

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

264 Harbor Blvd., Bldg. A Belmont, CA 94002 (Department of Housing, Venus Room)

July 13th, 2023, 10:00am - 12:00pm

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at
264 Harbor Blvd., Bldg. A Belmont, CA 94002 (Department of Housing, Venus Room)

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.

*Written public comments may be emailed to masfaw@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

A. CALL TO ORDER & ROLL CALL	Robert Anderson	10:00am
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B. PUBLIC COMMENT
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.

C. ACTION TO SET THE AGENDA & CONSENT AGENDA	Robert Anderson	10:02am
1. Approve meeting minutes from June 8 th , 2023, Board Meeting		Tab 1
2. Contracts and MOUs update		Tab 2
3. Budget and Finance Report		Tab 3
4. Quality Improvement/Quality Assurance update		Tab 4
5. HCH/FH Director's Report		Tab 5

D. COMMUNITY ANNOUNCEMENTS / GUEST SPEAKER		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
1. Community updates	Board members	10:05am

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E. BUSINESS AGENDA			
1. Review and approve policy and procedures	Jim Beaumont	10:10am	Tab 6
2. Approval of staff preparing and submitting Service Area competition (SAC) application	Jim Beaumont	10:15am	Tab 7

F. REPORTING & DISCUSSION AGENDA			
1. National Healthcare for the Homeless Conference debrief	Irene Pasma	10:20am	
2. HCH/FH program Needs Assessment results discussion	Diana McDonnell and Irene Pasma	10:30am	
3. Homeless, Engagement, Assessment, and Linkage (HEAL) program update	Amanda Martin, HEAL clinician	11:00am	
4. Enhancing Lives Through AOD Service: A Case Manager's Perspective	Francisco Vargas, AOD case manager	11:20am	
5. Understanding the 12 Steps and Other Recovery Tools	Steve Carey	11:40am	

G. ADJOURNMENT	12:00pm
Future meeting: Navigation Center 275 Blomquist street, Redwood City, CA August 10th, 10am-12pm	

***Instructions for Public Comment During Meeting**

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to masfaw@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

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TAB 1
Meeting
Minutes



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
 Co-Applicant Board Meeting Minutes
 620 Correas St, Half Moon Bay, CA 94019 (Half Moon Bay Library)
 Date, June 8, 2023, 10am-12pm**

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> • Robert Anderson, Chair • Victoria De Alba Sanchez, Vice Chair • Tony Serrano • Brian Greenberg • Suzanne Moore • Tayischa Deldridge • Francine Serafin-Dickson • Gabe Garcia • Steve Carey • Judith Guerrero • Jim Beaumont (ex officio) 	<ul style="list-style-type: none"> • Amanda Hing Hernandez • Silvia Campos • Meron Asfaw • Gozel Kulieva • Alexandra Alvarado • Irene Pasma • Anessa Farber 	<ul style="list-style-type: none"> • Leslie Bodet • Ophelie Vico • Maricela Zavala • Supervisor Mueller • Gina Quiney • Marisol Escalera Durani • Annie Malley • Araceli Efigenio • Belinda Arriaga • Joaquin Jimenez 	<ul style="list-style-type: none"> • Steve Kraft • Janet Schmidt

A. Call to order & roll call	Robert Anderson called the meeting to order at 10:02 am and did a roll call.	
B. Public comment	None	
C. Action to set the agenda and consent agenda		<p>Request to approve the Consent Agenda was <u>MOVED</u> by Suzanne Moore and <u>SECONDED</u> by Tayischa Deldridge</p> <p>APPROVED by all Board members present.</p>

<p>D. Community announcements / Guest speaker</p>	<p>Susan Moore:</p> <ul style="list-style-type: none"> - Pacifica Resource Center is seeing evictions at levels above pre-pandemic levels and is seeing higher numbers of residents seeking help than before COVID. - Habitat Humanity offered 20 low-income housing units and received about 800 applications, which demonstrates the housing issue. - Many displaced families face different challenges, such as the cost of housing, the scarcity of low-income housing, and the debt they accrued during COVID-19, which makes them ineligible for tenancy. - Susan Moore expressed gratitude for the temporary interim housing being built, such as the Navigation Center, Coast House, and plans for farmworker housing. She also expressed gratitude for the Board of Supervisors' consideration of tenant protection. <p>Victoria De Alba Sanchez:</p> <ul style="list-style-type: none"> - ALAS was named nonprofit of the year, one of 114 agencies throughout the state of California recognized as such. - The Farmworker Summit on May 20, 2023 went very well. Approximately 125 people attended, and farmworkers and their families spoke and answered questions from elected officials and CBOs. The press was present. The following issues were discussed: <ul style="list-style-type: none"> a. Access to clean water, housing, and health care. b. Wait times for Coastside Clinic were mentioned (see Section F for more discussion on this). c. Clean water at Pescadero High School (see Supervisor Mueller section of meeting notes for more discussion on this). <p>Dr. Belinda Arriaga, Executive Director of ALAS: Dr. Belinda thanked the HCH/FH Board for all the work they are doing in investing in the community on the Coast. Additional ALAS efforts include: <ul style="list-style-type: none"> a. Expanding its work with registering clients for health insurance in partnership with HCU. b. Seeing success with the Equity Express Bus, which is still in pilot/trial mode. The bus goes out 3 days a week currently and will increase to 4 days a month and eventually 5 days. It goes to different farms and parts of the </p>	
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	<p>Coast. Board Members will have the opportunity to tour the bus after the Board Meeting.</p> <ul style="list-style-type: none"> c. Working with Field Medicine, who come out every Thursday to Half Moon Bay. d. Working with Second Harvest for a food pantry. e. ALAS is also bringing arts/culture to the community, for example music and instrument lessons. f. Working on numerous farmworker housing initiatives. g. And continuing to provide support to HMB shooting victims, with a continuing emphasis on the need for mental health services. h. Dr. Belinda Arriaga was excited that ALAS was named nonprofit of the year, a large part of that is due to the large work of the farmworker team and the investment of San Mateo County in ALAS. <ul style="list-style-type: none"> • A Board Member commented that UNESCO just published an important report on water and water sanitation. One of the issues has always been how to get clean water to places that don't have clean water. They are looking at solutions that aren't traditional, such as rain capture systems and things that generate water where water isn't present. In thinking about water on the coast, we need to rethink how we think about water. 	
<p>Supervisor Mueller</p>	<p>Supervisor Ray Mueller is here today, he was elected to replace Supervisor Horsley and has had a busy year thus far, to say the least. Welcome!</p> <p>Supervisor Mueller is grateful for all the work the HCH/FH Board does, its near and dear to Mueller's office. Getting to interact with the stakeholders in this room is 'engine that fueled by love'. What they're trying to do in their office, but really focused on transformational change.</p> <p>Supervisor Mueller shared with the HCH/FH Board District 3's Needs and Priorities for this year. The goal is to create equity in all the lifelines and lift up every coastal resident including our farmworkers and for transformational change: to look back on this in 12 years and say it's entirely different from where we started. We're one community. Supervisor</p>	

