsi, Liana, Porter Public Present: no members of the public were present Staff Present: Suki Ho, Cristina Ugaitafa, Anna Sawamura, Cassie Villar</p>	
1. Welcome and Introductions	Chair Lee welcomed committee members at 11:03 a.m.
2. Public Comment	No members of the public were present
3. Revise/Approve September 12, 2022, Agenda	Commissioner Taylor moved to accept; Commissioner Arnos seconded. The agenda was approved as presented.
4. Review/Approve July, 2022 Minutes	Commissioner Querol-Moreno moved to accept; Commissioner Taylor seconded. Minutes approved with correction of starting/ending time.
5. Committee Assignments	Commissioner Lee agreed to take minutes.
6. Committee Work Plan Implementation	<ul style="list-style-type: none"> a. <u>Tabling</u>: Cassie Villar reported that she will be in charge of outreach and will be collecting information about tabling events, which she will then forward to the RAIC. AAS has signed up for the Senior Showcase event on September 23 in Burlingame and CoA will be sharing their table. Commissioner Taylor will represent CoA. The Committee was advised of additional events on September 24 and other dates. Commissioner Lee is keeping an event spreadsheet, a copy of which is attached. Commissioner Lee is working on finding a table to share at the November Senior Showcase event in Foster City. b. <u>Coordination</u>: Commissioner Lee will meet with other committee chairs to discuss potential overlaps of goals/work plans. c. Building Relationships: the Contacts spreadsheet is being updated. Commissioner Lee commended Commissioner Arnos for providing current information and encouraged other members to do the same for the contacts in their communities. Commissioner Lee will send around an updated spreadsheet showing dates when information was updated and also make new buddy assignments d. Anniversary event: the committee discussed structure and purpose of the planned January 2023 event. The committee tentatively agreed that the event should (1) inform participants about the CoA committee and the goals/workplans of the three committees and (2) invite participants to answer the following question: what has been your greatest challenge during the last two years and how did you address that challenge? Committee members emphasized that it would be necessary to provide guidelines and time limits for reports from the attending community representatives. The final structure will be decided at the next committee meeting.



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	<p>e. <u>The Help at Home</u>: The Chinese version has been completed and the Spanish version is about to go to print. The booklets are sent out upon request. The H@H Flyer has been printed and is also being distributed. Commissioner Arnos requested data regarding the number of copies that have been distributed and to whom.</p> <p>f. <u>Commission brochure</u>: A version of the brochure without pictures of the commissioners has been finalized and Anna Sawamura will get it printed so it can be used at tabling events.</p> <p>g. There was no discussion about intergenerational events.</p>
7. Reports from Commissioners	No other reports from Commissioners. Commissioner Lee invited the new Commissioners in attendance to join the committee and expressed her hope that they would do so.
8. Review Assignments from this Meeting	See bolded entries above.
9. Adjournment	Meeting adjourned at 1:08 p.m. The next meeting of the Committee will be on October 17, 2022, at 11:00 a.m. by Zoom because October 10 is a holiday.