

Date: June 9, 2020

## NOTICE OF INTENT TO AWARD

This communication serves as the official Notice of Intent to Award contract(s) for the Request for Proposal (RFP) for Sale of Real Property Services for Public Guardian and Public Administrator Programs (RFP# 2020-03) issued on March 4, 2020 and due May 13, 2020. The original due date was April 1, 2020 but the RFP was reopened and extended.

The County received RFP proposals from the following applicants:

- Dumas & Company (Maxine Dumas)
- California Realty Investment Company (Steven M. Karp)
- Sentinel Realty Co. (Leo Chaudoir)
- Robert C. Stuart
- RISE Homes (Joseph Polyak)
- Vanguard Properties (Mary Liu & James S. Wong)
- Compass (Carol Reen Team)
- Property Management Systems (Mark A. Benson)

The Review Committee met on April 15, May 15 and June 3, 2020 to discuss the proposal.

Based on the recommendation of the Review Committee the following contractors were selected to provide services for San Mateo County Aging & Adult Services:

- Dumas & Company (Maxine Dumas)
- Sentinel Realty Co. (Leo Chaudoir)
- Vanguard Properties (Mary Liu & James S. Wong)
- Property Management Systems (Mark A. Benson)
- California Realty Investment Company (Steven M. Karp)
- Robert C. Stuart



NOTICE OF INTENT TO AWARD FOR RFP # 2020-003 SALE OF REAL  
PROPERTY SERVICES

**Protest and Protest Period (June 10, 2020 – June 16, 2020)**

This notice serves to begin the official protest period to conclude June 16, 2020. If a proposer desires to protest the selection decision, the proposer must submit by email a written protest within five (5) business days after the delivery of the notice about the decision. The written protest should be submitted to the Director of Aging and Adult Services as outlined below. Protests received after the deadline will not be accepted. Protests must be in writing, must include the name and address of the proposer and the RFP number, and must state all the specific grounds for the protest. A protest that merely addresses a single aspect of the selected proposal (for example, comparing the cost of the selected proposal in relation to the non-selected proposal) is not sufficient to support a protest. A successful protest will include sufficient evidence and analysis to support a conclusion that the selected proposal, taken as a whole, is an inferior proposal.

The County will respond to a protest within ten (10) business days of receiving it, and the County may, at its election, set up a meeting with the proposer to discuss the concerns raised by the protest. The decision of the County will be final. The protest letter must be sent as follows:

Lisa Mancini, Director, Aging and Adult Services  
[lmancini@smcgov.org](mailto:lmancini@smcgov.org)

**Next Steps**

After the protest period concludes, Aging & Adult Services can begin contract negotiation with successful proposers. The process will culminate with the execution of contracts/agreements. Successful proposers will be notified by the Program Manager on specific details regarding the next steps of this process.