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	<p>Mueller walked the Board through each of the 12 priority areas, the minutes reflect highlights from a few of the areas.</p> <ol style="list-style-type: none"> 1. Equity in lifelines and access to emergency services <ol style="list-style-type: none"> a. Working to get the San Mateo County Coastal Resilient Infrastructure Strategic Plan (CRISP) approved to boost infrastructure during emergencies in District 3, including farmworker specific needs 2. Affordable housing: <ol style="list-style-type: none"> a. Large focus on farmworker housing following the Half Moon Bay tragic shooting b. Looking at multiple sites across the region for housing, have immense support from County CEO Mike Callagy and Iliana Rodriguez 3. Access to Services 4. Transportation <ol style="list-style-type: none"> a. Working with SamTrans to modify/increase routes to/from the Coast 5. Health Access, including Emergency Services 6. Culturally appropriate and accessible behavioral health services 7. Communications and connectivity, including digital broadband access and infrastructure: <ol style="list-style-type: none"> a. The 2023 Winter Storms highlighted the need for redundant communication infrastructure, working with CalTrans to finish this before the next winter storm cycles 8. Workplace safety: <ol style="list-style-type: none"> a. Potential to create a labor office within the County where workplace safety concerns can be raised, versus going to through the State (current process) 9. Education: <ol style="list-style-type: none"> a. Looking at how to better use eRAFT dollars 10. Childcare: <ol style="list-style-type: none"> a. Trying to build a childcare center on the Coast, especially due to some day cares closing recently 11. Social justice, including access to legal services and supports 12. Access to resources and engagement with local government: <ol style="list-style-type: none"> a. Large push to hear from farmworkers/community members directly. 	
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	<p>Questions:</p> <ol style="list-style-type: none"> 1. The Board asked for an update on farmworker housing inspections following the Half Moon Bay shooting <ol style="list-style-type: none"> a. For the most part, inspections the Task Force have initiated have been going well. The Farm Bureau has been supportive of doing the inspections. b. If the housing is unsafe, tenants are being moved to alternative housing. If housing is deemed safe but there are code violations, tenants can remain in place (i.e., are not evicted). c. Owners are reaching out to Supervisor Mueller about how hard it is to build. Advocacy work is being done to work with the Coastal Commission to make it easier to build. d. Supervisor Mueller will notify Board Members when Coastal Commission meetings on this topic are occurring so Board Members can participate in support of making building easier e. Supervisor Mueller will also follow up with the Task Force about quantifying the number of farmworkers in this housing inventory effort as this is something the HCH/FH struggles with quantifying. f. The Task Force believes there are 250-300 farms in San Mateo County. <ul style="list-style-type: none"> - <i>not mentioned during the Board Meeting, however HCH/FH staff in working with Dept of Agriculture uses a number closer to 100</i> g. Regarding what information is asked/collected when inspectors are on-site and whether that information is publicly available: inspectors are not asking farmworkers for personal information (i.e., immigration status). Data collected on housing quality is currently confidential. h. The hope is the task force will complete their work by end of 2023. 2. Joaquin Jimenez shared there is a need of 1000 new houses to the coast, after clarification from a Board Member, this is mainly for families and thanked Supervisor Mueller for his work. 3. The Board also discussed the importance of water, water access and quality, particularly in the face of climate change, and Pescadero High School not currently having potable water (this is being worked on with Coastal Commission). 	
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<p>1. Half Moon Bay Library Resources</p>	<p>Annie Malley and Araceli Efigenio shared the numerous wonderful resources the County Library has and provides to the community (see slides). They welcome us to think of the library as the third place, i.e., the community living room. Librarians know many of their unhoused patrons by name.</p> <p>The Library is always looking to partner with groups. Examples of current partnerships include Food Distribution, Coastside Hope, Veteran’s Services. One of the newest partnerships is that Street Medicine will start coming every other Tuesday.</p> <p>On language diversity: all library branches throughout SMC have: English, Spanish, Chinese, Russian, Hindi, Korean and Japanese and just added Tagalog. Some of the libraries might have a smaller collection than others.</p> <p>On partnering with schools: HMB Library partners closely with Cabrillo/La Honda/Pescadero school.</p>	
<p>d. Business Agenda</p> <p>1. Review & Approve Forms 5A (Services), B (Sites) and C (Other Activities & Locations)</p>	<p>Under the Bylaws Article 3.E, the Board has the authority and responsibility to set the scope and availability of services to be delivered by and the location and hours of operation of the Program. The Co-Applicant Board reviews and approves the Program’s Scope of Project as represented by Forms 5A, 5B & 5C on an annual basis.</p> <p>This request is for the Board to review and accept the Forms. Approval of this item requires a majority vote of the Board members present.</p>	<p>MOVED by Gabe Garcia SECONDED by Suzanne Moore APPROVED by all members.</p>
<p>e. Reporting and Discussion Agenda</p>	<p>Silvia Campos, charge nurse at SMMC’s Coastside Clinic and Amanda Hing-Hernandez, NP, a provider from SMMC, attended the National Conference for Agricultural Worker Health and provided the Board with highlight take aways.</p> <ul style="list-style-type: none"> - 20% of attendees were CEOs of community health centers nationally that serve agricultural workers. Some of the programs specifically serve that population and some of them have a mix of populations at their centers - Left the conference feeling privileged to care for farmworkers <p>Nutrition/Food Security:</p>	

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	<ul style="list-style-type: none"> ○ Recognition that beyond providing food, a lot of agriculture workers do not have appropriate food prep or storage facilities where they live, so providing those items, like a small refrigerator, a small stove will help people prepare food ○ Partner with local Dept of Ag. to understand what the agricultural season is predicted to look like, to help predict when farmworkers will need financial assistance ○ Increase participation in food bank services by having mobile food banks available after work shifts <p>Workforce:</p> <ul style="list-style-type: none"> ○ Importance of training people from the community to do MA work, they are trusted members of the community and creates job prospects in hometown instead of having to go elsewhere ○ Coastside Clinic is seeking to increase their community health work/outreach again ○ Some programs have developed a ‘fleet of community health workers’ dedicated to support farmworkers in utilizing tele-health (Rochester, NY example) ○ Dental Therapists – some states are allowing Dental Therapists to do the work of dental hygienists as a means to increase dental service capacity ○ Tele-dentistry and providing resources for clinic staff to respond to workforce issues was also mentioned <p>Board Questions/Comments:</p> <ul style="list-style-type: none"> - Tele-Health: how can tele-health be used to provide mental health services. Is it available and is it good? <ul style="list-style-type: none"> ○ BHRS uses it quite a bit. Telephonic tele-health vs. tele-video is very different. Video is so much better than phone. BHRS sites ARE engaging in tele-video services when a patient is able to use their smart phone and know how to engage. ○ For tele-health to be successful, it requires some assistance on the front end to teach people how to use it ○ One Board Member shared that from a homeless client perspective, they actually prefer the phone vs. video because it felt more informal 	
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	<ul style="list-style-type: none"> ○ HCH/FH staff worked with Puente and Coastside clinic on a tele-health pilot which needed some modification to be successful. Internet/Wifi connection remains a barrier even at Puente. - Clinic capacity: there have been reports of long wait times at Coastside Clinic. <ul style="list-style-type: none"> ○ SMMC leadership is aware of the long wait times across the system. Medical Center is starting large improvement work, expected to last a year, that is reviewing where the bottle necks are occurring and how to remove them. ○ The issue is not just adding more providers but needing more clinic space and support staff. - Coastside Clinic at Pescadero: <ul style="list-style-type: none"> ○ Coastside Clinic providers (an RN and MSA) have been providing services out of Puente one day a week, typically Thursdays 4-7pm, for about 7 years now, capacity is ~5 patients per evening. That clinic is fully booked; they see only adults, no children. Provided some prenatal care as well as general care. - Field Medicine goes to Pescadero one day a week and a Public Health Nurse is there ~5 days a week 	
<p>f. Adjournment</p>	<p>The Board will meet at the Half Moon Bay Library again in September. Board Member Brian Greenberg offered to visit the Coast House (non-congregate LifeMoves-operated shelter in HMB) after the September meeting.</p> <p>July meeting location is TBD, it will be announced closer to the July meeting.</p> <p>In August, the Board will meet at the Navigation Center.</p> <p>Two last comments by Board Members:</p> <ol style="list-style-type: none"> 1. Seeing an extraordinary increase in number of homeless families in San Mateo County (LifeMoves) 2. Also seeing an increase in undocumented parents (Ravenswood) 	

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Supervisor Ray Mueller
June 8, 2023



OFFICE OF SUPERVISOR
RAY MUELLER

The San Mateo County District 3 Needs & Priorities

District 3 Identified Needs

Our District has been working closely with County leadership, State and Federal representatives and community partners to fill in necessary gaps identified since January 2023

- Equity in lifelines and access to emergency services
- Affordable, accessible housing
- Access to services
- Transportation
- Health access, including emergency services
- Culturally appropriate and accessible behavioral health services
- Communications and connectivity, including digital broadband access and infrastructure
- Workplace safety
- Education
- Childcare
- Social justice, including access to legal services and supports
- Access to resources and engagement with local government



Minutes

Thank You



Minutes

Open for Exploration™

San Mateo County Libraries

Resources for Farmworkers and Unhoused Patrons

Annie Malley

Half Moon Bay Library Manager

Araceli Efigenio

Community Program Specialist

Adult Learning



San Mateo
County
Libraries



Covering 351 square miles, our service area is comprised of 11 cities and the unincorporated areas of the County. Photo of Crystal Springs Reservoir by Andrew Solovay.

