

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

500 County Center COB 3 Redwood City, CA 94063 (Manzanita Hall)

August 14th, 2025, 10:00am - 12:00pm

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at

500 County Center COB 3 Redwood City, CA 94063 (Manzanita Hall)

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.

*Written public comments may be emailed to rnash@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

A. CALL TO ORDER & ROLL CALL	Victoria Sanchez De Alba	10:00am
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B. PUBLIC COMMENT

Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.

C. ACTION TO SET THE AGENDA & CONSENT AGENDA		10:10am
1. Approve meeting minutes from: a. July 10 th Board Meeting		Tab 1
2. Budget and Finance Report		Tab 2
3. HCH/FH Director's Report		Tab 3
4. Quality Improvement/Quality Assurance Update		Tab 4
5. Quarterly Management Analyst Report		Tab 5

D. COMMUNITY ANNOUNCEMENTS

Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.

Community updates	Board Members	10:15am
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Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at rnash@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

E. GUEST SPEAKER

Jen Gordon, Health Services Manager, Patient Experience Department

10:30am

Sofia Recalde/BHRS

11:00am

Mental Health Services Act (MHSA) Management Analyst,
Behavioral Health & Recovery Services (BHRS)

F. REPORTING & DISCUSSION AGENDA

Expanded Hours Sunday Clinic Updates	Jocelyn Vidales	11:40am
Federal Updates and Impacts on HCH/FH Program	Jim Beaumont	11:50am

G. ADJOURNMENT

12:00pm

Future meeting: **September 11th 2025**

Time: **10:00am-12pm**

Location: **Half Moon Bay Library, 620 Correas Street, Half Moon Bay, CA 94019**

*Instructions for Public Comment During Meeting

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to rnash@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

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Tab 1

Meeting Minutes

**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
Co-Applicant Board Meeting Minutes**

**500 County Center COB 3 Redwood City, CA 94063 (Manzanita Hall)
July 10th, 2025, 10:00am - 12:00pm**

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> Steve Kraft Brian Greenberg Janet Schmidt Robert Anderson Tayischa Deldridge Judith Guerrero Tony Serrano Gabe Garcia Steve Carey (Vice-Chair) Jim Beaumont (Ex Officio) Francine Dickson-Serafin 	<ul style="list-style-type: none"> Alejandra Alvarado Gozel Kulieva Raven Nash Jocelyn Vidales Amanda Hing Hernandez Frank Trihn Anessa Farber Marisol Escalera Durani CJ Kunnappilly Danielle Michal 	<ul style="list-style-type: none"> Cristhian Landaverde, ALAS Ethan Fong, Life Moves Anthony Cascerceri, Life Moves Rita Mancera, Puente Ophelie Vico, Puente 	<ul style="list-style-type: none"> Suzanne Moore Victoria Sanchez De Alba (Chair)

A. Call to order & roll call	Steve Carey called the meeting to order at 10:00 am and did a roll call.	
B. Public Comment	<p>Rita Mancera, Puente Rita announced the new collaboration and project between Puente and Sonrisas Dental. The two organizations fundraised for a dental RV, which will be stationed in Pescadero, with services being provided by Sonrisas Dental. The project is being planned to start in 2026.</p> <p>Marisol Escalera Marisol provided an update on Farmworker Commission work in regard to access to healthcare services on the Coast. Monthly planning meetings are being put in place with Jack Nasser (directory ambulatory). Supervisor Mueller will join the meetings quarterly.</p> <p>Christian, ALAS ALAS has been collaborating with HCHF to refer patients to the Sunday Clinics at Coastside Clinic to increase access for farmworkers.</p> <p>CJ Kunnappilly, SMMC CJ is joining the HCHF board meetings on a quarterly basis and is available for any questions.</p>	

