



## HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

### FINANCE COMMITTEE MEETING – August 14, 2025

500 County Center  
COB 3 (Manzanita Hall)  
Redwood City, CA 94063

### AGENDA

AGENDA ITEM	SPEAKER(S)	TIME
<b>A. CALL TO ORDER</b>	Robert Anderson	<b>9:00 AM</b>
<b>B. CHANGES TO ORDER OF AGENDA</b>		<b>9:01 AM</b>
<b>C. PUBLIC COMMENT</b>		<b>9:02 AM</b>
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.		
<b>D. CONSENT AGENDA</b>		
1. Meeting minutes from May 2025	Robert Anderson	<b>9:05 AM</b>
<b>E. REPORTING &amp; DISCUSSION AGENDA</b>		
1. Director's reports: <ul style="list-style-type: none"><li>- Budget &amp; Finance Report</li><li>- Behavioral Health Services Expansion and Expanded Hours grant updates – fiscal impact</li></ul>	Jim Beaumont	<b>9:10 AM</b>
2. Management Analyst reports: <ul style="list-style-type: none"><li>- Funding Overview 2025</li><li>- Expanded Hours Grant Updates</li><li>- Contracts' Performance Q2 2025</li></ul>	Gozel Kulieva	<b>9:35 AM</b>
<b>F. BOARD COMMUNICATIONS &amp; ANNOUNCEMENTS</b>		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
<b>G. OTHER ITEMS</b>		
<b>H. ADJOURNMENT</b>		
1. Next meetings: <ul style="list-style-type: none"><li>- Q3, 2025 – November 13th, 2025, 9:00 AM 500 County Center COB 3 (Manzanita Hall) Redwood City, CA 94063</li></ul>	Robert Anderson	<b>9:45 AM</b>

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at [gakulieva@smcgov.org](mailto:gakulieva@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



## HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH) FINANCE COMMITTEE

May 8th, 2025, 9:00-9:45am

### Meeting Minutes

Co-Applicant Board Members	County Staff Present	Members of the Public
Robert Anderson Steve Carey Jim Beaumont, Program Director Absent: Francine Serafin Dickson Victoria Sanchez De Alba Steve Kraft	Gozel Kulieva Frank Trinh Jocelyn Vidales	

Agenda Item	Discussion / Recommendations	Action Items/Notes
<b>A. Call to order</b>	Meeting was called to order by Robert Anderson at 9:00am.	
<b>B. Changes to order of agenda</b>	No changes.	
<b>C. Public comment</b>	None	
<b>D. Consent agenda:</b> 1. Meeting minutes from August 2024	Meeting minutes from May 2025 were approved.	Consent agenda was moved by Robert, seconded by Steve.
<b>E. Reporting &amp; Discussion agenda</b>  1. Management Analyst reports:  - Contracts' Performance Q1 2025  2. Director's Report	Gozel Kulieva reviewed the CY Q1 2025 performance of program contracts. All contracts are performing as expected averaging a 25% expenditure of their annual budget.  Jim Beaumont went over the Director's Budget & Finance reports.	
<b>F. Board communications and announcements</b>	None	
<b>G. Adjournment</b>	Meeting was adjourned at 9:49 am. The next finance committee meeting is scheduled for August 14 <sup>th</sup> , 2025 in person.	



San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[smchealth.org/smmc](http://smchealth.org/smmc)

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the July 10, 2025, Co-Applicant Board meeting.

HCH/FH has completed all necessary efforts to meet the specified compliance requirements established in our January Operational Site Visit. On July 16, 2025, HCH/FH received notification that the final grant condition had been lifted.

While there will definitely be no additional funding opportunities this Federal FY, our BHSE award from September 1, 2024, has apparently been made permanent and rolled into our base grant (effective 09/01/25). We received this notice on July 18<sup>th</sup> of the increase in our base grant to \$3.3M

The Expanded Hours award is continuing with dates now established (Sundays, bi-weekly) through September. While there have been some issues, we seem to be able to work through them productively with the many partners and move the effort forward.

On July 10, 2025, HHS rescinded previous policy that allowed health centers (and a number of other federally supported health efforts) to provide services to individuals regardless of immigration status. They further provided no details on this and indicated that future guidance would be issued. Since HCH/FH (nor SMMC) directly track immigration status, it is completely unclear how we would identify patients/clients with unsatisfactory immigration status (UIS) that would be excluded from receiving services. This also has the potential to be completely disruptive to our contracts with our CBOs who may encounter UIS individuals (all of our contractors)

#### Seven Day Update

#### ATTACHED:

- Program Calendar





SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

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222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[smchealth.org/smmc](http://smchealth.org/smmc)

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET AND FINANCE REPORT

Preliminary grant expenditures for July 2025 only total an estimated \$71,950. This total does not include almost any expenses outside of salary and benefits (generally due to the county running year-end closing during July). Also, expenditures through 06/30/25 have been updated to reflect actual grant drawdowns. Overall, the current known total for expenditures is \$1,592,986. We will have a clearer picture of where we are in expenditures next month as payment of expenditures catches up to real time. However, there are no indications of anything that would be wildly unexpected.