A woman with long dark hair, wearing a white top and dark pants, is sitting on a checkered floor in a library, playing an acoustic guitar and smiling. She is surrounded by children who are sitting on the floor, looking towards her. The background shows bookshelves filled with books and some white plastic chairs. The entire image has a blue tint.

Vision

San Mateo County Libraries ignite growth through transformative experiences

Mission

San Mateo County Libraries strengthen our community by creating an inclusive sense of place and environment for learning

Demographics

283,000
people live in
our service area

76%
of our service
population has a
library card

Households
in our service
area are **78%**
suburban,
15% urban
and **7%** rural

25% are
enrolled in
school, **45%**
of whom are in
grades K-8

At home,
16% of our
community
speaks Spanish,
8% speaks
Chinese and
another **15%**
speaks another
language other
than English

- White, non-Hispanic
- Hispanic or Latino/a
- Asian
- Multiracial
- Black
- Native Hawaiian/
Pacific Islander
- Other
- Unspecified

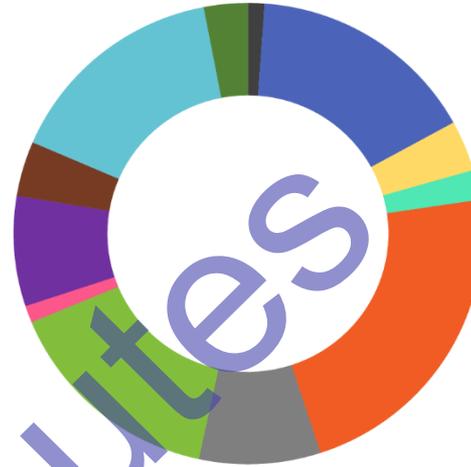


Year in Numbers

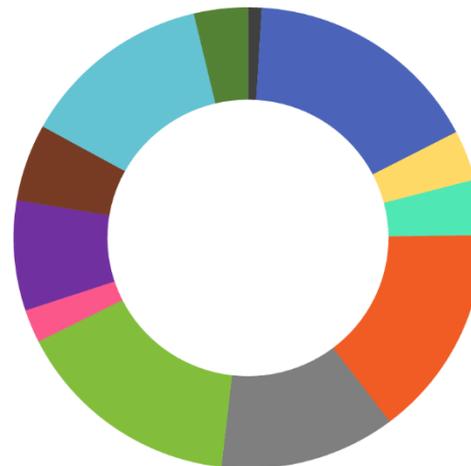
2M
Items
Circulated

935,621
Library
Visitors

ITEMS CIRCULATED



LIBRARY VISITORS



- Atherton
- Belmont
- Brisbane
- East Palo Alto
- Foster City
- Half Moon Bay
- Millbrae
- North Fair Oaks
- Pacifica
- Portola Valley
- San Carlos
- Woodside



San Mateo
County
Libraries

Expanded Hours

Library Hours

Monday-Thursday
10am-8pm

Friday-Sunday
10am-5pm

29,749

Total Number of
Hours Open

2,348

Programs
and Events



San Mateo
County
Libraries



Vital Support



10,000

Masks Distributed

25,000

Covid Tests
Distributed

32,356

Free Meals
Distributed

Meals served at:
East Palo Alto Library
North Fair Oaks Library



San Mateo
County
Libraries

Library Cards



Empower Cards

Collaborating with the School District to provide Library Cards for all enrolled students.

Temporary Cards

Temporary residents without an address can use all in-branch resources, online resources and can check out 3 items.



San Mateo
County
Libraries

Growing Resources



Library of Things

- Laptops with Hotspots
- Chromebooks
- Hotspots
- Bicycles
- Sewing Machines
- State Parks Passes
- County Parks Passes
- GoPro Cameras
- Ukuleles
- Free Museum Passes



San Mateo
County
Libraries

Online Resources

- eBooks
- eMagazines
- eMovies
- eMusic
- Downloadable Audiobooks
- CalmApp
- New York Times/Wall Street Journal
- Live Tutoring
- VetNow Resources
- Ancestry Library Edition
- LinkedIn Learning
- Coursera
- Pronunciator Language Learning



Adult Learning

- 1:1 tutoring program
- English conversation clubs
- English classes
- Immigration workshops
- Career Online High School
- Cell-Ed



41

Tutor-Learner Pairs

200+

English class registrations



San Mateo
County
Libraries

Upcoming Free Immigration Workshop!

- July 10th: 10am-12pm
- 1:1 review of citizenship eligibility
- Fill out application
- Confidential
- Each session ~2 hours
- Spanish-speaking lawyers!
- Register: smcl.org/events



3

Libraries

46

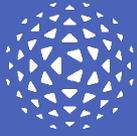
Community Participants



San Mateo
County
Libraries



CAIR



San Mateo
County
Libraries

Thank you!

Annie Malley

Half Moon Bay Library Manager

Araceli Efigenio

Community Program Specialist

Adult Learning

Tab 2

Contracts and
MOUs update



TO: Co-Applicant Board Finance Sub-Committee, San Mateo County Health Care for the Homeless/ Farmworker Health (HCH/FH) Program

FROM: Meron Asfaw, Community Program Coordinator

DATE: July 13th, 2023

SUBJECT: Update on HCH/FH Contracts & MOUs

I am writing to provide you with a comprehensive update on the status of the contractors and MOUs associated with the HCH/FH program. The HCH/FH program has contracted with several County departments and community-based organizations to offer primary care, behavioral health, enabling, and dental services to people experiencing homelessness, farmworkers, and their dependents. Please find below a detailed description of each contractor's status update for June 2023:

1. **Abode Services:** No update
2. **Ayudando Latinos a Soñar (ALAS):** Last month, ALAS mentioned the increasing waitlist for farmworkers to enroll in health coverage. HCH/FH staff organized a meeting between ALAS and Health Coverage Unit (HCU) to identify the issue and come up with solutions. As a result, HCHU will increase the time of the HCU staff that will be stationed at ALAS. Now, the staff will visit ALAS twice a week and will work on enrolling all people on the waitlist by the end of June. HCH/FH staff encouraged the ALAS team to utilize Coastside Services, which provides services to enroll clients into the Health Coverage Unit. The ALAS team mentioned a decrease in farmworkers in the field due to the weather and were unable to provide more in-field health education. ALAS will increase the number of farms they visit to reach more farmworkers and plans to provide more in-field health education in the coming month.
3. **Behavioral Health & Recovery Services (BHRS): No update**
4. **LifeMoves:** LifeMoves team has been supporting the street medicine team, and the communication between the two teams is great. The Health Insurance Assistance target number is lower than last year. LifeMoves team mentioned that this is possibly due to longer waiting times for responses and increased requirements for enrolling in health coverage, especially for older patients. HCH/FH staff will follow up with HCU to explore options for expediting the process. Additionally, the team discussed the need for a way to check patients' medical status. HCH/FH staff will investigate the possibility of granting the team access to check insurance status or finding an alternative solution.



Service	Target	Up to Date	Performance
Care Coordination	400	257	64.25%
Health Insurance Assistance	75	40	53.33%
In-person visits with SMMC, BHRS, and Mobile Clinic	100	109	109%
In-person visits with Street Medicine (unduplicated)	100	80	80%
Telehealth visits	20	10	50%

2. **Public Health Policy & Planning (PHPP):** The street medicine team will start providing services near SFO Airport once a month. This is a pilot program to see and identify the need. The services will be provided once a month at night. The street medicine team visited Half Moon Bay Library and discussed the possibility of providing services at the library. Street medicine will be at the HMB library every other week. The team mentioned that HMB library has a different population than Abundant Grace, which will help to provide services for more populations at the coast.
3. **Puente: No update**
4. **Sonrisas:** Sonrisas was located and provided dental services at Puente; however, due to space constraints, they moved out by the end of May to La Honda Puente’s office. Sonrisas is providing dental services every Wednesday at the La Honda location starting from June 7th.
5. **Saturday Dental Clinic at Coastside Clinic:** HCH/FH staff met with the dental clinic and discussed the possibility of increasing dental providers and increasing the Saturday dental clinic. The dental clinic mentioned that they are currently in the process of hiring extra help. The dental team will inform HCH/FH if the hiring process is successful. The collaboration between ALAS and the dental team is working effectively. ALAS team changed the person managing the referral spreadsheet, and HCH/FH staff will organize a meeting between the new team and the dental clinic before the next Saturday clinic.