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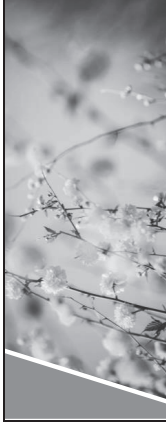
	<p>Anessa Farber, The mobile coach is back up and running and will start going out to the community Monday (South SF) and Tuesdays (RWC).</p>	
C. Action to set the agenda and consent agenda.	<ol style="list-style-type: none"> Approve meeting minutes from June, 2025 Board Meeting Budget and Finance Report HCH/FH Director's Report Quality Improvement/Quality Assurance Update 	<p>Request to approve the Consent Agenda was MOVED by Steve Craft and SECONDED by Tayischa Deldridge APPROVED by all Board members present.</p> <p>Jim requested to move the Director's Report to the Discussion Agenda.</p>
D. Community Announcements	<p>Frank Trinh, HCHF Medical Director Ethan Fong, Life Moves</p>	
<p>E. Business Agenda Jim Beaumont Approving</p> <ul style="list-style-type: none"> HRSA Forms 5A, 5B, 5C Program Budget 	<p>Jim Beaumont, Director HRSA hasn't announced the deadlines for submitting NCC yet. Jim inquired with HRSA and is awaiting further instructions.</p> <p>Jim asked the Board's approval of the following documents to get in compliance with the HRSA audit:</p> <ul style="list-style-type: none"> HRSA Forms 5A, 5B, and 5C Program Budget 	<p>Request to approve forms 5A, 5B, and 5C was MOVED by Robert Anderson and SECONDED by Brian Greenberg</p> <p>APPROVED by all Board members present.</p> <p>Request to approve the Budget was MOVED by Steve Craft and SECONDED by Janeth Schmidt</p> <p>APPROVED by all Board members present.</p>
F. Guest Speaker Danielle Michal, Program Services Manager - Quality Improvement Program (QIP).	<p>Danielle Michal, Program Services Manager - Quality Improvement Program (QIP) Danielle provided an update on the Quality Incentive Payments and transition to Epic (slide deck attached).</p>	

<p>G. Reporting & Discussion Agenda</p> <ol style="list-style-type: none"> 1. Tayischa Deldridge - Report on 2025 National Health Care for the Homeless Conference & Policy Symposium 2. Jim Beaumont and Lauren Carroll Federal Updates and Impacts on HCH/FH Program 	<p>Tayischa Deldridge, Board Member Tayischa provided an update from the National Healthcare for the Homeless Conference (NHCH), which she attended in May 2025 in Baltimore. The NHCH website has a lot of information on the conference, the breakdown sections, and the impacts of the recent funding cuts on healthcare and access for the vulnerable populations, including:</p> <ul style="list-style-type: none"> • New regulations around Section 8 including consolidations of preferential categories, and new restrictions around immigration status. • Impact of budget cuts on ECM • Impact of budget cuts on Opioid Settlement • Medical respite and housing <p>Tayischa also emphasized that while Board travel is reimbursed by the HCHFH program, the process is lengthy and takes over a year.</p> <p>Lauren Carrol, County Attorney's Office Lauren is advising the County and the HCHFH program on the changes at the Federal level. She provided an update that the Federal government has been adding conditions on federal funding to programs, including HCHFH. There have been additions to the HCHFH grant conditions re not promoting DEI (and gender identity related). San Mateo County is joining two lawsuits: SF v Trump (75 counties and cities re Sanctuary cities), King County v Trum (75 counties and cities challenging the Trump administrations new conditions on the funding).</p> <p>Jim Beaumont, HCHFH Program Director Jim went over his Director's Report (attached to minutes) and provided the following updates:</p> <ul style="list-style-type: none"> • – Bi-weekly Sunday Clinics at the Coastside Clinic in Half Moon Bay continues • HRSA is rolling all of the supplemental awards except for Expanded Hours into the Base Grant. The HCHFH program will have the \$500K award for Behavioral Health Expansion Services rolled into the Base grant. 	
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	<ul style="list-style-type: none"> • HRSA is moving from 3 year grant periods to 4 year grant periods. It has implication on how we contract, conduct our needs assessment, and strategic planning. <p>Lastly Jim updated that the program released an RFP for a mobile dental van, and received bids. Next steps are evaluations and procurement.</p>	
<p>G. Adjournment</p>	<p>Future meeting: August 14th, 2025 Time: 10:00am-12pm Location: 500 County Center, COB 3 (Manzanita Hall), Redwood City, CA 94063</p>	<p>The meeting was adjourned at 11:28 am.</p>

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Presented by: Danielle McNeil, Value Based Payment Program Manager



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Context for QIP

2016 Medicaid Managed Care Rule

- Limits eligibility of states to direct payments to healthcare providers
- Allows exceptions affecting supplemental payments to Public Health Care Systems

Quality Incentive Program (QIP)


- Payment tied to performance

Enhanced Payment Program (EPP)

- Limited to a small set of measures
- Pre-determined, not based on contract or other rules

About Quality Incentive Pool (QIP)


- Operated by CA Department of Healthcare Services (DHCS); reporting on an annual basis
- Over 60 measures to choose from; required to report on 40 metrics for full payment
- Small set (~10) priority measures; required to report these and can change annually
- Elective measures can be selected from large list
- Results in >\$30M in funding annually



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Who's Included in QIP?

