How to Record the Death of a Client in Avatar

1. Open “Discharge (Outpatient)” Form

2. Fill out the required fields as usually such as:
   - Date of discharge
   - Type of Discharge – indicate “Death”
   - Discharge Practitioner
   - Discharge Remarks/Comments

3. Below Discharge Remarks/Comments will be “Date of Death”

4. Lastly, indicate the “Reason for Death” in the drop-down menu.