Tab 3

Budget and Finance Report



San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: July 13, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

As we reach the midpoint of our grant year, our spending is tracking well within expected parameters for the planned budget and true available funding. For June, we are showing expenditures of \$259,256 against the grant, with not all of our contractor invoices getting posted in time to make the report.

Overall, for the year, our grant expenditures are at \$1,688,401, and we currently project a final expenditure of just over \$3.6 million. This can be easily handled due to the increase in unexpended funds from GY 22 due to staff turnover, delayed invoicing, and some underutilization from contractors. Our carryover into this year is now expected to be around \$1.6 million. Spending \$3.6 million for this GY will put us back closer to our planned spend-down across the 2021-2024 timeframe.

Our preliminary expenditure projection for the 2023 Grant Year (GY) will leave us with around \$834,196 in unexpended funding when compared to our total funds for the year (base grant award plus carryover from GY 2022). While higher than planned, it is a significant reduction from GY 22.

We hope to have a full mid-year report for the Board in August based on the finalized drawdown of funding for the grant (done quarterly).

Attachment:

- GY 2023 Summary Grant Expenditure Report Through 06/30/23



GRANT YEAR 2023

June \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (06/30/23)	Projection for end of year	Projected for GY 2024
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	721,000	79,441	365,011	745,000	798,375
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	270,000	33,366	154,227	310,000	330,000
<u>Travel</u>					
National Conferences (2500*8)	15,000	8,247	10,226	29,000	35,000
Regional Conferences (1000*5)	5,000			8,000	10,000
Local Travel	1,500			500	1,000
Taxis	1,000	79	187	500	500
Van & vehicle usage	1,500		311	1,000	1,500
	24,000		10,724	39,000	48,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000			10,000	10,000
	10,000		0	10,000	10,000
<u>Contractual</u>					
2021 Contracts			27,691	27,691	
2021 MOUs			412,500	412,500	
Current 2022 MOUs	1,241,000		315,790	1,175,000	1,200,000
Current 2022 contracts	865,979	127,417	349,714	825,000	825,000
---unallocated---/other contracts					
	2,106,979		1,105,695	2,440,191	2,025,000
<u>Other</u>					
Consultants/grant writer	40,000	10,592	46,036	65,000	25,000
IT/Telcom	4,200	114	3,745	15,000	30,000
New Automation				0	-
Memberships	2,000		2,875	7,500	5,000
Training	5,000			5,000	20,000
Misc			88	1,500	1,500
	51,200		52,744	94,000	81,500
TOTAL	3,183,179	259,256	1,688,401	3,638,191	3,292,875
GRANT REVENUE					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Carryover	1,626,391		1,626,391	1,626,391 estimate	
Available Expanded Services Awards **					846,832 carryover
HCH/FH PROGRAM TOTAL	4,485,023		4,485,023	4,485,023	3,705,464
BALANCE	1,301,844	Available	2,796,622	846,832	412,589
			Current Estimate	Projected	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	13,750	5,250	12,862	35,000	45,000
Health Coverage	57,000	16,222	34,000	70,000	90,000
base grant prep	60,000			45,000	
food	2,500			2,500	2,500
incentives/gift cards	1,000			1,000	1,500
	134,250		46,862	153,500	139,000
TOTAL EXPENDITURES	3,317,429		1,735,263	3,791,691	NEXT YEAR 3,431,875

Tab 4

Quality Improvement/
Quality Assurance
Updates



DATE: July 13th, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, Medical Director HCH/FH Program
Alejandra Alvarado, Clinical Services Coordinator HCH/FH Program

SUBJECT: QI/QA COMMITTEE REPORT

- **2023 Q1 Clinical Quality Metrics- QI/QA Committee Meeting**
 - 2023 Clinical Quality Metrics Q1 data is available and under review, after working with the BI team to retrieve available reports. Once the analysis is finalized, the clinical quality metrics data will be reported when the QI/QA Committee meets in July.
- **Cancer Screenings Project**
 - HCH/FH program is working with SMMC Population Health to conduct an analysis between farmworkers and people experiencing homelessness, and the general SMMC patient population. The goal of this analysis is to evaluate health disparities among cancer screenings and prevalence of cancer diagnosis between both patient populations.
- **Half Moon Bay Library- BP Cuffs**
 - A proposal between HCH/FH program and Half Moon Bay library is being drafted to provide blood pressure cuffs to library patrons, targeting library patrons who are farmworkers and people experiencing homelessness. The goal to initiate this project in a couple of months (Q3).
- **AMI Phones Project**
 - HCH/FH program is in the process of renewing their contract with AMI Strategies to provide cell phones to people experiencing homelessness in San Mateo County. This project aims to strengthen telehealth services and virtual communication between our patient population and SMMC. Phone usage will be managed by HCH/FH staff via a Dashboard to track participant engagement with devices.

Tab 5

HCH/FH's Director Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: July 13, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the June 08, 2023, Co-Applicant Board meeting: much of the activity for the month is being reported on specifically elsewhere on today's agenda.

We have been focused extensively on developing our Service Area Competition application while working with our supporting vendor. There are two business items on the agenda reflecting this.

We also continued the development of our Needs Assessment (also on the agenda) and continued meeting with stakeholders for input into our Strategic Plan.

The HCH/FH Program continues to work with Health Administration, PHPP, LifeMoves and HiA (Healthcare in Action) in bringing all the service components to the County Homeless Navigation Center. We are also continued to work with Health Administration on assisting with the equipment needs for the Navigation Center medical and dental clinics. We continue to move forward with the contract with University of Pacific for dental services at the Navigation Center, and in accessing additional donation funding for other potential services such as Optometry, Audiology and Podiatry.

There has also been an increase focus and effort across various data collection processes, including our annual UDS report and the County's HOME STAT effort to develop wide ranging, cross-departmental data views of the homeless in the county in order to provide for enhanced decision making in a coordinated fashion.

Seven Day Update

ATTACHED:

- Program Calendar





2023 Calendar - County of San Mateo Health Care for the Homeless & Farmworker Health (HCH/FH) Program

Board meetings are in-person on the 2nd Thursday of the Month 10am-12pm

Month	Events
January	<ul style="list-style-type: none"> HCH/FH Board's first meeting of the year HCH/FH Board will vote on new time change for the board meeting
February	<ul style="list-style-type: none"> Initial UDS Submission: February 15, 2023 2023 Western Forum for Migrant and Community Health, February 14-16, Long Beach, CA. https://www.nwrpca.org/events/event_details.asp?legacy=1&id=1670924
March	<ul style="list-style-type: none"> HCH/FH Board will return to an in-person meeting. Location: SMMC Education Room 2 Sliding Fee Discount Scale (SFDS)-Approve
April	<ul style="list-style-type: none"> East Coast Migrant Health Stream, Orlando FLA; sponsored by North Carolina Comm Health Center Assoc. April 5-7 Midwest Stream Forum on Agricultural Worker Health, Austin, TX; sponsored by National Center for Farmworker Health, April 24-26 SMMC Annual Audit – Approve In-person meeting location: County Building Room 101 455 County Center Redwood City, CA 94063
May	<ul style="list-style-type: none"> 2023 National Conference for Agricultural Worker Health, Seattle WA; sponsored by National Association of Community Health Centers (NACHC), May 2-4. National Health Care for the Homeless Conference and Policy Symposium, May 15-18, Baltimore, Maryland https://nhchc.org/trainings/conferences/
June	<ul style="list-style-type: none"> Services/Locations Form 5A/5B – Approve In-person meeting location: Half Moon Bay Library 620 Correas St, Half Moon Bay, CA 94019 (Half Moon Bay Library)
July	<ul style="list-style-type: none"> In-person meeting location: 264 Harbor Blvd., Bldg. A Belmont, CA 94002 (Department of Housing, Venus Room) Approving policy and procedures Approving SAC application
August	<ul style="list-style-type: none"> Meeting location: Navigation Center
September	<ul style="list-style-type: none"> Program Director Annual Review Meeting location: Half Moon Bay Library
October	<ul style="list-style-type: none"> Meeting location: Navigation Center
November	<ul style="list-style-type: none"> Board Chair/Vice Chair Elections Meeting location: County Building Room 101 455 County Center Redwood City, CA 94063
December	<ul style="list-style-type: none"> Strategic Plan Target Overview Meeting location: County Building Room 101 455 County Center Redwood City, CA 94063