- Patients who have been continuously assigned to SMMC for care with less than one month gap in coverage
- HPSM members are assigned to entities for care
- Some metrics may include patients who are assigned and unseen
- Some metrics may have visit requirement in denominator criteria (more engaged population)




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Alignment with HCH/FH

Of 61 eligible QIP metrics, 13 align with HCH/FH USF Reporting:

- Breast Cancer Screening
- Colorectal Cancer Screening
- Diabetes Screening and Follow-up for Adolescents and Adults
- Dyslipidemia Assessment for Patients with Diabetes >10
- General Health Assessment for Patients with Diabetes >10
- Tobacco Use Cessation Counseling for Patients with Diabetes >10
- Tobacco Use Cessation Counseling for Patients with Diabetes >10


- Blood Pressure for Patients with Diabetes >10
- Blood Pressure for Patients with Diabetes >10
- Blood Pressure for Patients with Diabetes >10
- Blood Pressure for Patients with Diabetes >10
- Blood Pressure for Patients with Diabetes >10
- Blood Pressure for Patients with Diabetes >10



SAN MATEO MEDICAL CENTER

Epic Go-Live & Data Warehouse

- On November 2nd, 2024, SMMC went live with a new electronic health record, Epic
- Submitted several separate EHRs including COW, Invision, PulseCheck, Soarian
- Around the same time, SMMC shifted data warehouse contracts from Centric to Intowace
- Included:
 - Large legacy data transfer activity (Data warehouse → data warehouse and EHR → EHR)
 - Epic (uploading new system data forward all necessary elements from old system and optimizing where necessary)



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Current State

Data continues to stabilize

- Epic Everywhere is expanded across to patient data at other healthcare facilities that also use Epic
- Legacy Data Claims
- Reviewing performance to ensure all essential fields have been built out, coded according to specification, reports are mapping to the correct locations
- Ongoing validation of reports/dashboards with Epic

New Tools for Patient Care Monitoring

- Complaint Rate (Case Management Tracking)
- Adult Disease Management
- DSME Program




Compass Rose Programs

Adult Disease Management

- Patient and provider management of patients with Hypertension
 - Patient Type and P-Checks, and
- Referral to program by providers
- Work conducted by RMs
 - Education
- Care team: go on rounds in control of BP readings
- Targets and take hold/manage care


DSME

- Patient and provider management of patients with Diabetes
 - Patient Type and P-Checks, and
- Referral to program by providers
- Work done by Diabetic Educators and RDs
 - Individualized Goals and Outcomes
 - Group Education Vitals
- Care team: Patient meets goals
- Continue at a visit apt



Wins from a Reporting/Improvement Perspective

- New build process allowed for greater standardization of OSW/data entry across clinics
- Improvement Council structure
- Single EHR with reporting tools
- CareGap & SOOH Tools for Providers
- Capability to create/track referrals to support providers outside of SMMC
- Online data portal for patients – scheduling
- Future State: bulk outreach and reminders



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Tab 2

Program Budget and Financial Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET AND FINANCE REPORT

Preliminary grant expenditures for July 2025 only total an estimated \$71,950. This total does not include almost any expenses outside of salary and benefits (generally due to the county running year-end closing during July). Also, expenditures through 06/30/25 have been updated to reflect actual grant drawdowns. Overall, the current known total for expenditures is \$1,592,986. We will have a clearer picture of where we are in expenditures next month as payment of expenditures catches up to real time. However, there are no indications of anything that would be wildly unexpected.

Based on the total year-to-date, we look to be expending slightly above original estimates, looking to be less than \$100,000, at just over \$3,100,000. Our Salaries & Benefits are running slightly behind projections for the year, which is appropriate since salary increases occur during the last quarter of the year. Contracts are running slightly ahead of year-end-estimates, which is normal as our contractors' invoice for heavier case load counts early in the year, tapering off as we move through the year. Actual increases appear to be coming from routine internal costs that are not totally transparent. This also keeps us close to the position to have some carryover through each of the next 2 years to provide for the slight cost of living increases built into most of our contracts

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 07/31/25



GRANT YEAR 2025

Details for budget estimates		Budgeted	To Date	Projection for	Projected for GY 2026
		[SF-424]	(06/30/25)	end of year	
EXPENDITURES					
Salaries					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	725,000	54,873	401,427	705,000	740,000
Benefits					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	225,000	16,689	127,414	225,000	230,000
Travel					
National Conferences (2500*8)	20,000		4,709	8,000	12,000
Regional Conferences (1000*5)	5,000		250	1,000	1,500
Local Travel	500			500	250
Taxis	500			500	250
Van & vehicle usage	1,000			1,000	1,000
	27,000		4,959	11,000	15,000
Supplies					
Office Supplies, misc.	10,000		680	2,000	2,000
Small Funding Requests					
	10,000		680	2,000	2,000
Contractual					
2022 Contracts			154,132	154,132	
2022 MOUs				0	
Current 2023 MOUs	1,000,000		341,092	925,000	1,000,000
Current 2023 contracts	950,000		463,087	900,000	900,000
---unallocated---/other contracts					
	1,950,000		958,311	1,979,132	1,900,000
Other					
Consultants/grant writer	40,000		15,835	30,000	10,000
IT/Telcom	55,000	388	60,609	80,000	60,000
New Automation				0	-
Memberships	5,000		2,875	3,000	3,000
Training	10,000			3,000	2,000
Misc	5,000		20,876	30,000	5,000
	115,000		100,195	146,000	80,000

Tab 3

HCH/FH Director's
Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the July 10, 2025, Co-Applicant Board meeting.

