



SAN MATEO COUNTY HEALTH
**AGING & ADULT
SERVICES**

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Commission on Aging Resource Access Committee (RAC) Minutes – Draft
Meeting of May 10, 2021 – Held Virtually Via Zoon due to Pandemic

Commissioners Present: Chair Monika Lee, JoAnne Arnos, Karen Coppock, Angela Giannini, Joan Kilroe and Cherie Querol Moreno. Absent: Walter Batara, Patty Clement, and Jean Hastie

Public Attendees: None

Staff Present: Anna Sawamura; Cristina Ugaitafa

1. Welcome and Introductions	Chair Lee opened the meeting at 11:30. No public attended so no introductions were made.
2. Public Comment	None
3. Approve/Revise Today's Agenda	Commissioner Kilroe moved as submitted. Commissioner Querol Moreno seconded. Agenda approved as submitted.
4. Approve/Revise Minutes of 4/12/2021	Commissioner Coppock moved as revised (Correction on notes: Cherie had an excused absence.) Commissioner Lee seconded as corrected. Commissioner Querol Moreno abstained. Minutes approved as corrected.
5. Committee Assignments	Commissioner Coppock volunteered to take minutes.
6. Building Relationships – follow up and future steps	<ul style="list-style-type: none"> • Meet and Greet Event – Lessons Learned: • Great to see such interest, but there may have been too many speakers to enable everyone to share their organization, we ran out of time, some providers left as they had other meetings, etc. • There was a suggestion to focus the next CoA meeting presentation and/or hold a separate meeting on re-opening, perhaps as early as in June CoA. • Re-opening: In mid-June the state says all will be open, but interim guidance on what can open and how right now is ever-changing. Many of the issues related to re-opening will be operational rather than advocacy and will be worked out with the community-based providers, the Department of Aging and Adult Services and state-level agencies. • Suggestion was made that the Commission may be most helpful in continuing to advocate to the Board of Supervisors to ask for additional guidance from the State on re-opening procedures. Concerns that community-based service providers may be overwhelmed right now with re-opening plans and a new meeting may not be helpful for them. • Another suggestion: focus the next meeting on outreach or how organizations can maintain relationships with new clients (e.g., people from Great Plates) and existing clients • Conclusion: there is interest in a special follow on meeting



after reopening issues have become clearer, time and focus to be determined in the next RAC meeting.

- Buddies: Commissioner Lee referred to the previously created spreadsheet with a list of entities that were invited to and/or attended the April meeting. She assigned a Commissioner as a relationship owner based on where the Commissioner lives and where the entities are located. The idea is that a stronger 1:1 relationship be formed between Commissioners and city/nonprofit leaders. Entities included are: (1) City-level Commissions/Advisory Committees focused on Older Adults, (2) Park and Rec – including Senior Center and (3) private organizations (e.g., Senior Coastsiders). Some cities have all three types of organizations, some only one.
- It was suggested that the Commission focus on areas with more diverse communities. Commissioner Lee believes that this would be a part of the discussion as the entities may be located in part of the community that isn't as diverse as the city as a whole, or may not reach certain demographic groups for other reasons. Demographics about the communities are in the Area Plan, but that is not based on the most recent Census data (staff were not sure when this would be available).
- Commissioner Coppock suggested that this project could focus on Age Friendly Cities work. There was discussion about this, but some thought that maybe creating a specific Age Friendly City Committee on the CoA would be a better place for this work.
- Commissioner Querol Moreno suggested that we ask the attendees of the previous meeting what would be helpful for them in terms of engagement with and / or support from the Commission.
- Commission Arnos suggested that all (Commission/partner organizations) could benefit from stronger 1:1 relationships, which is something the Commission should have in any case.
- Conclusion: Commissioner Lee, with support from Commissioner Querol Moreno, will draft an email that can be sent to the attendees asking for follow up. The goal is to get this out within a week. Commissioner Coppock moved that Commissioner Lee and Querol Moreno write and send a simple survey asking for feedback to the invitees and participants of the Meet and Greet Event during the last CoA meeting. Commissioner Querol Moreno seconded the motion, which was approved by all.



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7. Review and Refine Goals	<ul style="list-style-type: none">Given that the RAC goals are more than a year old, Commissioner Lee wanted to see if these needed to be revised/updated. There wasn't time in this meeting to discuss and so this discussion will be held in the next meeting. Commissioners were asked to think about the goals between now and the next meeting.
8. Review assignments from this meeting – who will do what by when	<ul style="list-style-type: none">Commissioner Lee will circulate the proposed 1:1 assignment list for comments and/or changes. The plan is to present the proposed assignments at the next General Meeting for adoption by the Commission.Commissioners Lee and Querol Moreno will write and send a simple survey asking for feedback to the invitees and participants of the Meet and Greet Event during the last CoA meeting.Committee members will review RAC Goals to be prepared to discuss at the next RAC meeting whether the goals are still appropriate, how the RAC's present work fits within the goals, and whether they should be modified or changed.Commissioner Coppock to submit draft minutes to staff and Commissioner Lee.
9. Adjournment	<ul style="list-style-type: none">Adjourned at 12:04pm.