



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

FINANCE COMMITTEE MEETING - May 8, 2025

Half Moon Bay Library

(620 Correas Street, Half Moon Bay, CA 94019)

AGENDA

AGENDA ITEM	SPEAKER(S)	TIME
A. CALL TO ORDER	Robert Anderson	9:00 AM
B. CHANGES TO ORDER OF AGENDA		9:01 AM
C. PUBLIC COMMENT		9:02 AM
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.		
D. CONSENT AGENDA		
1. Meeting minutes from November 2024	Robert Anderson	9:05 AM
E. REPORTING & DISCUSSION AGENDA		
1. Management Analyst reports:	Gozel Kulieva	9:10 AM
<ul style="list-style-type: none"> - Contracts' Performance Q1 2025 - Contracts Overview 2025 - Funding Overview 2025 		
2. Director's reports:	Jim Beaumont	9:35 AM
<ul style="list-style-type: none"> - Budget & Finance Report 		
F. BOARD COMMUNICATIONS & ANNOUNCEMENTS		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
G. OTHER ITEMS		
H. ADJOURNMENT	Robert Anderson	9:45 AM
1. Next meetings:		
<ul style="list-style-type: none"> - Q3, 2025 – August 14th, 2025, 9:00 AM 500 County Center COB 3 (Manzanita Hall) Redwood City, CA 94063 		

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at gkulieva@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH) FINANCE COMMITTEE

February 13th, 2024, 9:00-9:45am

Meeting Minutes

Co-Applicant Board Members	County Staff Present	Members of the Public
Robert Anderson Steve Kraft Jim Beaumont, Program Director Absent: Francine Serafin Dickson Victoria Sanchez De Alba	Gozel Kulieva, Management Analyst Jim Beaumont, HCHF Director	

Agenda Item	Discussion / Recommendations	Action Items/Notes
A. Call to order	Meeting was called to order by Robert Anderson at 9:20am.	
B. Changes to order of agenda	No changes.	
C. Public comment	None	
D. Consent agenda: 1. Meeting minutes from August 2024	Meeting minutes from February were approved.	Consent agenda was moved by Steve, seconded by Robert
E. Reporting & Discussion agenda 1. Management Analyst reports: <ul style="list-style-type: none">- Contracts' Performance Q4 2024- Sliding Fee Scale Update 2025	<p>Gozel Kulieva reviewed the CY 2024 performance of program contracts. All contracts are performing as expected averaging a 90% expenditure of their annual budget.</p> <p>Discussion of the 2025 funding overview and contracts overview was delayed to the next quarter's meeting.</p> <p>Sliding Fee Discount Schedule for 2025 was updated to reflect the newly published Federal Poverty Guidelines.</p>	
F. Board communications and announcements	None	
G. Adjournment	Meeting was adjourned at 9:49 am. The next finance committee meeting is scheduled for February 13 th , 2025 in person.	



DATE: May 8th, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/
Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: Management Analyst Report: Contracts Updates CY 2025 Q1

Contractor Financial Progress Report

The table below provides an overview of the Health Care for the Homeless/Farmworker Health (HCH/FH) Program agreements with eight community-based providers and two County-based programs for Calendar Year 2025. Contracts are for medical care services, behavioral health, dental care services, and enabling services such as care coordination and eligibility assistance.

The following is a summary of HCH/FH Contractor financial performance for CY 2025 Q1.

Contracts & Agreements Overview

Contractor	Services
Abode	Enabling Services: <ul style="list-style-type: none">• Medical Care Coordination• Helping to establish medical home• Assisting client with scheduling and attending healthcare appointments• Transportation Assistance• Assisting client with completion and renewal eligibility benefits• Providing health related resources
ALAS Promotores Model	Enabling Services: <ul style="list-style-type: none">• Health Navigation Assistance• Health Education Classes• Transportation Assistance
ALAS Behavioral Health Services Expansion (BHSE)	Behavioral Health Services <ul style="list-style-type: none">• Comprehensive Mental Health and Substance Use Disorder Treatment Program• Access to Care and Evidence-Based Therapies
Behavioral Health & Recovery Services (BHRS)	Behavioral Health Services: <ul style="list-style-type: none">• Homeless Care Coordination (HCH)

Coastside Hope	Enabling Services: <ul style="list-style-type: none"> • Health insurance Assistance • Care Coordination • Transportation Assistance
Coastside Clinic – Saturday Dental Clinic	Dental Services
Life Moves	Enabling Services: <ul style="list-style-type: none"> • Care Coordination • Health Insurance Assistance • Outreach & Engagement
Palo Alto University – Behavioral Health Expansion Services	Behavioral Health Services: <ul style="list-style-type: none"> • Comprehensive Mental Health Treatment Program
Public Health Policy and Planning (PHPP)	Medical Services: <ul style="list-style-type: none"> • Mobile Clinic • Street & Field Medicine • AOD Counselor
Puente	Enabling Services: <ul style="list-style-type: none"> • Medical Care Coordination • Health Insurance Assistance • Transportation Assistance
Puente – Behavioral Health Services Expansion (BHSE)	Behavioral Health Services: <ul style="list-style-type: none"> • Comprehensive Treatment Program Behavioral Health Promotores/Community Health Workers
Sonrisas	Dental Services
University of Pacific (UOP)	Dental Services



