



**Information, Resources, and Community Engagement Committee Minutes
May 11, 2026, 11:15 AM – 12:45 PM
500 County Center, Redwood City, Manzanita Hall**

Members Present: Monika Lee; Martin Nakai; Twila Dependahl, Bill Lock, Deborah Owdom. Angela Giannini

Members Excused: none

Staff: Anna Sawamura, Harry Guan

Members of the Public: Jonathan

1. Welcome and Introductions

Co-Chair Lee welcomed committee members at 11:15 a.m.

2. Public Comment

No public comment was offered

3. Note Taking Assignment

Co-Chair Lee took notes for the meeting

4. Approval of Agenda (Action) – May 11, 2026

Motion: Approve the May 11, 2026, Agenda

Moved by Giannini, Seconded by Nakai

Motion passed.

5. Approval of Minutes – April 13, 2026, Committee Minutes (Action)

Motion: Approve the April 13, 2026, Minutes

Moved by Dependahl, Seconded by Nakai

Motion passed.

6. Old Business

a. **Help at Home:** The version with the required changes identified by the Help at Home Ad Hoc Committee has gone to the printer. The Ad Hoc Committee will be able to review the next version before it is finally printed in quantity. The English version is still expected to be available for the June Senior Day at the County Fair.

b. **Tabling –**

i. Ms. Sawamura informed the committee that EDAP would be interested in sharing the CoA table at the County Fair. After discussion it was decided to agree to sharing the table if that is the only way EDAP can have a presence at that event.

ii. Ms. Sawamura was informed that for the County Fair event the CoA wants to pay the fee that includes the ads in the Daily Journal. The Committee reviewed previously used ads and decided that Commissioner Lee should prepare a re-design featuring the updated Help at Home guide.

iii. Discussion about the fact that there is no tablecloth identifying the CoA.

1. Action Item: Motion by Commissioner Lee to have Ms. Sawamura acquire a blue table cloth with the CoA name, seconded by Commissioner Owdom.

Motion passed with one abstention.

c. **Community Partner Assignments** – Commissioner Lee reported that she had talked with commissioners who were newly paired with local community partners and that all had agreed to the suggested pairings. There is no pairing for East Palo Alto at this time.

d. **Work Plan: Amendments, Implementation and Coordination Status reports** -

No discussion

7. **New Business**

a. **CoA Brochure Redesign**

i. Ms. Sawamura will have the redesigned version printed and will send it to committee members.

b. **Presentations/New topics**

i. Topics discussed included E-max, a website designer; legislative projects/priorities/advocacy; intrastate funding (e.g. caregiver tax credits); Legal Aid; I&A providers. It was decided that, for June, Ms. Sawamura will try to arrange speakers on (1) VLF Funding issue and (2) Intrastate funding formulas.

ii. The question was raised why the CoA sponsors these presentations. This may be a topic for the next retreat, which raised (1) the issue of the status of retreat planning and preparations, and (2) what role committees should play in that process. Commissioner Lock will work with Chair Liana to give priority to retreat discussion at the next Executive Committee meeting.

c. **Age Friendly Cities Status** –

i. Commissioner Dependahl reported on her discussion with Burlingame city staff, which has taken on responsibility for Age Friendly actions.

8. **Announcements**

No announcements were made

9. **Adjournment**

Motion: Adjourn the meeting

Moved by Lee, Seconded by Nakai

The meeting adjourned at 12:40 pm.