HCH/FH has completed all necessary efforts to meet the specified compliance requirements established in our January Operational Site Visit. On July 16, 2025, HCH/FH received notification that the final grant condition had been lifted.

While there will definitely be no additional funding opportunities this Federal FY, our BHSE award from September 1, 2024, has apparently been made permanent and rolled into our base grant (effective 09/01/25). We received this notice on July 18th of the increase in our base grant to \$3.3M

The Expanded Hours award is continuing with dates now established (Sundays, bi-weekly) through September. While there have been some issues, we seem to be able to work through them productively with the many partners and move the effort forward.

On July 10, 2025, HHS rescinded previous policy that allowed health centers (and a number of other federally supported health efforts) to provide services to individuals regardless of immigration status. They further provided no details on this and indicated that future guidance would be issued. Since HCH/FH (nor SMMC) directly track immigration status, it is completely unclear how we would identify patients/clients with unsatisfactory immigration status (UIS) that would be excluded from receiving services. This also has the potential to be completely disruptive to our contracts with our CBOs who may encounter UIS individuals (all of our contractors)

Seven Day Update

ATTACHED:

- Program Calendar





County of San Mateo
Health Care for the Homeless & Farmworker Health (HCH/FH) Program
2025 Co-Applicant Board Calendar
Board meetings are in-person on the 2nd Thursday of the Month 10am-12pm

MONTH	AREA		
	Programmatic	Learning/Conferences	Recognition (Health, DEI, Holidays and Misc.)
JANUARY	<ul style="list-style-type: none">- HCH/FH Board Meeting (1/9)- HRSA Operational Site Visit (OSV) (1/14-1/16)- OSV Special Board Meeting (1/15)		<ul style="list-style-type: none">• Glaucoma Awareness Month• Cervical Cancer Screening Month• National Human Trafficking Prevention Month• International Holocaust Remembrance Day (1/27)• New Year's Day (1/1)• Martin Luther King Day (1/20)• Inauguration Day (1/20)• Lunar New Year (1/29)
FEBRUARY	<ul style="list-style-type: none">- HCH/FH Board Meeting (2/13)- Finance Subcommittee Meeting (2/13)- UDS submission - Review	<ul style="list-style-type: none">• National Alliance to End Homelessness Winter Conference: Innovations and Solutions for Ending Unsheltered Homelessness. (Los Angeles, CA – Feb 26-28)	<ul style="list-style-type: none">• National Children's Dental Health• American Heart Month• National Cancer Prevention Month• National Wear Red Day (2/7)• Black History Month• World Day of Social Justice• Lincoln's Birthday (2/12)• Valentine's Day (2/14)• President's Day (2/17)
MARCH	<ul style="list-style-type: none">- HCH/FH Board Meeting (3/13)- QI/QA Subcommittee Meeting (3/13)- Updated Sliding Fee Discount Scale (SFDS) - Approve		<ul style="list-style-type: none">• Colorectal Cancer Awareness Month• Developmental Disabilities Awareness Month• National Doctors Day (3/30)• Lent Begins (3/5)• Daylight Saving Time Starts (3/9)• St. Patrick's Day (3/17)
APRIL	<ul style="list-style-type: none">- HCH/FH Board Meeting (4/10)- Strategic Plan Subcommittee Meeting (4/10)- SMMC Annual Audit - Approve	<ul style="list-style-type: none">• 2024 Midwest Stream Forum-Agricultural Worker Conference (TBD)	<ul style="list-style-type: none">• Alcohol Awareness Month• Sexual Assault Awareness Month• Counseling Awareness Month• National Minority Health Month• Defeat Diabetes Month• National Public Health Week (4/7-4/11)• Lent Ends (4/19)• Passover (4/13 – 4/20)• Easter Sunday (4/20)
MAY	<ul style="list-style-type: none">- HCH/FH Board Meeting (5/8)- Finance Subcommittee Meeting (5/8)	<ul style="list-style-type: none">• National Healthcare for the Homeless Conference. (Baltimore, MD – May 12-15)• NRHA Health Equity Conference. (Atlanta, GA – May 19-20)• NHRA Annual Rural Health Conference (Atlanta, GA – May 20-23)	<ul style="list-style-type: none">• American Stroke Awareness Month• High Blood Pressure Education Month• Mental Health Awareness Month• National Trauma Awareness Month• Asian Pacific American Heritage Month• Mother's Day (5/11)• Memorial Day (5/26)
JUNE	<ul style="list-style-type: none">- HCH/FH Board Meeting (6/12)- QI/QA Subcommittee Meeting (6/12)- Services/Locations Form 5A/5B – Approve	<ul style="list-style-type: none">• NCFH Agricultural Worker Health Symposium (TBD – May/June 2025)	<ul style="list-style-type: none">• PTSD Awareness Month• Cancer Survivor's Month• LGBTQIA+ Pride Month• Father's Day (6/15)• Juneteenth (6/19)



