



SAN MATEO COUNTY HEALTH

BEHAVIORAL HEALTH & RECOVERY SERVICES

REQUIRED ONLINE TRAININGS for NEW CLINICAL BHRS STAFF 2019 Effective 7/30/2019

You access LMS at <https://smcgov.okta.com/login/default>
Use the same user name and password you use to log into your computer.

New staff members **THAT WORK WITH CLIENTS** need to take the following trainings before they are granted access to Avatar. Supervisors, please have new hires complete these on their first few days of work.

1. [Introduction to the BHRS Avatar Electronic Medical Record: All New Avatar Users](#)
2. [Confidentiality & HIPAA for BHRS Mental Health and AOD: All New Staff](#)
3. [Fraud, Waste, & Abuse Training for BHRS: All New Staff](#)
4. [Compliance Training for BHRS: All New Staff](#)
5. [Critical Incident Management for BHRS: All New Staff](#)
6. [Progress Notes for BHRS: Part 1, Writing Progress Notes](#)
7. [Progress Notes for BHRS: Part 2, Group Progress Notes](#) (MENTAL HEALTH ONLY)
8. [Progress Notes for BHRS: Part 3, Billing for Progress Notes](#)(MENTAL HEALTH ONLY)
9. [Avatar Progress Note Demonstration for BHRS](#)

Required Training for All New MENTAL HEALTH Clinical Staff

1. [Introduction to the BHRS Avatar Electronic Medical Record: All New Avatar Users](#)
2. [Confidentiality & HIPAA for BHRS Mental Health and AOD: All New Staff](#)
3. [Fraud, Waste, & Abuse Training for BHRS: All New Staff](#)
4. [Compliance Training for BHRS: All New Staff](#)
5. [Critical Incident Management for BHRS: All New Staff](#)
6. [Progress Notes for BHRS: Part 1, Writing Progress Notes](#)
7. [Progress Notes for BHRS: Part 2, Group Progress Notes](#) (MENTAL HEALTH ONLY)
8. [Progress Notes for BHRS: Part 3, Billing for Progress Notes](#)(MENTAL HEALTH ONLY)
9. [Avatar Progress Note Demonstration for BHRS](#)
10. [Assessments for BHRS Mental Health: Clinical Staff](#)
11. [Avatar Assessment Demonstration for BHRS: Clinical Staff](#)
12. [Avatar Treatment Plan Demonstration](#)
13. [Client Treatment & Recovery Plan for BHRS Mental Health: Clinical Staff](#)
14. [LOCUS Training for BHRS: Adult Program Clinical Staff](#) (Required for **ADULT** Clinicians, MD, RN's &NP- YOUTH PROVIDER DO NOT NEED TO TAKE THIS TRAINING)
15. CANS- <https://www.schoox.com/academy/CANSAcademy/register> **Please use this link to create an account, to take the training.** You must print & send your certificate to QM. Required for all Clinical Staff & Trainees that work with clients under 21 years of age

Additional Required Training for Medical Staff that Use Avatar

1. [Avatar OrderConnect for BHRS: Medical Staff](#)

Questions? Contact us: Amber Ortiz, Quality Management, 650-573-2276 or alortiz@smcgov.org or Jeannine Mealey, QM, or jmealey@smcgov.org

For additional support, please contact Quality Management at HS_BHRS_ASK_QM@smcgov.org