



Commission on Aging (CoA) - Executive Committee Meeting Notes

Monday November 6, 2023, 12:00-1:00pm

Meeting location: Department of Housing, 264 Harbor Boulevard, Building A,
 Belmont, CA 94002

Executive Committee Members Present: Karen Coppock, Monika Lee and Joyce Porter

Staff: Suki Ho and Anna Sawamura

Discussion Items	Notes / Discussions / Next Steps
1. Call to Order	Meeting was called to order by Chair Coppock at 12:01 pm.
2. Review and approve November 6th Exec. Agenda	Commissioner Lee moved to approve with the following edit: <ul style="list-style-type: none"> • Add Public Comments as a standing item Seconded by Commissioner Porter. Motion approved. No Public Comments were made at today's meeting.
3. Review and approve October 2nd Exec meeting minutes	Commissioner Lee moved to approve, Seconded by Commissioner Porter. Motion approved.
4. Review and approve November 13 th General Meeting agenda	Commissioner Lee moved to approve. Seconded by Commissioner Porter. Motion approved.
5. Review and approve October 16h General meeting Minutes	Commissioner Porter moved to approve with edits provided at the meeting and written edits submitted by Commissioner Lee. Seconded by Chair Coppock. Motion approved.

<p>6. Report from the Ad Hoc Nomination Committee</p>	<p>Chair Coppock and Commissioner Barr submitted the following slate of officers for election at the November board meeting:</p> <p>Chairperson: Monika Lee 1st Vice Chair: Irene Liana 2nd Vice Chair: Joyce Porter</p> <p>A roll call vote will be taken. Special thanks expressed to Commissioner Barr and Chair Coppock for their work on contacting all Commissioners and confirming a slate of candidates.</p>
<p>7. Review Committee Notes</p> <ul style="list-style-type: none"> a. Resource Access and Inclusion Committee b. Transportation and Aging in Community Committee c. Middle Income Senior Opportunity Committee 	<p>RAIC: Commissioner Lee reported that the committee is working on updating the buddy list.</p> <p>TAIC Committee: Commissioner Lee announced that Commissioner Robert Hall with CoD was requesting CoA support in writing a letter to the Board of Supervisors. More information will be shared in the new year.</p>
<p>8. CoA Webpage Discussion</p> <ul style="list-style-type: none"> a. Presentations/Speakers 	<p>No updates available on the county wide webpage being developed that will include CoA. Presentation/Speakers discussion was tabled for January.</p>
<p>9. CoA Commissioner Updates</p>	<p>Continue to wait for updates from the BoS on CoA Commissioner interviews to fill the three vacancies.</p> <p>Request was made for business cards. Anna will work on this request.</p>
<p>10. Review of Board of Supervisor Agendas</p>	<p>No items were discussed.</p>
<p>11. Announcements</p>	<p>Anna announced that the Measure K NOFO was released today, November 6, 2023. It includes a section of funding for Children, Families and Seniors.</p>
<p>12. Adjourn</p>	<p>Commissioner Lee moved to adjourn. Seconded by Commissioner Porter. Meeting adjourned at 12:55p.m.</p>

NEXT CoA EXECUTIVE COMMITTEE MEETING: January 2, 2024

NEXT CoA GENERAL MEETING: November 13, 2023



Commission on Aging

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