JULY	<ul style="list-style-type: none">- HCH/FH Board Meeting (7/10)- Strategic Plan Subcommittee Meeting (7/10)- Budget Renewal (Program) Approve			<ul style="list-style-type: none">• National Minority Mental Health Awareness Month• Healthy Vision Month	<ul style="list-style-type: none">• Independence Day (7/4)
AUGUST	<ul style="list-style-type: none">- HCH/FH Board Meeting (8/14)- Finance Subcommittee Meeting (8/14)			<ul style="list-style-type: none">• National Breastfeeding Month• National Immunization Awareness Month• National Health Center Week (8/10 – 8/16)	
SEPTEMBER	<ul style="list-style-type: none">- HCH/FH Board Meeting (9/11)- QI/QA Subcommittee Meeting (9/11)- Program Director Annual Review	<ul style="list-style-type: none">• International Street Medicine Symposium. (Hilo, Hawaii – Sept 9 – 12)		<ul style="list-style-type: none">• Healthy Aging Month• National Suicide Prevention Month• Gynecological Cancer Awareness Month• Hispanic Heritage Month (Starts 9/15)	<ul style="list-style-type: none">• Labor Day (9/1)
OCTOBER	<ul style="list-style-type: none">- HCH/FH Board Meeting (10/9)- Strategic Plan Subcommittee Meeting (10/9)- Annual Conflict of Interest Statement due- Board Chair/Vice Chair Nominations			<ul style="list-style-type: none">• Breast Cancer Awareness Month• Depression Awareness Month• Domestic Violence Awareness Month• Health Literacy Month• Patient-Centered Care Awareness Month• Child Health Day (10/6)	<ul style="list-style-type: none">• Indigenous Peoples' Day/Columbus Day (10/13)• Halloween (10/31)
NOVEMBER	<ul style="list-style-type: none">- HCH/FH Board Meeting (11/13)- Finance Subcommittee Meeting (11/13)- Board Chair/Vice Chair Elections	<ul style="list-style-type: none">• East Coast Migrant Stream- Agricultural Worker Conference Forum (TBA)		<ul style="list-style-type: none">• American Diabetes Month• National Sexual Health Month• Native American Heritage Day (11/28)	<ul style="list-style-type: none">• Daylight Savings Time Ends (11/2)• Veteran's Day (11/11)• Thanksgiving (11/27)
DECEMBER	<ul style="list-style-type: none">- HCH/FH Board Meeting (12/11)- QI/QA Subcommittee Meeting (12/11)	<ul style="list-style-type: none">• Institute for Healthcare Improvement (IHI) Forum (TBD)		<ul style="list-style-type: none">• Seasonal Affective Disorder Awareness Month	<ul style="list-style-type: none">• Christmas Eve (12/24)• Christmas Day (12/25)• New Year's Eve (12/31)

BOARD ANNUAL CALENDAR	
Project	Timeframe
HRSA Operational Site Visit (OSV)	January 14 - 16
SMMC Annual Audit - Review	April/May
UDS Submission - Review	Spring
Sliding Fee Discount Scale (SFDS)	Spring
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/August/September (Program)– December/January (Grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Program Director Annual Review	Winter
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December

Tab 4

QI/QA Report



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: August 14th, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, HCH/FH Medical Director
Alejandra Alvarado, HCH/FH Clinical Services Coordinator

SUBJECT: QI/QA COMMITTEE REPORT

Q2 2025 Clinical Quality Measures Quarterly Reports

- HCH/FH has received the Q2 2025 quarterly reports and is working closely with the SMMC BI team and EPIC analysts to validate the data. The team is ensuring the accuracy of the reported number of homeless and farmworker individuals by confirming proper data collection within the database. In addition, HCH/FH is verifying that homeless and farmworker status is being accurately collected by PSAs at the time of registration across all clinic locations.

Data Validation of Measures Quarterly Reports

- In addition to reviewing the accuracy of patient registration data in the quarterly reports, HCH/FH is also validating the reported figures by confirming the accuracy of the denominators used. In the Q1 2025 reports, some measures—such as breast cancer, colorectal cancer, and depression screenings—showed unexpected declines in their "n" values. Upon investigation, it was found that certain workflow and data collection processes at the medical center were impacting the total counts. These issues have since been addressed, and improvements are anticipated in the final reports for 2025.

