

Date: May 23, 2022

NOTICE OF INTENT TO AWARD

This communication serves as the official Notice of Intent to Award contract(s) for the Request for Proposal (RFP) for services for Older Adults and Persons with Disabilities for San Mateo County Aging and Adult Services (RFP# 2022-04) issued on February 23, 2022 and due April 21, 2022

The County received RFP proposals from the following applicants:

- Alzheimer's Disease and Related Disorders Association, Inc.
- Catholic Charities
- City of Belmont
- City of Daly City
- City of East Palo Alto
- City of Pacifica
- City of San Bruno
- City of San Mateo
- City of South San Francisco
- Coastside Adult Day Health Center
- Daly City Peninsula Partnership Collaborative
- Edgewood Center for Children and Families
- Family Caregiver Alliance
- Kimochi, Inc
- Legal Aid Society of San Mateo County
- Meals on Wheels San Francisco
- Ombudsman Services of San Mateo, Inc
- Peninsula Family Service
- Peninsula Volunteers, Inc.
- Salvation Army
- Self Help for the Elderly
- Senior Coastsiders



NOTICE OF INTENT TO AWARD FOR RFP # 2022-004 SERVICES FOR OLDER ADULTS AND PERSONS WITH DISABILITIES FOR SAN MATEO COUNTY AGING & ADULT SERVICES

The Review Committee met on April 29th, May 2nd, May 5th, May 6th, May 9th, May 13th and May 17 to discuss the proposals.

Based on the recommendation of the Review Committee the following contractor was selected to provide services for San Mateo County Aging & Adult Services:

- Alzheimer's Disease and Related Disorders Association, Inc.
- Catholic Charities
- City of Belmont
- City of Daly City
- City of East Palo Alto
- City of Pacifica
- City of San Bruno
- City of San Mateo
- City of South San Francisco
- Coastside Adult Day Health Center
- Daly City Peninsula Partnership Collaborative
- Edgewood Center for Children and Families
- Family Caregiver Alliance
- Kimochi, Inc
- Legal Aid Society of San Mateo County
- Meals on Wheels San Francisco
- Ombudsman Services of San Mateo, Inc
- Peninsula Family Service
- Peninsula Volunteers, Inc.
- Self Help for the Elderly
- Senior Coastsiders

NOTICE OF INTENT TO AWARD FOR RFP # 2022-004 SERVICES FOR OLDER ADULTS AND PERSONS WITH DISABILITIES FOR SAN MATEO COUNTY AGING & ADULT SERVICES

Protest and Protest Period (May 23, 2022-May 27, 2022)

This notice serves to begin the official protest period to conclude on May 27, 2022. If a proposer desires to protest the selection decision, the proposer must submit by email a written protest within five (5) business days after the delivery of the notice about the decision. The written protest should be submitted to the Director of Aging and Adult Services as outlined below. Protests received after the deadline will not be accepted. Protests must be in writing, must include the name and address of the proposer and the RFP number, and must state all the specific grounds for the protest. A protest that merely addresses a single aspect of the selected proposal (for example, comparing the cost of the selected proposal in relation to the non-selected proposal) is not sufficient to support a protest. A successful protest will include sufficient evidence and analysis to support a conclusion that the selected proposal, taken as a whole, is an inferior proposal.

The County will respond to a protest within ten (10) business days of receiving it, and the County may, at its election, set up a meeting with the proposer to discuss the concerns raised by the protest. The decision of the County will be final. The protest letter must be sent as follows:

Lisa Mancini, Director, Aging and Adult Services
lmancini@smcgov.org

Next Steps

After the protest period concludes, Aging & Adult Services can begin contract negotiation with successful proposers. The process will culminate with the execution of contracts/agreements. Successful proposers will be notified by the Program Manager on specific details regarding the next steps of this process.