

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

455 County Center, Redwood City, CA 94063 (Room 101)

April 11th, 2024, 10:00am - 12:00pm

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at

455 County Center, Redwood City, CA 94063 (Room 101)

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.

*Written public comments may be emailed to masfaw@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

A. CALL TO ORDER & ROLL CALL	Robert Anderson	10:00am
---	-----------------	---------

B. PUBLIC COMMENT		
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.		

C. ACTION TO SET THE AGENDA & CONSENT AGENDA	Robert Anderson	10:02am
1. Approve meeting minutes from March 14 th , 2024, Board Meeting		Tab 1
2. Budget and Finance Report		Tab 2
3. HCH/FH Director's report		Tab 3
4. Quality Improvement/Quality Assurance Update		Tab 4

D. COMMUNITY ANNOUNCEMENTS / GUEST SPEAKER		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
1. Community updates	Board members	10:05am

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at masfaw@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

E. BUSINESS AGENDA			
Proposal to Create a Temporary Subcommittee for Detailed Discussion on Healthcare Access	Suzanne Moore	10:15am	Tab 5
HCH/FH Board decision on the Services and Programs for 2025-2027 RFP cycle	Jim Beaumont	10:40am	Tab 6

F. REPORTING & DISCUSSION AGENDA			
Uniform Data System (UDS) Reporting	Jim Beaumont, Gozel Kulieva, & Alejandra Alvarado	11:40am	

G. ADJOURNMENT		12:00pm
Future meeting: May 9th, 10am-12pm 455 County Center, Redwood City, CA 94063 (Room 101)		

*Instructions for Public Comment During Meeting

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to masfaw@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at masfaw@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

Tab 1
Meeting Minutes



HEALTHCARE FOR THE HOMELESS/FARMWORKER HEALTH (HCH/FH) PROGRAM

Co-Applicant Board Meeting Agenda
 455 County Center, Redwood City, CA 94063 (Room 101)
 March 14th, 2024, 10:00am - 12:00pm

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> • Robert Anderson, Chair • Victoria De Alba Sanchez, Vice Chair • Steve Carey • Judith Guerrero • Tony Serrano • Steve Kraft • Brian Greenberg • Janet Schmidt • Francine Serafin-Dickson • Tayischa Deldridge • Suzanne Moore • Jim Beaumont (Ex officio) 	<ul style="list-style-type: none"> • Gozel Kulieva • Frank Trinh • Alejandra Alvarado • Jocelyn Vidales • Stephen Dean • Marisol Escalera Durani • Meron Asfaw 	<ul style="list-style-type: none"> • Sandra, ALAS • Christian, ALAS 	<ul style="list-style-type: none"> • Amanda Hing Hernandez • Gabe Garcia

A. Call to order & roll call	Robert Anderson called the meeting to order at 10:01 am and did a roll call.	
B. Public comment	<p>Francine Serafin-Dickson presented a book titled "Rough Sleepers" by Pulitzer Prize-winning journalist Tracy Kidder, discussing a doctor's efforts in delivering healthcare services to the homeless population in Boston.</p> <p>Sandra from ALAS reported that farmworkers have faced hardships due to recent storms, resulting in unemployment. ALAS has been collaborating with its partner Second Harvest to provide food services to those affected.</p> <p>Marysol Escalera Durani informed the board that in early February, the Supervisor advocated for emergency measures and approved a project by Caltrans to enhance infrastructure redundancy along the coast, including internet connectivity and improved communication with PG&E. AT&T addressed the board's inquiries regarding landlines, with Supervisor Mueller seeking clarification. AT&T has requested to withdraw temporarily to address concerns related to access to 911, directory services, fair consumer fees, and dialing restrictions. They will return to the board next</p>	