BOARD ANNUAL CALENDAR	
Project	Timeframe
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	December

Tab 6

Review and approve
policy and procedures



DATE: July 13th, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/
Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: HCH/FH Policy & Procedure Updates and Review

In preparation for the submission of Service Area Competition (SAC) application to the Health Resources and Services Administration's (HRSA), the HCH/FH Program staff is reviewing and updating Program policies and procedures. Changes and updates to the program's policies require co-applicant Board's approval, as outlined in Chapter 19 on Board Authority of HRSA's Compliance Manual. In addition to approving the changes, co-applicant board is also required to review the **policies and procedures** at least every three years.

There have been no changes to the existing HCH/FH Program policies and procedures, and this memo is for the co-applicant board review the following **attachments**:

- Grant Management Policy: Restrictions on Expenditures (including Federal Legislative Mandates) (rev. 8/26/2021)
- Small Funding Requests (rev. 06/09/2016)
- Billing & Collection Policy (rev. 8/226/2021)
- Sliding Fee Discount Policy (rev. 10/20/2014). Sliding Fee Schedule was approved in March 2023
- Credentialing & Privileging (rev. 11/12/2015)

SAN MATEO COUNTY

HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM

Program Policy

Policy Area: Fiscal	Effective Date: August 11, 2016
Subject: Policy for Billing & Collection	Approved Date: August 11, 2016 Review Date: July 13, 2023
Title of Policy: Billing & Collection Policy	
<p>1. Rationale or background to policy: The San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program is committed to ensuring the homeless and the farmworker families of San Mateo County receive the health and medical services they need regardless of ability to pay. The Program also has a responsibility to remain fiscally solvent. It is the responsibility of the HCH/FH Co-Applicant Board to establish such policies and procedures for Billing & Collection as may be necessary to ensure both of those outcomes,. The HCH/FH Program expects patients to pay their outstanding balances in a timely manner. A bill for services is based on the patient’s ability to pay as established by the approved HCH/FH Program Sliding Fee Scale. The HCH/FH Program, through the San Mateo Medical Center’s (SMMC) fiscal policies, also provides payment plans as necessary should financial circumstances of a patient receiving services change, or if the current financial assessment does not accurately reflect the patient’s ability to pay. A patient who refuses to pay his/her outstanding balance will be notified and may be subject to a Payment Plan, which may lead to termination of services if not followed.</p> <p>2. Policy Statement: Based on the utilization of the San Mateo Medical Center’s Ambulatory Clinics and safety net services for the delivery of primary care (and other) medical services to the homeless and farmworker families, the HCH/FH Program accepts and utilizes the Billing & Collection Policies as established by SMMC, unless otherwise explicitly stated in this policy. The HCH/FH Co- Applicant Governing Board shall review on at least a biennial basis the SMMC Billing & Collection Policies to determine their continued acceptance.</p> <p>The HCH/FH Co-Applicant Board has also established a Sliding Fee Discount Program and Policy (SFDP) that provides specifics on the allowable charges for services based on a patient’s ability to pay (income & family size).</p>	

3. Procedures:

Once a patient's responsibility to, and ability to pay is determined, the patient is expected to pay for services based on the Sliding Fee Discount Program. Regardless of their established ability to pay, any patient who believes that they are unable to meet their financial responsibility may submit a Patient Request for Waiver of Fees (attached and hereby incorporated). The Governing Board delegates to the Director the authority to review individual Patient Request for Waiver of Fees cases and make decisions in the best interest of the HCH/FH Program.

Approved _____

Board Chair

Program Director

Date: _____

ATT: PATIENT WAIVER OF FEES APPLICATION

PATIENT WAIVER OF FEES APPLICATION

As provided for by Federal Law, I hereby request that the San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program make a written determination of my request to waive my out-of-pocket fees associated with services provided to me. I verify that the information I submit is accurate and true and I authorize the HCH/FH Program to verify the information by all necessary means. I also understand that if the information which I submit is determined to be false, such determination will result in denial of approval for waiver of fees and I will be liable for any balances on my account.

The information requested will be held in the strictest of confidence and will be used solely for the purpose of determining waiver of health center fees

Patient Name _____ Date of Birth _____

Address _____ Telephone _____

REASON FOR WAIVER REQUEST

Please briefly describe the hardships you are facing that are preventing you from paying for the fees associated with the services provided:

SIGNATURES

PATIENT (OR GUARDIAN) _____ DATE _____

WAIVER OF FEES DETERMINATION

TREATING PROVIDER CONSULTED	(CIRCLE)	YES / NO
<hr/>		
TREATING PROVIDER NAME (or Medical Director in Absence)		
<hr/>		
TREATING PROVIDER SIGNATURE		DATE
<hr/>		
WILL FEES BE WAIVED FOR THIS PATIENT?	(CIRCLE)	YES / NO
<hr/>		
DIRECTOR SIGNATURE		DATE
<hr/>		
IF FEES WILL NOT BE WAIVED, PLEASE EXPLAIN RATIONALE		
<hr/>		
<hr/>		
<hr/>		
IF YES, PLEASE INDICATE PERCENT OR AMOUNT OF FEES (OR TOTAL/100% IF ALL) _____		
<hr/>		
IF YES, PLEASE INDICATE TIMEFRAME FOR ELIGIBILITY OF WAIVER OF FEES _____		
<hr/>		

SAN MATEO COUNTY

HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM

Program Policy

Policy Area: Program Services Staffing	Effective Date: 11/12/2015
Subject: Credentialing & Privileging	Review Date: 07/13/2023
Title of Policy: HCH/FH Program Credentialing & Privileging Policy & Procedure	Approved by: Co-Applicant Board

1. Rationale or background to policy:

The San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program supports that regular verification of the credentials of health care practitioners and delineation of their privileges are required for increased patient safety, reduction of medical errors and the provision of high-quality health care services. As part of the responsibility to provide all required primary, preventive, enabling health services and additional health services as appropriate and necessary, either directly or through established arrangements and referrals, all services provided to HCH/FH patients must be provided by staff who are properly licensed, credentialed and privileged, as appropriate.

2. Policy Statement:

The HCH/FH Co-Applicant Board shall review and approve the credentialing and privileging actions taken by the San Mateo Medical Center (SMMC) Board of Directors (BOD). Further, the Co-Applicant Board shall periodically review the updated licensing and certification report from SMMC Human Resources, to verify and approve the ongoing licensing and certification of non-Licensed Independent Provider staff.

In support of these actions, the HCH/FH Co-Applicant Board shall verify annually, or as needed, that SMMC’s Credentialing & Privileging policies and processes are in full compliance with the Health Services and Resources Administration’s (HRSA) requirements as referenced in Policy Information Notices (PIN) 2002-22 and 2001-16 and as ever updated by HRSA. Upon review of the SMMC Credentialing and Privileging policies and processes, the HCH/FH Co-Applicant Board shall affirm their compliance with HRSA requirements.

3. Procedures:

The HCH/FH Quality Improvement Committee (QIC) shall review SMMC Credentialing and Privileging policies, procedures and processes annually to determine continuing compliance with HRSA requirements. The QIC will report on their findings and determination at the Co-Applicant Board’s regular January meeting each year. The HCH/FH Co-Applicant Board shall review the QIC’s determination and take action to affirm SMMC compliance with HRSA

requirements.

Should the HCH/FH Co-Applicant Board find during an annual verification, or at any other time, that the SMMC credentialing & privileging policies, procedures and processes are no longer fully in compliance with HRSA requirements, the HCH/FH Co-Applicant Board shall immediately initiate a resolution process as specified in the Co-Applicant Agreement to remediate the situation.