Based on the total year-to-date, we look to be expending slightly above original estimates, looking to be less than \$100,000, at just over \$3,100,000. Our Salaries & Benefits are running slightly behind projections for the year, which is appropriate since salary increases occur during the last quarter of the year. Contracts are running slightly ahead of year-end-estimates, which is normal as our contractors' invoice for heavier case load counts early in the year, tapering off as we move through the year. Actual increases appear to be coming from routine internal costs that are not totally transparent. This also keeps us close to the position to have some carryover through each of the next 2 years to provide for the slight cost of living increases built into most of our contracts.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 07/31/25



## GRANT YEAR 2025

Details for budget estimates		Budgeted	To Date	Projection for	Projected for GY 2026
		[SF-424]	(06/30/25)	end of year	
<b>EXPENDITURES</b>					
<b>Salaries</b>					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	725,000	54,873	401,427	705,000	740,000
<b>Benefits</b>					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	225,000	16,689	127,414	225,000	230,000
<b>Travel</b>					
National Conferences (2500*8)	20,000		4,709	8,000	12,000
Regional Conferences (1000*5)	5,000		250	1,000	1,500
Local Travel	500			500	250
Taxis	500			500	250
Van & vehicle usage	1,000			1,000	1,000
	27,000		4,959	11,000	15,000
<b>Supplies</b>					
Office Supplies, misc.	10,000		680	2,000	2,000
Small Funding Requests					
	10,000		680	2,000	2,000
<b>Contractual</b>					
2022 Contracts			154,132	154,132	
2022 MOUs				0	
Current 2023 MOUs	1,000,000		341,092	925,000	1,000,000
Current 2023 contracts	950,000		463,087	900,000	900,000
---unallocated---/other contracts					
	1,950,000		958,311	1,979,132	1,900,000
<b>Other</b>					
Consultants/grant writer	40,000		15,835	30,000	10,000
IT/Telcom	55,000	388	60,609	80,000	60,000
New Automation				0	-
Memberships	5,000		2,875	3,000	3,000
Training	10,000			3,000	2,000
Misc	5,000		20,876	30,000	5,000
	115,000		100,195	146,000	80,000

# Healthcare for the Homeless/Farmworker Health Program Funding Overview 2025

Grant	Start Period	End Period	Total Amount	Per Year	Balance	Purpose
HRSA - American Rescue Plan - Capital Improvement	9/15/2021	9/30/2025	\$ 500,000		\$ 348,186	Pending Dental Van
<i>HRSA - Behavioral Health Services Expansion (BHSE)</i>	<i>9/1/2024</i>	<i>8/31/2026</i>	<i>\$ 1,100,000</i>	<i>\$ 500,000</i>	<i>\$ 965,000</i>	<i>Additional Behavioral Health Services</i>
<i>HRSA - Expanded Hours</i>	<i>12/1/2024</i>	<i>11/30/2026</i>	<i>\$ 1,000,000</i>	<i>\$ 500,000</i>	<i>\$ 1,000,000</i>	<i>Expanding hours of operation to increase access. Currently expanding Coastside Clinic hours to Sundays.</i>
HRSA - Base Grant	1/1/2025	12/31/2027	\$ 8,400,000	\$ 2,800,000	ongoing	Most contracts & all staff salaries w/benefits
<b>Total</b>				<b>\$ 3,800,000</b>		HRSA recently announced that the Health Centers' current supplemental awards, which for HCHF program include Expanded Hours and BHSE, would be rolled over into continuous Base Grant funding.



DATE: August 14<sup>th</sup>, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/  
Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: Contracts Financial Progress Report CY 2025 Q1, Q2

### **Program Funding Overview**

The Healthcare for the Homeless/Farmworker Health (HCH/FH) Program receives grant funding through the Health Center Program<sup>1</sup> administered by the Health Resources and Services Administration (HRSA), an agency of the U.S. Department of Health and Human Services. This funding is authorized under Section 330 of the Public Health Service (PHS) Act.

San Mateo Medical Center serves as the designated Health Center and provides the majority of core services required under HRSA's Health Center Program Compliance Manual. The HCH/FH Program uses its grant funds to contract for additional and supplemental services, which are detailed in this report.

The program operates on a three-year project and funding cycle. As a result, most contracts and agreements are structured on the same timeline. The current project period runs from January 2025 through December 2027.

The table below outlines services contracted with various community-based organizations during the 2025–2027 funding period. These agreements were awarded through a competitive Request for Proposals (RFP) process and approved by the program's governing board. Additional services are provided by San Mateo County departments through established Memorandums of Understanding (MOUs).

### **Contracted services include:**

- Medical services
- Behavioral health services
- Dental services

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<sup>1</sup> The term "health center" means an entity that serves a population that is medically underserved, or a special medically underserved population comprised of migratory and seasonal agricultural workers, the homeless, and residents of public housing, by providing, either through the staff and supporting resources of the center or through contracts or cooperative arrangements:

- required primary health services.
- necessary for the adequate support of the primary health services

for all residents of the area served by the center

- Enabling services (e.g., care coordination, case management, interpretation/translation, transportation assistance)

In addition to listing contracted services, this report includes an analysis of contract financial performance. Unspent funds from an annual contract budget do not carry over to the following year. Therefore, it is critical that all program contractors maintain consistent performance and maximize use of their allocated funds to avoid underutilization.