Tab 5

Management Analyst Memo &
Finance Subcommittee Packet



DATE: August 14th, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/
Farmworker Health (HCH/FH) Program

FROM: Gozel Kulieva, Management Analyst

SUBJECT: Contracts Financial Progress Report CY 2025 Q1, Q2

Program Funding Overview

The Healthcare for the Homeless/Farmworker Health (HCH/FH) Program receives grant funding through the Health Center Program¹ administered by the Health Resources and Services Administration (HRSA), an agency of the U.S. Department of Health and Human Services. This funding is authorized under Section 330 of the Public Health Service (PHS) Act.

San Mateo Medical Center serves as the designated Health Center and provides the majority of core services required under HRSA's Health Center Program Compliance Manual. The HCH/FH Program uses its grant funds to contract for additional and supplemental services, which are detailed in this report.

The program operates on a three-year project and funding cycle. As a result, most contracts and agreements are structured on the same timeline. The current project period runs from January 2025 through December 2027.

The table below outlines services contracted with various community-based organizations during the 2025–2027 funding period. These agreements were awarded through a competitive Request for Proposals (RFP) process and approved by the program's governing board. Additional services are provided by San Mateo County departments through established Memorandums of Understanding (MOUs).

Contracted services include:

- Medical services
- Behavioral health services
- Dental services

¹ The term "health center" means an entity that serves a population that is medically underserved, or a special medically underserved population comprised of migratory and seasonal agricultural workers, the homeless, and residents of public housing, by providing, either through the staff and supporting resources of the center or through contracts or cooperative arrangements:

- required primary health services.
- necessary for the adequate support of the primary health services

for all residents of the area served by the center

- Enabling services (e.g., care coordination, case management, interpretation/translation, transportation assistance)

In addition to listing contracted services, this report includes an analysis of contract financial performance. Unspent funds from an annual contract budget do not carry over to the following year. Therefore, it is critical that all program contractors maintain consistent performance and maximize use of their allocated funds to avoid underutilization.

The financial performance section serves as a key tool for the HCH/FH governing board to monitor, evaluate, and oversee program operations.

Contracts & Services Overview

Contracts	
Contractor Name	Services
Abode	Enabling Services: <ul style="list-style-type: none"> Care Coordination (Permanent Supportive Housing)
ALAS	Enabling Services: <ul style="list-style-type: none"> Promotores Care Coordination Health Education Classes Transportation Assistance Behavioral Health: <ul style="list-style-type: none"> Behavioral Health Services Expansion
Coastside Hope (Contract)	Enabling Services: <ul style="list-style-type: none"> Medical Care Coordination Health Insurance Assistance Transportation Assistance
Life Moves	Enabling Services: <ul style="list-style-type: none"> Medical Care Coordination Health Insurance Assistance Street & Field Outreach Support
Palo Alto University	Behavioral health: <ul style="list-style-type: none"> Homeless Behavioral Health Services
Puente	Enabling Services: <ul style="list-style-type: none"> Medical Care Coordination Health Insurance Assistance Transportation Assistance Behavioral Health: <ul style="list-style-type: none"> Behavioral Health Services Expansion
Sonrisas	Dental Services
University of Pacific	Dental Services
Agreements/MOUs with San Mateo County Partners	
Behavioral Health & Recovery Services (BHRS)	Behavioral health: <ul style="list-style-type: none"> Homeless Behavioral Health Services
Coastside Clinic – Saturday Dental Clinic	Dental Services
Public Health Policy and Planning (PHPP)	Medical Care: <ul style="list-style-type: none"> Mobile Clinic Street & Field Medicine Alcohol and Other Drugs (AOD) Case Management

Contracts Financial Performance



2025 Contract & MOU Expenditures - January through June 2025

Updated

8/7/2025

Contract	Contract Amount & Target	YTD	% YTD
Abode	\$148,069	\$ 49,911	34%
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Health Education Classes	50	23	46%
Transportation	40	26	65%
ALAS - Behavioral Health Expansion	\$ 180,000.00	\$ -	0%
BHRS HCH	\$ 90,000	\$ 69,600	77%
BHRS HCH Patients	150	116	77%
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Coastside Hope	\$ 137,252	\$ 68,626.08	50%
Life Moves	\$ 215,000	\$ 148,000	69%
Care Coordination	200	149	75%
Health Insurance Assistance	80	41	51%
Outreach and Engagement (Street Medicine)	136	93	68%
Palo Alto University - Behavioral Health Expansion	\$ 125,000	\$ 50,000	40%
Puente	\$ 170,530	\$ 136,105	80%
Care Coordination	164	172	105%
Health Insurance Assistance	190	109	57%
Transportation (round trip)	90	106	118%
Puente - Behavioral Health Expansion	\$ 170,000	\$ 84,999.96	50%
PHPP	\$ 1,080,000	\$ 477,205	44%
Sonrisas - Base Grant	\$ 123,000	\$ 12,600	10%
Dental Visit	384	191	50%
Sonrisas - Measure-K	\$ 123,000	\$ 116,430	95%
University of Pacific (UOP) (non-base grant funding)	\$ 300,000	\$ 195,165.53	65%
TOTAL - Base Grant	\$ 2,228,851	\$ 1,055,380	47%
Measure - K	\$ 123,000	\$ 116,430	95%



