



TEMPORARY BODY ART FACILITY PRACTITIONER REQUIREMENTS

This checklist is designed for temporary event sponsors and participating practitioners. This guidance document is a list of requirements that practitioners are expected to understand and implement at a Temporary Body Art Event. These requirements will meet public health and safety standards established in California's H&S Code Chapter 638 Safe Body Art Law (Section 119308, 119309, 119310, 119311, 119317 and 119318). **Compliance will be verified by San Mateo County Environmental Health Services staff.**

PRACTITIONER REQUIREMENTS FOR TEMPORARY EVENTS

- ALL PRACTITIONERS MUST HAVE A VALID PRACTITIONER REGISTRATION:** A registration is considered valid if it was issued from any jurisdiction within California; valid within one year of the issue date; and or valid within the noted expiration date.
- PRACTITIONER REGISTRATIONS SHALL BE VISUALLY DISPLAYED:** The registration must be present at the time of the event. If you do not want to be interrupted during your inspection your registration shall be visually displayed on you or at your booth. If your registration does not have a current ID photo be prepared to provide a photo ID upon request.
- DEMONSTRATION BOOTH OCCUPANCY:** The maximum occupancy that will be allowed within the demonstration booth is 5 persons (minimum size 10 ft. x10 ft.). This consists of 2 practitioners, 2 clients , and a helper. Friends of clients and artists shall remain outside the demonstration booth away from your work station. **Remember, the booth at 100 sq. ft. is the procedure area.**
- NO FOOD OR DRINK:** There can be no food, drink, or tobacco products in the booth. Clients and practitioners shall not eat or drink within the booth. If the client or you need to eat, drink or smoke, the client and you must leave the demonstration booth. **Remember, the booth at 100 sq. ft. is the procedure area.**
- CLEAN ENVIRONMENT:** The only way to really maintain a clean and sanitary environment in the procedure area is to be neat and organized. You should only have items necessary to apply your craft. Personal effects shall be stowed out of the way and away from the work stations in the booth. Under the table would be appropriate. Keep all trash generated in the lined waste can. Help notify the sponsor to maintain regular trash pick-up from your booth. Remember, the booth at 100 sq. ft. is the procedure area.
- FORMS AND PAPERWORK:** You are required to have all necessary forms and documents to perform body art. These forms include but are not limited to: Client Consent, Medical History, Aftercare Instructions, Client Procedure Log and/or separate Procedure Log to **document the use of disposable instruments**, disposable instrument invoices, jewelry mill certifications etc.
- WASH YOUR HANDS:** It is your responsibility! **You shall wash and dry your hands with the soap and water just prior to and after every procedure.** It is unrealistic that you will leave the demonstration booth to wash your hands in the rest room facilities just before starting a new procedure. Each demonstration booth is provided with hand washing equipment or a commercial hand washing stations within 10 feet of the booth for the purpose of hand washing. You must wash your hands properly. Notify the sponsor to maintain regular water changes and ensure that hand wash equipment and hand washing stations are maintained for your use.
- PERSONAL PROTECTIVE EQUIPMENT:** For every procedure, you shall put on a **new disposable bib or lap pad**, and **clean disposable examination gloves**. If the gloves are compromised either by touching objects outside of the client and direct work station or develop a hole or rip, you will throw away that set, wash your hands and put on a new pair. If the gloves are removed before completion of the procedure, you will throw away that set, wash your hands, and put on a new pair.
- TATTOO MACHINE:** The tattoo machine shall be "**bagged**" with a disposable plastic sheath as well as the power cord. The plastic sheath shall be discarded after the completion of each procedure. **The machine shall be inspected and cleaned after each use.**
- SINGLE-USE:** Needles, ink caps, gloves, aprons, paper towels, dental bibs, cord covers, machine bags, plastic wrap, stencils, marking pens or other coverings for chairs, and workstations shall be single-use. The use of disposable instruments, such as needle tubes in peel packs shall be documented on the client procedure log, with the date and name of the practitioner. Instrument records shall be maintained by the practitioner/tattoo company of use. **JEWELRY** shall be pre-sterilized in individual peel packs.
- REUSABLE INSTRUMENTS:** Reusable instruments shall be pre-sterilized in peel packs. The peel pack shall have the date of sterilization, and the initials of person who completed the sterilization load. **SOILED INSTRUMENTS:** After the procedure, soiled instruments shall be placed in a hard plastic container with a water "tight" fitting lid. The container shall be clearly labeled per the contents (i.e. soiled or dirty instruments) and is used for direct transfer to the Decontamination Sterilization Station.
- DISINFECTION AND DECONTAMINATION:** All surfaces or objects in the work station that have been in contact with the client and materials utilized during the procedure shall be cleaned and disinfected with industry standard disinfectants. Items included but not limited to: arm rests, chairs, tables, trays, tattoo machines etc.