



SAN MATEO COUNTY HEALTH
AGING & ADULT SERVICES

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Aging & Adult Services
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<p>Commission on Aging Resources Access Committee Meeting Monday, September 13, 2021 Location: Zoom Virtual Meeting</p> <p>Commissioners Present: Lee (Chair), Arnos, Batara, Clement, Kilroe, Coppock, Querol Moreno, Taylor, Giannini; Absent: Hastie Public Present: no members of the public were present Staff Present: Anna Sawamura; Lindsey Joyner; Cristina Ugaitafa</p>	
1. Welcome and Introductions	Chair Lee welcomed committee members at 11:08 a.m.
2. Public Comment	No public comments
3. Revise/Approve September 13, 2021 Agenda	Commissioner Coppock moved to accept as submitted; Commissioner Arnos seconded. Agenda approved as submitted.
4. Review/Approve July 2021 Minutes	Commissioner Coppock moved to accept; Commissioner Arnos seconded. Minutes approved as submitted.
5. Committee Assignments	Commissioner Lee agreed to take minutes.
6. Building Relationships – Buddy Relationships	<p>Several Commissioners reported on the results of the relationship building efforts. Some reported inability to connect with a “buddy” after several attempts.</p> <ul style="list-style-type: none"> • Staff member Anna Sawamura offered to follow up with difficult-to-reach “buddies” by sending an email supporting the Commissioner’s contacting efforts and asking whether another representative of the organization would be a more appropriate contact. • It was reported that Victor Marquez is the new outreach director for Peninsula Family Service’s Fair Oaks Adult Activity Center and that Laura Swartzel is on leave. • Commissioner Arnos reported that the Half Moon Bay LGBTQ Center (CoastPride Community Center) has begun to focus on older adults and would like to establish a closer relationship with the CoA

7. Planning for Help at Home Guide	<p>Staff member Lindsey Joyner discussed the effort involved in updating the Help at Home Guide. Her timeline is to have all the required input by December. RAC will be involved in a two-part process.</p> <ul style="list-style-type: none"> • Within two weeks, RAC members will review the current guide to determine whether any changes in topics/areas of coverage are appropriate. Commissioner Lee will collect these thoughts and meet with Lindsey Joyner and Anna Sawamura to discuss. • RAC members will provide the person power for verifying, updating, or eliminating specific entries. Assignments will be made in October. <p>Staff member Ugaitafa was asked if it would be possible to send an email to all New Beginnings Coalition members informing them of the Help at Home update efforts and asking whether any organization wants to apply for inclusion in the guide.</p>
8. RAC Goals	In light of the upcoming CoA retreat at which goals will be discussed there was no discussion on this point.
9. Planning for Re-Opening	Tabled for the next RAC meeting
10. Review Assignments from this Meeting	Commissioner Lee will follow up with Help at Home tasks.
11. Adjournment	Commissioner Querol Moreno motioned for adjournment; Commissioner Kilroe seconded. Meeting adjourned at 12:05 p.m.



Commission on Aging

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