

Sofia Recalde

From: Sofia Recalde
Sent: Friday, July 3, 2020 2:41 PM
To: HS_SMMC_HCH_FH_Program
Cc: Jim Beaumont; Irene Pasma; Danielle Hull; Frank Trinh; Andrea Donahue
Subject: HCH/FH Board meeting agenda for July 9, 2020
Attachments: HCHFH Board July 9 2020 agenda packet.pdf; San Mateo County Single Audit Report FY 2019 - FINAL.pdf

Good Afternoon,

Attached please find the board packet for the upcoming HCH/FH Co-Applicant Board virtual meeting next Thursday, July 9 on Microsoft Teams/conference call.

Board members:

- 1) **Please inform staff if you are unable to attend to ensure a quorum.** If you would like a hard copy of the agenda packet, please let staff know by Monday at noon.
- 2) **SMC Single Audit attached separately** – please see Business Agenda item 1.
- 3) **Please review the Needs Assessment in advance of the meeting** and be prepared to discuss what should be included in the Executive Summary and who the Needs Assessment should be distributed to.
- 4) **COVID-19 Update** - In a change from previous meetings, we're providing a comprehensive COVID-19 update memo in the Board packet and we will spend the allotted meeting time to specifically discuss COVID-19 communication efforts.

Meeting details:

When: Thursday, July 9, 2020 from 9:00-11:00am

Where: Microsoft Teams/conference call. Click on link below "**Join Microsoft Teams Meeting**" and/or dial in (**1-628-212-0105**)- Conference ID: 442 773 836#

**Mute- please mute your line if you are not talking to minimize background noise.*

[Join Microsoft Teams Meeting](#)

+1 628-212-0105 United States, San Francisco (Toll)

Conference ID: 422 773 836#

Thank you,

Sofia

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