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

FINANCE COMMITTEE MEETING – August 14, 2025

500 County Center
COB 3 (Manzanita Hall)
Redwood City, CA 94063

AGENDA

AGENDA ITEM	SPEAKER(S)	TIME
A. CALL TO ORDER	Robert Anderson	9:00 AM
B. CHANGES TO ORDER OF AGENDA		9:01 AM
C. PUBLIC COMMENT		9:02 AM
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.		
D. CONSENT AGENDA		
1. Meeting minutes from May 2025	Robert Anderson	9:05 AM
E. REPORTING & DISCUSSION AGENDA		
1. Director's reports:	Jim Beaumont	9:10 AM
<ul style="list-style-type: none"> - Budget & Finance Report - Behavioral Health Services Expansion and Expanded Hours grant updates – fiscal impact 		
2. Management Analyst reports:	Gozel Kulieva	9:35 AM
<ul style="list-style-type: none"> - Funding Overview 2025 - Expanded Hours Grant Updates - Contracts' Performance Q2 2025 		
F. BOARD COMMUNICATIONS & ANNOUNCEMENTS		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
G. OTHER ITEMS		
H. ADJOURNMENT	Robert Anderson	9:45 AM
1. Next meetings:		
<ul style="list-style-type: none"> - Q3, 2025 – November 13th, 2025, 9:00 AM 500 County Center COB 3 (Manzanita Hall) Redwood City, CA 94063		

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH staff Gozel Kulieva at least five working days before the meeting at gkulieva@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.



HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH) FINANCE COMMITTEE

May 8th, 2025, 9:00-9:45am

Meeting Minutes

Co-Applicant Board Members	County Staff Present	Members of the Public
Robert Anderson Steve Carey Jim Beaumont, Program Director Absent: Francine Serafin Dickson Victoria Sanchez De Alba Steve Kraft	Gozel Kulieva Frank Trinh Jocelyn Vidales	

Agenda Item	Discussion / Recommendations	Action Items/Notes
A. Call to order	Meeting was called to order by Robert Anderson at 9:00am.	
B. Changes to order of agenda	No changes.	
C. Public comment	None	
D. Consent agenda: 1. Meeting minutes from August 2024	Meeting minutes from May 2025 were approved.	Consent agenda was moved by Robert, seconded by Steve.
E. Reporting & Discussion agenda 1. Management Analyst reports: - Contracts' Performance Q1 2025 2. Director's Report	Gozel Kulieva reviewed the CY Q1 2025 performance of program contracts. All contracts are performing as expected averaging a 25% expenditure of their annual budget. Jim Beaumont went over the Director's Budget & Finance reports.	
F. Board communications and announcements	None	
G. Adjournment	Meeting was adjourned at 9:49 am. The next finance committee meeting is scheduled for August 14 th , 2025 in person.	



San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the July 10, 2025, Co-Applicant Board meeting.

HCH/FH has completed all necessary efforts to meet the specified compliance requirements established in our January Operational Site Visit. On July 16, 2025, HCH/FH received notification that the final grant condition had been lifted.

While there will definitely be no additional funding opportunities this Federal FY, our BHSE award from September 1, 2024, has apparently been made permanent and rolled into our base grant (effective 09/01/25). We received this notice on July 18th of the increase in our base grant to \$3.3M

The Expanded Hours award is continuing with dates now established (Sundays, bi-weekly) through September. While there have been some issues, we seem to be able to work through them productively with the many partners and move the effort forward.

On July 10, 2025, HHS rescinded previous policy that allowed health centers (and a number of other federally supported health efforts) to provide services to individuals regardless of immigration status. They further provided no details on this and indicated that future guidance would be issued. Since HCH/FH (nor SMMC) directly track immigration status, it is completely unclear how we would identify patients/clients with unsatisfactory immigration status (UIS) that would be excluded from receiving services. This also has the potential to be completely disruptive to our contracts with our CBOs who may encounter UIS individuals (all of our contractors)

Seven Day Update

ATTACHED:

- Program Calendar





SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: August 14, 2025

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET AND FINANCE REPORT

Preliminary grant expenditures for July 2025 only total an estimated \$71,950. This total does not include almost any expenses outside of salary and benefits (generally due to the county running year-end closing during July). Also, expenditures through 06/30/25 have been updated to reflect actual grant drawdowns. Overall, the current known total for expenditures is \$1,592,986. We will have a clearer picture of where we are in expenditures next month as payment of expenditures catches up to real time. However, there are no indications of anything that would be wildly unexpected.