SAN MATEO COUNTY HEALTH

2025 Contract & MOU Expenditures

Updated

5/1/2025

Contract	Contract Amount & Target	YTD	% YTD
Abode	\$148,069	\$ 24,095	16%
ALAS	\$ 195,000	\$ 39,300	20%
Care Coordination	200	36	18%
Health Education Classes	50	15	30%
Transportation	40	6	15%
ALAS - Behavioral Health Expansion	\$ 180,000.00	0	0%
BHRS HCH	\$ 90,000	\$ 61,800	69%
BHRS HCH Patients	150	78	52%
BHRS HCH Visits	258		
Coastside Clinic - Saturday Dental Clinic	\$ 70,000	\$ -	0%
Coastside Hope	\$ 137,252	\$ -	0%
Life Moves	\$ 215,000	\$ 98,000	46%
Care Coordination	200	96	48%
Health Insurance Assistance	80	15	19%
Outreach and Engagement (Street Medicine)	136	71	52%
Palo Alto University - Behavioral Health Expansion	\$ 125,000	0	0%
Puente	\$ 170,530	\$ 84,315	49%
Care Coordination	164	97.00	59%
Health Insurance Assistance	190	75.00	39%
Transportation (round trip)	90	40.00	44%
Puente - Behavioral Health Expansion	\$ 170,000	\$ 42,499.98	25%
PHPP	\$ 1,080,000	\$ 231,610	21%
Sonrisas - Base Grant	\$ 123,000	\$ -	0%
Dental Visit	384	75.00	20%
Sonrisas - Measure-K	\$ 123,000	\$ 85,470	69%
University of Pacific (UOP) (non-base grant funding)	\$ 300,000	\$161,179	54%
TOTAL - Base Grant	\$ 2,228,851	\$ 539,120	24%
Measure - K	\$ 123,000	\$ 85,470	69%



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: May 08, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET AND FINANCE REPORT

Preliminary grant expenditures for April 2025 total \$265,120. It appears most of the backlogged invoices for services have been processed, bringing us much closer to true actuals. In addition, the expenditures for the year have been updated for the actual drawdown for the first quarter.

All of the above puts us much closer to the actual expenditures to date, and we can begin to realistically discuss where we are for the year. Based on the total year-to-date, we look to be exactly where we need to be. We currently project to spend just under \$3M and our planned budget was just over \$3M. Our Salaries & Benefits are running slightly behind projections for the year, which is appropriate since salary increases occur during the last quarter of the year. Contracts are running slightly ahead of year-end-estimates, which is normal as our contractors invoice for heavier case load counts early in the year, tapering off as we move through the year. In other words, we look very good right now.

This also keeps us in the position to have some carryover through each of the next 2 years to provide for the slight cost of living increases built into most of our contracts.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 04/30/25



GRANT YEAR 2025

Apr-25

Details for budget estimates	Budgeted [SF-424]		To Date (04/30/25)	Projection for end of year	Projected for GY 2026
<u>EXPENDITURES</u>					
<u>Salaries</u>					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	725,000	52,696	214,195	705,000	750,000
<u>Benefits</u>					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	225,000	16,708	68,559	220,000	235,000
<u>Travel</u>					
National Conferences (2500*8)	20,000	2,733	4,709	10,000	12,000
Regional Conferences (1000*5)	5,000		250	2,000	1,500
Local Travel	500			500	250
Taxis	500			500	250
Van & vehicle usage	1,000			1,000	1,000
	27,000		4,959	14,000	15,000
<u>Supplies</u>					
Office Supplies, misc.	10,000		2,490	5,000	2,500
Small Funding Requests					
	10,000		2,490	5,000	2,500
<u>Contractual</u>					
2022 Contracts			56,067	56,067	
2022 MOUs				0	
Current 2023 MOUs	1,000,000		297,909	900,000	1,000,000
Current 2023 contracts	950,000	180,252	325,615	875,000	900,000
---unallocated---/other contracts					
	1,950,000		679,591	1,831,067	1,900,000
<u>Other</u>					
Consultants/grant writer	40,000			35,000	10,000
IT/Telcom	55,000	12,405	34,234	100,000	60,000
New Automation				0	-
Memberships	5,000			5,000	5,000
Training	10,000			5,000	2,500
Misc	5,000	326	7,003	25,000	5,000
	115,000		41,237	170,000	82,500
TOTAL	3,052,000	265,120	1,011,031	2,945,067	2,985,000
<u>GRANT REVENUE</u>					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover (verified)	333,590		333,590	333,590	
Other					247,155 carryover
HCH/FH PROGRAM TOTAL	3,192,222		3,192,222	3,192,222	3,105,787
<u>BALANCE</u>	140,222	Available	2,181,191	247,155	120,787
			Current Estimate	Projected	
					based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	10,000	250	3,063	11,000	12,000
Health Coverage	123,000	9,721	40,509	135,000	143,000
base grant prep	0			0	
food	6,000		1,849	6,500	7,500
incentives/gift cards	1,000			1,500	1,500
	140,000		45,421	154,000	164,000
TOTAL EXPENDITURES	3,192,000	275,091	1,056,452	3,099,067	NEXT YEAR 3,149,000