



<p>Commission on Aging – Information and Resources Committee Meeting Monday, May 13, 2024 Location: 455 County Center, Room 101 Commissioners Present: Arnos, Barsi, Giannini, Lee, Linnell, Owdom, Vico Staff Present: Anna Sawamura, Suki Ho, Shawn O’Connell Public Present: Jonathan</p>	
1. Welcome and Introductions	Chair Lee welcomed committee members at 11:15 a.m.
2. Public Comment	None.
3. Revise/Approve May 13, 2024 Agenda	<p>The Agenda was amended to include the following carry-over items from the RAIC:</p> <ol style="list-style-type: none"> 4. Approval of April 2024 RAIC Minutes 5. Old Business (RAIC) <ul style="list-style-type: none"> o Text for Daily Journal Ad o Tabling Assignments o Distribution of Help at Home
4. Revise/Approve April 2024 RAIC Minutes	Commissioner Owdom moved to accept; Commissioner Linnell seconded. The RAIC Minutes were approved.
5. Old Business	<p>Chair Lee explained that the RAIC would no longer exist, that a new committee, addressing Information and Resources, had been authorized by the Commission, and that at today’s meeting pending matters from the RAIC would be concluded before commissioners began discussion of the new committee.</p> <ul style="list-style-type: none"> • Approval of April 2024 RAIC Minutes: Commissioner Owdom moved to approve, Commissioner Linnell seconded. Commissioners Arnos, Barsi, and Giannini abstained since they had not been present in April. The minutes were approved. • As discussed at the General Meeting, CoA’s request for funding to pay the tabling fees for the Senior Showcase at the County Fair had been successful. Payment of the full fee entitles the Commission to place a small ad in the Daily Journal. Chair Lee circulated two samples of ads showing the size and possible text. It was decided to place an ad emphasizing the Commission on Aging, with a reference to the Help an Home guide. Suki Ho will work with Chair Lee on drafting the ad. It was decided to seek placement of the ad on the following dates: May 28, 31, June 3, 5, 7, 12, 20. • Tabling Assignments: Commissioner Owdom has agreed to take over the tabling assignments and has circulated a signup sheet for upcoming events and prepared guidelines. It was pointed out that we have a new, smaller tablecloth and a banner. Commissioner Linnell suggested that the committee prepare a one-page outline of points to discuss with members of the public at tabling events. It was pointed out that the CoA has a tri-fold brochure that contains this information but

	<p>the brochure needs to be updated, and a QR Code should be added. Suki Ho will be working on this with Chair Lee. The suggestion for talking points will be added to Commissioner Dependahl’s work on communications standards for commissioners.</p> <ul style="list-style-type: none"> • Copies of the new Help at Home guide were distributed to all commissioners at the General Meeting and commissioners were encouraged to use the updated guide to renew and/or initiate contacts with their assigned “buddies” and other local institutions such as libraries, fire departments, police, hospital discharge departments and community centers. Commissioner Barsi volunteered to create a list of such institutions sorted by location to facilitate this task and to enable the committee to keep track of where the guides have been distributed. <p>Open assignments will be transferred to the new Information and Resources Committee.</p>
<p>6. Discussion on Goal Setting for the new committee: Information and Resources</p>	<p>Commissioners reviewed the Work Plan and Goals of the RAIC and discussed what goals to set for the new committee. The group discussed the nature of the “information” to be addressed by the committee and identified a number of categories of interest, including information</p> <ul style="list-style-type: none"> • about the CoA’s goals and work, • acquired through commissioners’ contacts with local organizations (buddies) and the public (tabling) • provided at presentations organized by CoA • available through media such as websites, Facebook, etc. • about local Age Friendly efforts <p>With respect to “resources” the group agreed that the main emphasis should be on investigation to learn about relevant resources for older adults. Commissioners will use these initial guidelines to formulate goals and a workplan in light of the CoA’s role as advisor and advocate. Commissioners Barsi and Owdom volunteered to work on guidelines for commissioner interactions with “buddies.”</p> <p>The group decided that it would like to keep the RAIC’s location and time for meetings.</p>
<p>7. Identifying Co-Chairs to Lead the Committee</p>	<p>No decision was made about co-chairs for the new committee.</p>
<p>8. Announcements</p>	<p>There were no announcements</p>
<p>9. Adjournment</p>	<p>The meeting was adjourned at 12:30p.m. The next meeting will be on June 10, 2024, at 11:15 a.m. at 455 County Center Room 101.</p>