If the QIC determines that there is any material non-compliance with HRSA requirements, they shall immediately notify the HCH/FH Director, SMMC and the Medical Staff Office of SMMC of their finding and of the timing of their report to the HCH/FH Co-Applicant Board. On concurrence with the determination by the HCH/FH Co-Applicant Board, a resolution process as called for in the Co-Applicant Agreement shall be initiated to address the issue. The HCH/FH QIC shall track the progress on the issue and provide monthly reports to the HCH/FH Co-Applicant Board until the issue is resolved. Once resolved, the HCH/FH Co-Applicant Board will review and endorse the final resolution and the current status of the SMMC Credentialing and Privileging policies, procedures and processes.

As long as the SMMC Credentialing and Privileging policies, procedures and processes have been determined to be in compliance with HRSA requirements, all credentialing and privileging actions taken by the SMMC BOD shall be added to the HCH/FH Co-Applicant Board's next regular meeting agenda for review and approval.

The HCH/FH Co-Applicant Board will verify bi-annually, or as needed, that SMMC and primary care contractors have credentialing and privileging policies and procedures verifying that all licensed and certified healthcare practitioners delivering care for homeless and farm worker patients and families are in full compliance with the Bureau of Primary Health Care Policy Information Notices 2001-16 and 2002-22.

Approved _____

Board Chair

Program Director

SAN MATEO COUNTY HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM

Program Policy

Policy Area: Grant Management Policy	Effective Date: October 11, 2018
Subject: Restrictions on Expenditures (including Federal Legislative Mandates)	Amended: August 17, 2021 Reviewed: July 13, 2023
Approved by: HCH/FH Co-Applicant Board	
<p>I. Rationale or background to policy:</p> <p>It is the responsibility of the HCH/FH Co-Applicant Board to establish operational policies as necessary for the appropriate operation of the HCH/FH Program. As the Co-Applicant Board has the sole authority for the expenditure of grant funds received from the Health Services and Resources Administration (HRSA), and such funding may carry specific expenditure or other restrictions, it is incumbent on the Co-Applicant Board to establish policies for the expenditure of HRSA grant funds.</p> <p>The purpose of this policy is to clarify the requirements mandated by the FY 2018 Consolidated Appropriations Act 2018 (Public Law 115-141). Signed into law on March 23, 2018. The intent of this policy is to describe HCH/FH policy on the following statutory provisions that limit the use of funds from HRSA grant funding.</p> <p>In no manner are any of the following restrictions meant to restrict health center patient access to health care services including syringe exchange and harm reduction services or abortion or related services. The HCH program may continue to provide access to said services within applicable laws, however, this HRSA-mandated Policy solely serves to describe specific areas in which expenditures of federal grant funds are prohibited by federal law.</p> <p>II. Policy Statement:</p> <p>The scope and coverage of this policy applies to all services within the HRSA-approved Scope of Project of the HCH/FH Program whether delivered directly by San Mateo County employees or under contract, Memorandum of Understanding or subrecipient agreements.</p> <p>1. Salary Limitation</p> <p>No HRSA health center grant funds shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of federal Executive Level II.</p> <p>2. Gun Control</p>	

No HRSA health center grant funds may be used, in whole or in part, to advocate or promote gun control.

3. Anti-Lobbying

No HRSA health center grant funds shall be used, other than for normal and recognized executive legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

No HRSA health center grant funds shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government

The above prohibitions shall include any activity to advocate or promote any proposed, pending, or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control. No federal grant funds shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

4. Acknowledgment of Federal Funding

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, the Alameda County HCH program shall clearly state – (1) the percentage of the

total costs of the program or project which will be financed with Federal money; (2) the dollar amount of Federal funds for the project or program; and (3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources."

5. Restriction on Abortions

No HRSA health center grant funds shall be expended for any abortion. No HRSA health center grant funds shall be expended for health benefits coverage that includes coverage of abortion. The term "health benefits coverage" means the package of services covered by a managed care provider or organization pursuant to a contract or other arrangement."

6. Exceptions to Restriction on Abortions

The limitations established in the preceding section shall not apply to an abortion –

(1) if the pregnancy is the result of an act of rape or incest when the program has received signed documentation from a law enforcement agency or public health service stating:

(a) That the person upon whom the medical procedure was performed was reported to have been the victim of an incident of rape or incest;

(b) The date on which the incident occurred;

(c) The date on which the report was made, which must have been within 60 days of the date on which the incident occurred;

(d) The name and address of the victim and the name and address of the person making the report (if different from the victim); and

(e) That the report included the signature of the person who reported the incident.

Federal financial participation is also available in expenditures for abortions for victims of rape or incest under the circumstances described in § 50.304 without regard to the requirements of the preceding sentence; or

(2) in the case when a physician has found, and so certified in writing to the program or project, that on the basis of his/her professional judgment, the life of the mother would be endangered if the fetus were carried to term. The certification must contain the name and address of the patient.

Nothing in the preceding section shall be construed as prohibiting the expenditure by a State, locality, entity, or private person of State, local, or private funds (other than a State's or locality's contribution of Medicaid matching funds). Nothing in the preceding section shall be construed as restricting the ability of any managed care provider from offering abortion coverage or the ability of a State or locality to contract separately with such a provider for such coverage with State funds (other than a State's or locality's contribution of Medicaid matching funds).

The San Mateo County Health Care for the Homeless/Farmworker Health Program shall not subject any institutional or individual health care entity to discrimination on the basis that the health care entity does not provide, pay for, provide coverage of, or refer for abortions. The term “health care entity” includes an individual physician or other health care professional, a hospital, a provider-sponsored organization, a health maintenance organization, a health insurance plan, or any other kind of health care facility, organization, or plan.

7. Ban on Funding of Human Embryo Research

No HRSA health center grant funds may be used for – (1) the creation of a human embryo or embryos for research purposes; or (2) research in which a human embryo or embryos are destroyed, discarded, or knowingly subjected to risk of injury or death greater than that allowed for research on fetuses in utero under 45 CFR 46.204(b) and section 498(b) of the Public Health Service Act (42 U.S.C. 289g(b)).

For purposes of this section, the term “human embryo or embryos” includes any organism, not protected as a human subject under 45 CFR 46 as of the date of the enactment of this Act, that is derived by fertilization, parthenogenesis, cloning, or any other means from one or more human gametes or human diploid cells.

8. Limitation on Use of Funds for Promotion of Legalization of Controlled Substances

No HRSA health center grant funds may be used for any activity that promotes the legalization of any drug or other substance included in schedule I of the schedules of controlled substances established under section 202 of the Controlled Substances Act except for normal and recognized executive-congressional communications. This limitation shall not apply when there is significant medical evidence of a therapeutic advantage to the use of such drug or other substance or that federally sponsored clinical trials are being conducted to determine therapeutic advantage.

9. Restriction on Purchase of Sterile Needles

No HRSA health center grant funds shall be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug: Provided, That such limitation does not apply to the use of funds for elements of a program other than making such purchases if the relevant State or local health department, in consultation with the Centers for Disease Control and Prevention, determines that the State or local jurisdiction, as applicable, is experiencing, or is at risk for, a significant increase in hepatitis infections or an HIV outbreak due to injection drug use, and such program is operating in accordance with State and local law.

10. Restriction of Pornography on Computer Networks

No HRSA health center grant funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of

pornography. This limitation shall not limit the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

11. Restrictions on Funding ACORN

No HRSA health center grant funds may be provided to the Association of Community Organizations for Reform Now (ACORN), or any of its affiliates, subsidiaries, allied organizations, or successors.

12. Confidentiality Agreements

The San Mateo County HCH/FH Program shall not require its employees or contractors seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information. This limitation shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information

13. The HCH/FH program shall ensure that all expenditures using federal award funds are allowable in accordance with the terms and conditions of the federal award, including those that limit the use of federal award funds, and with the federal cost principles in 45 CFR Part 75 Subpart E.

III. Procedures:

The HCH/FH Program staff shall ensure that no grant funds are expended in divergence to this policy.