Based on the total year-to-date, we look to be expending slightly above original estimates, looking to be less than \$100,000, at just over \$3,100,000. Our Salaries & Benefits are running slightly behind projections for the year, which is appropriate since salary increases occur during the last quarter of the year. Contracts are running slightly ahead of year-end-estimates, which is normal as our contractors' invoice for heavier case load counts early in the year, tapering off as we move through the year. Actual increases appear to be coming from routine internal costs that are not totally transparent. This also keeps us close to the position to have some carryover through each of the next 2 years to provide for the slight cost of living increases built into most of our contracts

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 07/31/25



GRANT YEAR 2025

Details for budget estimates		Budgeted	To Date	Projection for	Projected for GY 2026
		[SF-424]	(06/30/25)	end of year	
EXPENDITURES					
Salaries					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	725,000	54,873	401,427	705,000	740,000
Benefits					
Director, Program Coordinator					
Management Analyst ,Medical Director					
new position, misc. OT, other, etc.					
	225,000	16,689	127,414	225,000	230,000
Travel					
National Conferences (2500*8)	20,000		4,709	8,000	12,000
Regional Conferences (1000*5)	5,000		250	1,000	1,500
Local Travel	500			500	250
Taxis	500			500	250
Van & vehicle usage	1,000			1,000	1,000
	27,000		4,959	11,000	15,000
Supplies					
Office Supplies, misc.	10,000		680	2,000	2,000
Small Funding Requests					
	10,000		680	2,000	2,000
Contractual					
2022 Contracts			154,132	154,132	
2022 MOUs				0	
Current 2023 MOUs	1,000,000		341,092	925,000	1,000,000
Current 2023 contracts	950,000		463,087	900,000	900,000
---unallocated---/other contracts					
	1,950,000		958,311	1,979,132	1,900,000
Other					
Consultants/grant writer	40,000		15,835	30,000	10,000
IT/Telcom	55,000	388	60,609	80,000	60,000
New Automation				0	-
Memberships	5,000		2,875	3,000	3,000
Training	10,000			3,000	2,000
Misc	5,000		20,876	30,000	5,000
	115,000		100,195	146,000	80,000
TOTAL	3,052,000	71,950	1,592,986	3,068,132	2,967,000
GRANT REVENUE					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover (verified)	333,590		333,590	333,590	
Other					124,090 carryover
HCH/FH PROGRAM TOTAL	3,192,222		3,192,222	3,192,222	2,982,722
BALANCE	140,222	Available	1,599,236	124,090	15,722
			Current Estimate	Projected	
					based on est. grant of \$2,858,632
Non-Grant Expenditures					
Salary Overage	10,000	250	3,563	9,000	12,000
Health Coverage	123,000	9,201	60,037	110,000	143,000
base grant prep	0			0	
food	6,000	390	2,563	5,750	7,500
incentives/gift cards	1,000			1,500	1,500
	140,000		66,163	126,250	164,000
TOTAL EXPENDITURES	3,192,000	81,791	1,659,149	3,194,382	NEXT YEAR 3,131,000

Healthcare for the Homeless/Farmworker Health Program

Funding Overview 2025

Grant	Start Period	End Period	Total Amount	Per Year	Balance	Purpose
HRSA - American Rescue Plan - Capital Improvement	9/15/2021	9/30/2025	\$ 500,000		\$ 348,186	Pending Dental Van
<i>HRSA - Behavioral Health Services Expansion (BHSE)</i>	<i>9/1/2024</i>	<i>8/31/2026</i>	<i>\$ 1,100,000</i>	<i>\$ 500,000</i>	<i>\$ 965,000</i>	<i>Additional Behavioral Health Services</i>
<i>HRSA - Expanded Hours</i>	<i>12/1/2024</i>	<i>11/30/2026</i>	<i>\$ 1,000,000</i>	<i>\$ 500,000</i>	<i>\$ 1,000,000</i>	<i>Expanding hours of operation to increase access. Currently expanding Coastside Clinic hours to Sundays.</i>
HRSA - Base Grant	1/1/2025	12/31/2027	\$ 8,400,000	\$ 2,800,000	ongoing	Most contracts & all staff salaries w/benefits
Total				\$ 3,800,000		HRSA recently announced that the Health Centers' current supplemental awards, which for HCHFH program include Expanded Hours and BHSE, would be rolled over into continuous Base Grant funding.



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FROM: Gozel Kulieva, Management Analyst

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SAN MATEO COUNTY HEALTH

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