



<p>Commission on Aging - Resources, Access & Inclusion Committee Meeting Monday, April 10, 2023 Location: 455 County Center Room 101 Committee Members Present: Lee (Chair), Arnos, Porter, Barsi, Giannini Committee Members excused: Querol-Moreno Commissioners Present: no other commissioners were present Staff Present: Anna Sawamura, Cristina Ugaitafa, Public Present: no members of the public were present</p>	
1. Welcome and Introductions	Chair Lee welcomed committee members at 11:05 a.m.
2. Public Comment	No members of the public were present.
3. Revise/Approve April 10, 2023 Agenda	Commissioner Barsi moved to accept; Commissioner Porter seconded. The Agenda was approved as presented.
4. Revise/Approve March 13, 2023 Minutes	Commissioner Lee moved to accept; Commissioner Barsi seconded. The Minutes were approved as presented.
5. Revise/Approve Revised February 13, 2023 Minutes	Commissioner Giannini moved to accept; Commissioner Lee seconded. The Revised Minutes were approved as presented.
6. Committee Assignments	Commissioner Lee agreed to take meeting notes.
7. Needs Assessment for AAS Area Plan	Ms. Ugaitafa reported that the State has decided to conduct a statewide needs assessment by phone survey and has entered into a contract with PoCo to conduct it. At a later time AAS may decide to do a follow-up local needs assessment to address areas not covered by the statewide survey.
8. Committee Work Plan Implementation	<p>a. Tabling: Commissioner Querol-Moreno had to resign from the Event Subcommittee. Commissioner Lee will temporarily take over her role. A sign-up sheet was circulated to all commissioners during the General Meeting. Commissioner Lee will record the information in the Event Schedule and Commissioner Porter will try to staff these opportunities. A copy of the event schedule is attached. The question of a different way of identifying CoA at these events was raised. The Committee will pursue finding an alternative to the existing table cloth. Commissioner Lee stressed that commissioners should make an effort to record estimated contacts made at each tabling event.</p> <p>b. Building Relationships:</p> <ul style="list-style-type: none"> • Identify Advocacy Issues: The committee discussed which topics to identify as advocacy issues in its workplan. It was decided that the committee will make “improved dissemination and availability of information about services for older adults” an advocacy goal. • The committee also discussed the importance of having advance notice of which issues the Board of Supervisors is about to take up and of being informed about the timetable for budget decisions such as allocation of Measure K funds. Ms. Sawamura reported

	<p>that the Measure K Oversight Committee is in the process of revisiting the Measure K funding processes and that there will be an RFP published in October with a December submission date, and February 2024 funding.</p> <ul style="list-style-type: none"> • Commissioner Lee pointed out that the Commission Handbook provides that the commission should obtain “the BoS’s agenda prior to each of its meetings to keep abreast of the BoS’s intent to consider business involving the needs and concerns of the seniors of San Mateo County.” This is not presently done. She will take that issue to the Executive Committee for discussion. <p>c. Commissioner Lee reported that the Transportation and Aging in Place committee will be hosting a panel of “on demand” ride services at the May 2023 General Meeting and that she had agreed on behalf of RAIC to cooperate in this effort. Commissioner Porter volunteered to contribute to this effort</p> <p>d. Commissioner Lee reported that she and Ms. Ugaitafa will be meeting with Preston Merchant to fine tune efforts to enhance the CoA’s visibility on the internet and to discuss the Network of Care.</p> <p>e. Tabled: Other Information Sources for Seniors</p> <p>f. Tabled: Help at Home schedule for Next Revision</p> <p>g. The revised CoA trifold brochure was reviewed and additional corrections were suggested. A further revision of the brochure is attached.</p> <p>h. Tabled: Intergenerational events</p> <p>i. Tabled: Age Friendly Issues</p>
9. Reports from Commissioners	There were no reports.
10. Review Assignments from this Meeting	Assignments are bolded in the text.
11. Adjournment	Meeting adjourned at 12:08p.m. The next meeting of the Committee will be held on May 8 ,2023, at 11:00 a.m. at 455 County Center Room 101.