Any modification to the legislative mandate policies and procedures will require review and approval of the HCH/FH Co-Applicant Board.

The HCH/FH Co-Applicant Board shall review this Grant Management Policy at least annually to ensure that it is fully compliant with HRSA and all other federal requirements for grant expenditures.

Approved _____

Board Chair

Program Director

SAN MATEO COUNTY

HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM

Program Policy

Policy Area: Fiscal	Effective Date: 06/09/2016
Subject: Small Funding Requests	Approved Date: Revision Date: 06/09/2016 Reviewed: 07/13/2023
Title of Policy: HCH/FH Program Policy on Small Funding Requests	Approved by: Co-Applicant Board

1. Rationale or background to policy:

It has been found that various partner programs have occasion to identify funding needs that are unanticipated or do not conform to a typical Request for Proposal but are of expected benefit to the health of the homeless or farmworker populations.

In addition, the HCH/FH Program has regularly found itself with available funds as the end of the grant year approached. In the past, the HCH/FH Program, under the direction of the Co-Applicant Board, has sought out one-time small-scale projects that would be of benefit to the homeless or farmworker populations to expend some of this funding availability.

Rather than need to address either of the above situations on a unique basis, this policy is intended to provide the policy and authority for the HCH/FH Program to make such funding determinations.

2. Policy Statement:

The HCH/FH Co-Applicant Board hereby authorizes the HCH/FH Program to make funding decisions on small, non-direct service funding requests as herein specified and allowed.

For purposes of expending available grant funding within the grant year, the HCH/FH Program is authorized to solicit non-direct service, one-time funding requests as it deems necessary, and to otherwise have the authority to approve such requests as it sees fit in accordance with these policies.

For purposes of effective and efficient administration of the program, and to enhance the health status of the homeless and/or farmworker populations, the HCH/FH Program is hereby authorized to consider non-direct service funding requests received throughout the year, and to otherwise have the authority to approve such requests as it sees fit in accordance with these policies.

To be considered under either of the above scenarios, the funding request must be:

- for no more than \$25,000
- benefit the health of the homeless and/or farmworker population, or otherwise improve their health status or reduce future health risks
- must conform to applicable Federal requirements and restrictions
- not be for the purchase of a capital asset
- have at least 10% financial support/match from the requesting entity
- provide any substantiating information on the benefits of the request as may be required by the HCH/FH Program
- provide any and all documentation as requested from the HCH/FH Program for payment.

Note that overall project or proposal efforts may be for more than \$25,000, but the requesting agency would need to support ALL of the costs greater than \$25,000, over and above the 10% minimum cash support.

Note that non-direct service is defined to exclude direct, personal services, such as any clinical service, or individualized enabling service.

3. Procedures:

The HCH/FH Program shall establish procedures for receiving, reviewing and making funding determinations on small funding requests as described in the above policy. Such procedures may include such items as limitations on multiple requests, format of requests, time frames for responding, etc.

Reporting. The Program shall report each approved small funding request to the Co-Applicant Board at the next possible meeting of the Board. Additionally, every six months the Program shall provide to the Board a summary of the status of the small funding requests from the prior 6-12 months.

Approved _____

Board Chair

Program Director

SAN MATEO COUNTY

HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM

Program Policy

Policy Area: Fiscal	Effective Date: October 20, 2014
Subject: Sliding Fee Discount Program (SFDP)	Revised Date: July 13, 2023
Title of Policy: Sliding Fee Discount Policy	Approved by: Co-Applicant Board

1. Rationale or background to policy:

To reduce financial barriers to care in an organized manner and maximize the use of HCH/FH Program’s 330 Federal Grant Funding. This Policy is meant to assure that no patient will be denied healthcare services due to an individual’s inability to pay for such services. It is also meant to assure that any fees or payments required by the center for such services will be reduced or waived to enable the health center to fulfill the assurance.

2. Policy Statement:

The HCH/FH Program maintains a standard procedure for qualifying patients for a reduction in fees for services rendered at sites where HCH/FH patients receive care. In general, a sliding fee scale discount is available to a patient with income at or below 200% of the Federal Poverty Guidelines (FPG), which consider the household size. The sliding fee scale discounts apply to all HCH/FH medical and specialty services (within the HRSA approved Scope of Service) provided to eligible patients. Patients with insurance coverage who otherwise qualify may participate in the SFDP.

This policy and the Sliding Fee Scale and resultant Discounts (Sliding Fee Discount Scale – SFDS) shall be reviewed and approved by the Co-Applicant Board at a minimum of every three (3) years to ensure that it is not a barrier to care. The income levels included in the SFDS shall be updated annually based on the annual release of the Federal Poverty Level (FPL) data, with an effective date of no later than April 1 of the year.

For purposes of this policy, the Co-Applicant Board establishes these definitions:

Income. Income shall be defined as the total sum of money that is currently typically becomes available, or is projected to typically become available, to the family on a monthly basis for use in their support and livelihood. Irregular income may be assessed on an annual basis and pro-rated as monthly.

Household. Household shall be defined as those individuals who share a common residence, are related by blood, marriage, adoption, or otherwise present themselves as related, and share the costs and responsibilities of the support and livelihood of the group.

At no time will a patient be denied services because of an inability to pay.

All partner programs outside of the San Mateo County Health System with whom the HCH/FH Program

has agreements for services must have a Co-Applicant Board approved Sliding Fee Discount Program if they ever change patients/clients for services rendered under the agreement.

3. Procedures:

1. Sites where HCH/FH patients receive services will ask patients who call for an appointment, arrive for an appointment, or drop in for services if they have health insurance. If so, the insurance information is documented in the Electronic Health Record (EHR) system at the time of registration and the insurance card is copied and filed in the patient's health record. Prior to receiving services, the staff member will also inform these patients that they have the option of applying for a sliding fee scale discount on co-payments, deductibles, coinsurance, or any other patient responsible charge, with the staff of the onsite eligibility unit.
2. If the patient does not have insurance, the scheduler or front desk staff will advise the patient that they may be eligible for discounts under the SFDP, and health coverage programs. In order to qualify, the patient must make application with staff of the eligibility unit, and be willing to share **Household Size and Income** (in the case of Homeless and Farmworker patients income may be adjusted as is reasonable). If the patient agrees to begin the qualification process, the patient is directed to the eligibility unit where a staff member assures that the patient gets the information necessary to complete application for any coverage programs they may be eligible for and choose to apply for, and to determine eligibility for the SFDP. The eligibility unit staff person assigned to these duties will do recertification of existing Sliding Fee Scale Discount patients.
3. Application is made for the SFDP through completion of the SFDP Application Form. The Sliding Fee Scale Discount Application form is complete when the following has been achieved:
 - a. The form has been filled out in its entirety, signed, and dated by the applicant.
 - b. Income has been documented as appropriate. This may include:
 - Recent Federal IRS 1040 tax return form,
 - Two current pay stubs or
 - Unemployment stub or
 - Letter from employer on company letterhead - If no letter head is available, a notarized letter will be accepted or
 - Award or benefit letter orIf patient has none of the above, they must provide a signed self-declaration of their income.

Note: A patient is eligible for sliding fee scale discounts even if their residency status is unknown or they are disqualified from government benefits.

4. The patient is eligible for a sliding fee discount when:
 - The Sliding Fee Scale Discount Application form is complete AND
 - All documentation is received by the eligibility unit staff member assigned to these duties AND
 - The income criteria are met. The proof of income must be attached to the application and placed in the patient's eligibility record.

Using the attached sliding fee scale, the appropriate eligibility unit staff person determines the specific amount of discount for which the patient is eligible. All eligibility and EHR systems will be updated with the information.

The HCH/FH Program has prepared the sliding fee discount schedule (SFDS), so that the amounts owed for covered services by eligible patients are adjusted based on the patient's ability to pay.