The financial performance section serves as a key tool for the HCH/FH governing board to monitor, evaluate, and oversee program operations.



## Contracts & Services Overview

Contracts	
Contractor Name	Services
Abode	Enabling Services: <ul style="list-style-type: none"> <li>Care Coordination (Permanent Supportive Housing)</li> </ul>
ALAS	Enabling Services: <ul style="list-style-type: none"> <li>Promotores</li> <li>Care Coordination</li> <li>Health Education Classes</li> <li>Transportation Assistance</li> </ul> Behavioral Health: <ul style="list-style-type: none"> <li>Behavioral Health Services Expansion</li> </ul>
Coastside Hope (Contract)	Enabling Services: <ul style="list-style-type: none"> <li>Medical Care Coordination</li> <li>Health Insurance Assistance</li> <li>Transportation Assistance</li> </ul>
Life Moves	Enabling Services: <ul style="list-style-type: none"> <li>Medical Care Coordination</li> <li>Health Insurance Assistance</li> <li>Street &amp; Field Outreach Support</li> </ul>
Palo Alto University	Behavioral health: <ul style="list-style-type: none"> <li>Homeless Behavioral Health Services</li> </ul>
Puente	Enabling Services: <ul style="list-style-type: none"> <li>Medical Care Coordination</li> <li>Health Insurance Assistance</li> <li>Transportation Assistance</li> </ul> Behavioral Health: <ul style="list-style-type: none"> <li>Behavioral Health Services Expansion</li> </ul>
Sonrisas	Dental Services
University of Pacific	Dental Services
Agreements/MOUs with San Mateo County Partners	
Behavioral Health & Recovery Services (BHRS)	Behavioral health: <ul style="list-style-type: none"> <li>Homeless Behavioral Health Services</li> </ul>
Coastside Clinic – Saturday Dental Clinic	Dental Services
Public Health Policy and Planning (PHPP)	Medical Care: <ul style="list-style-type: none"> <li>Mobile Clinic</li> <li>Street &amp; Field Medicine</li> <li>Alcohol and Other Drugs (AOD) Case Management</li> </ul>

## Contracts Financial Performance



## SAN MATEO COUNTY HEALTH

2025 Contract & MOU Expenditures - January through June 2025

Updated

8/7/2025

Contract	Contract Amount & Target	YTD	% YTD
<b>Abode</b>	<b>\$148,069</b>	<b>\$ 49,911</b>	<b>34%</b>
<b>ALAS</b>	<b>\$ 195,000</b>	<b>\$ 87,950</b>	<b>45%</b>
Care Coordination	200	90	45%
Health Education Classes	50	23	46%
Transportation	40	26	65%
<b>ALAS - Behavioral Health Expansion</b>	<b>\$ 180,000.00</b>	<b>\$ -</b>	<b>0%</b>
<b>BHRS HCH</b>	<b>\$ 90,000</b>	<b>\$ 69,600</b>	<b>77%</b>
BHRS HCH Patients	150	116	77%
BHRS HCH Visits	555		
<b>Coastside Clinic - Saturday Dental Clinic</b>	<b>\$ 70,000</b>	<b>\$ 5,384</b>	<b>8%</b>
<b>Coastside Hope</b>	<b>\$ 137,252</b>	<b>\$ 68,626.08</b>	<b>50%</b>
<b>Life Moves</b>	<b>\$ 215,000</b>	<b>\$ 148,000</b>	<b>69%</b>
Care Coordination	200	149	75%
Health Insurance Assistance	80	41	51%
Outreach and Engagement (Street Medicine)	136	93	68%
<b>Palo Alto University - Behavioral Health Expansion</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>40%</b>
<b>Puente</b>	<b>\$ 170,530</b>	<b>\$ 136,105</b>	<b>80%</b>
Care Coordination	164	172	105%
Health Insurance Assistance	190	109	57%
Transportation (round trip)	90	106	118%
<b>Puente - Behavioral Health Expansion</b>	<b>\$ 170,000</b>	<b>\$ 84,999.96</b>	<b>50%</b>
<b>PHPP</b>	<b>\$ 1,080,000</b>	<b>\$ 477,205</b>	<b>44%</b>
<b>Sonrisas - Base Grant</b>	<b>\$ 123,000</b>	<b>\$ 12,600</b>	<b>10%</b>
Dental Visit	384	191	50%
<b>Sonrisas - Measure-K</b>	<b>\$ 123,000</b>	<b>\$ 116,430</b>	<b>95%</b>
<b>University of Pacific (UOP) (non-base grant funding)</b>	<b>\$ 300,000</b>	<b>\$ 195,165.53</b>	<b>65%</b>
<b>TOTAL - Base Grant</b>	<b>\$ 2,228,851</b>	<b>\$ 1,055,380</b>	<b>47%</b>
<b>Measure - K</b>	<b>\$ 123,000</b>	<b>\$ 116,430</b>	<b>95%</b>