The SFDS includes the following elements:

- Applicability to all individuals and families with annual incomes at or below 200 percent of the Federal Poverty Guidelines (FPG);
 - Full discount for individuals and families with annual incomes at or below 100 percent of the FPG;
 - Adjustment of fees (partial sliding fee discount) based on family size and income for individuals and families with incomes above 100 and at or below 200 percent of the FPG; and
 - No sliding fee discounts through the HCH/FH Sliding Fee Discount Program for individuals and families with annual incomes above 200 percent of the FPG. These patients may be eligible for other state or locally funded discount programs. The eligibility unit staff will assist these patients in identifying and applying for all such programs.
5. The patient's account is updated in the EHR according to health center procedures.
 6. The discount is applied to medical and specialty services provided at HCH/FH sites according to the following:
 - a. The discount cannot be applied to any service unless the form is complete, and the patient meets the above criteria.
 - b. The discount also applies to prescriptions filled by a HCH/FH contracted pharmacy under 340B on or after the patient's eligibility has been confirmed.
 7. If a patient is in the process of applying for another coverage program such as MediCal or Medicare, s/he will be offered temporary sliding fee scale discounts based on their household income and size, but only if all other documentation is complete.
 8. Patients who are denied other coverage, or have yet to apply for other coverage, will be evaluated by the eligibility unit staff and offered assistance in applying for other programs available through private and public sectors. If the patient is deemed eligible for services and does not apply within 30 days, they will be charged full price until the appropriate applications are completed and submitted.
 9. Collection of outstanding amounts will be handled in accordance with the HCH/FH Billing & Collection Policy Approved August 11, 2016.
 10. The Sliding Fee Scale Discount Application form must be completed with updated household income and size documentation every year or sooner if financial circumstances change.
 11. No patient will be denied healthcare services due to an individual's inability to pay for such services. See policy on Waiver of Fees, currently being developed, for further information.

Approved 07/13/2023

Board Chair

Program Director

Tab 7

Approval of staff preparing and submitting Service Area competition (SAC) application

DATE: July 13, 2022

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director
HCH/FH Program

SUBJECT: REQUEST FOR THE BOARD TO TAKE ACTION TO APPROVE STAFF DEVELOPMENT AND SUBMISSION OF THE SERICE AREA COMETITION (SAC) GRANT APPLICAION

In accordance with the Board's Bylaws, Article 3, Section L, and the HRSA Health Center Compliance Manual Chapter 19 – Board Authority, the Board has the responsibility to, and is required to, approve the health center grant application.

As the HCH/FH program's current grant period is coming to an end (December 31, 2023) and the Health Resources and Services Administration (HRSA) has announced the opening of the Service Area Competition (SAC) for the San Mateo County homeless and farmworker target populations, the Board's approval of the grant application is required. Since the development of the SAC application is still in process and the submission deadline (July 26th) will occur prior to the next Board meeting (August 10th), we are asking for the Board to approve the staff development and submission of the SAC application based upon the attached draft.

This request is for the Board to approve the staff development and submission of the Service Area Competition (SAC) grant application reflective by the presented draft application for content and concept. A majority vote of the Board members present is required to approve the grant application.

Attachments:

Draft SAC Application Documents



CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION County of San Mateo	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Jim"/> Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Beaumont"/>	Suffix: <input type="text"/>
* Title: <input type="text" value="Director"/>	
* SIGNATURE: <input type="text" value="Completed on submission to Grants.gov"/>	* DATE: <input type="text" value="Completed on submission to Grants.gov"/>

Key Contacts Form

*** Applicant Organization Name:**

San Mateo, County of

Enter the individual's role on the project (e.g., project manager, fiscal contact).

*** Contact 1 Project Role:** Director

Prefix:

* First Name: Jim

Middle Name:

* Last Name: Beaumont

Suffix:

Title:

Organizational Affiliation:

* Street1: 222 W. 39th Avenue

Street2:

* City: San Mateo

County:

* State: CA: California

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 94403-4364

* Telephone Number: (650)573-2459

Fax:

* Email: jbeaumont@smcgov.org

Project/Performance Site Location(s)

Project/Performance Site Primary Location I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

UEI:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Project/Performance Site Location 1 I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

UEI:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Additional Location(s)

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/> Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/> H80CS00051	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> San Mateo, County of		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 94-6000532	* c. UEI: <input type="text"/> PP88MKPKJZ54	
d. Address:		
* Street1: <input type="text"/> 222 W 39th Ave	Street2: <input type="text"/>	
* City: <input type="text"/> San Mateo	County/Parish: <input type="text"/>	
* State: <input type="text"/> CA: California	Province: <input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	* Zip / Postal Code: <input type="text"/> 94403-4364	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Mr.	* First Name: <input type="text"/> Jim	
Middle Name: <input type="text"/>	* Last Name: <input type="text"/> Beaumont	
Suffix: <input type="text"/>	Title: <input type="text"/> Director	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text"/> (650) 573-2459	Fax Number: <input type="text"/>	
* Email: <input type="text"/> jbeaumont@smcgov.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Health Resources and Services Administration

11. Catalog of Federal Domestic Assistance Number:

93.224

CFDA Title:

Health Center Program (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housin

*** 12. Funding Opportunity Number:**

HRSA-24-066

* Title:

Service Area Competition

13. Competition Identification Number:

HRSA-24-066

Title:

Service Area Competition

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Health Center Cluster

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,858,632.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="11,500,000.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="3,520,800.00"/>
* g. TOTAL	<input type="text" value="17,879,432.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ABSTRACT

Project Title: Service Area Competition

Applicant Name: San Mateo, County of

Address: 222 W. 39th Ave., San Mateo, CA 94403

Contact Name: Jim Beaumont, Director

Contact Phone Number: 650-573-2459

E-Mail Address: jbeaumont@smcgov.org

Web Site Address: www.smcgov.org

Congressional Districts: CA-14 and CA-18

Section 330 Funding Requested: \$2,858,632, HCH, MH

Proposed Service Area Identification Number (ID), City, And State: 014, San Mateo, CA

Unduplicated patients to be served: 6,308 (95% SAAT patient target)

Organization, community to be served, target populations, service delivery sites and locations, and services to be provided: The Health Care for Homeless/Farmworker Health (HCH/FH) Program has delivered comprehensive health services to homeless people residing in San Mateo County since 1990 and to farmworkers and their dependents since 2010. Housed within San Mateo Medical Center (SMMC), the public hospital and clinic system for San Mateo County, HCH/FH leverages the primary care, dental care, behavioral health, and enabling services provided by SMMC and San Mateo County Health (SMCH), serving approximately 3,783 homeless patients and 1,071 farmworkers residing in the service area in 2022. The HCH/FH network of care includes 21 service sites including one administrative site, one mobile medical unit, and one dental mobile unit.

In addition, HCH/FH partners with community-based organizations to supplement the services provided by SMMC and SMCH to increase homeless and farmworker access to primary care, dental care, and behavioral health care through a variety of activities, including care navigation and coordination, outreach, insurance eligibility assistance and health education.

Major health care needs and barriers to be addressed by the proposed project: Access to health care services can be extremely difficult for homeless individuals and is often compounded by a disproportionately high incidence of mental health disorders, substance abuse, dental problems, Hepatitis C, upper respiratory and skin infections, and injuries. Migrant and seasonal farmworkers face high rates of chronic conditions such as diabetes and hypertension, occupational injuries and illnesses, mental health and substance abuse. Transportation, cultural, linguistic and other barriers limit access to care for all low-income residents especially homeless people and farmworkers.

How the proposed project will address the need for comprehensive primary health care services in the community and target population: The HCH/FH network of front-line mobile and fixed-site services linked to SMMC and SMCH engages homeless people and farmworkers who cannot or will not use primary health services in conventional settings. Case management services based in homeless shelters and a community resource center serving farmworkers connect patients to comprehensive services, including SMMC and SMCH. HCH/FH emphasizes accessibility, affordability and relationship-building to counter the practical, cultural/linguistic and attitudinal barriers that impede access to healthcare for homeless people and farmworkers.

Number of current and proposed patients, visits, providers: HCH/FH will continue to provide primary medical care, dental services, behavioral health, case management, and enabling services. In 2022, 4,854 patients utilized HCH/FH services through 30,651 visits provided by 40 FTE staff; 14.93 FTE medical providers delivered 19,825 primary care visits. The HCH/FH Program is applying for a continuation of 330 grant funding under opportunity HRSA-24-066 with a goal to serve 6,308 unique patients by the end

of calendar year 2026, as established in the Service Area Announcement Table (SAAT) with a 95% patient target.