	month. Supervisor Mueller is en route to CPUC to address these matters further.	
C. Action to set the agenda & consent agenda	<ol style="list-style-type: none"> 1. Approve meeting minutes from February 8th, 2024, Board Meeting 2. Budget and Finance Report 3. HCH/FH Director's Report (<i>Jim Beaumont had an update to the Director's Report</i>). 4. Quality Improvement and Quality Assurance (QI/QA) update 	Request to approve the Consent Agenda was MOVED by Suzanne Moore and SECONDED by Steve Kraft. Approved by all members present.
D. Community Announcements / Guest Speaker 1. Community Announcements	<p>Robert Anderson and Victoria Alba provided updates during the meeting: Robert discussed a patient grievance incident at the Coastside Clinic, which was previously shared at the last Board meeting. HCH/FH staff organized a follow-up meeting with Coastside Clinic staff and ALAS addressed issues such as long waitlists, staffing shortages, and translation challenges. ALAS communicated these concerns to Coastside management. Robert and Victoria attended the meeting.</p> <p>Victoria highlighted the long waitlist at the clinic, with patients dating back to 2022. There was a query regarding whether patients could utilize both ACE and Medi-Cal, to which Jim clarified that they could choose one or the other. Weekday appointments for patients were confirmed to be available. The grievance process for patients was discussed, with newly insured patients able to schedule appointments directly, while uninsured patients were placed on the waitlist. Ravenswood Health Center's closure to new dental patients due to hiring challenges was also noted, with Medicaid covering transportation costs and patients being educated on scheduling appointments elsewhere.</p> <p>Tony sought clarification on the grievance process, emphasizing the importance of patient education in filing grievances independently, even if advocacy groups like ALAS were involved.</p> <p>Frank explained the formal grievance process as part of the Quality Improvement program.</p> <p>Susan Moore provided an update from the group "Unhoused on the Coast," reporting that there were people living in containers on private property owned by a gardening contractor. Rent was stated to be \$1000 a month, with code violations reported. The landlord has offered work to some residents. Efforts to relocate tenants were discussed, with</p>	

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	<p>challenges posed by potential homelessness for undocumented residents. Brian and Ty emphasized the importance of balancing code compliance with homelessness concerns. Robert clarified that code compliance task forces focus on bringing buildings up to code rather than evictions.</p> <p>Jim announced the Puente Conference scheduled for Sunday, March 17th, from 8 am to 5 pm, where HCHFH would host a table and serve as a sponsor.</p>	
2. EPIC Updates	<p>Stephen Dean, Chief of Information</p> <p>EPIC is a culmination of efforts that began in 2015. In 2017 Gardner consulting was brought in to identify gaps in inter-health communications, which resulted in an RFP for a search of an electronic health record vendor.</p> <p>In 2021 county's current vendor notified the county about retiring the system, and the county began actively pursuing contract with EPIC. Current go-live aim is November 2, 2024.</p> <p>Intend to move to EPIC are tight to goals:</p> <ul style="list-style-type: none"> - Improve Health Outcomes (information sharing, care coordination, patient portal) - Achieve Operational Excellence (ensure reporting is tracked and is accurate) - Improve quality of care and fiscal accountability <p>Why EPIC</p> <ul style="list-style-type: none"> - Good user experience - Leading industry vendor - Single database structure - Workforce development opportunities <p>TIMELINE</p> <p>Pre work Jan-Nov, 2023 Build Nov, 2024-Mar,2024 Readiness Mar-Aug, 2024 Training & Go-Live Sep-Nov, 2024</p>	
E. REPORTING & DISCUSSION AGENDA	<p>HCH/FH Strategic Planning Update, Jocelyn Vidales</p> <p>In the November 2023 Board meeting, the HCHFH Board approved the new Strategic Plan with one request to change some language. Jocelyn presented these changes and the final version of the Strategic Plan to the Board.</p>	
F. BUSINESS AGENDA	<p>Approving National Homeless Conference Attendees, Jim Beaumont</p>	Request to approve the Business Agenda item was MOVED by

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

1. Approving National Homeless Conference Attendees	Jim explained to the Board's the existing policy which allows the program to send up to two Board members to the National Conferences. Robert noted that reimbursement for travel takes a long time, and is not an equitable practice especially for those who live paycheck to paycheck. Jim asked for the Board for authority for program staff to approve conference attendance of up-to the maximum currently budgeted for in the budget. Board approved unanimously.	Suzanne Moore and SECONDED by Janet Schmidt. Approved by all members present.
2. HCH/FH Board decision on the services and programs for 2025-2027 RFP cycle	HCH/FH Board decision on the services and programs for 2025-2027 RFP cycle Jim provided an overview of the last RFP cycle and how much the board allocated per service category as aligned with the Strategic Plan. Board asked for a more detailed report and asked to revisit this business agenda next month.	Request to approve the Business Agenda item was denied. The Business Agenda will be revisited in the April board meeting.
G. ADJOURNMENT	Future meeting: April 11th, 10am-12pm 455 County Center, Redwood City, CA 94063 (Room 101)	The meeting was adjourned at 12:04

Meeting Minutes respectfully submitted by Gozel Kulieva

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhf-h-board>

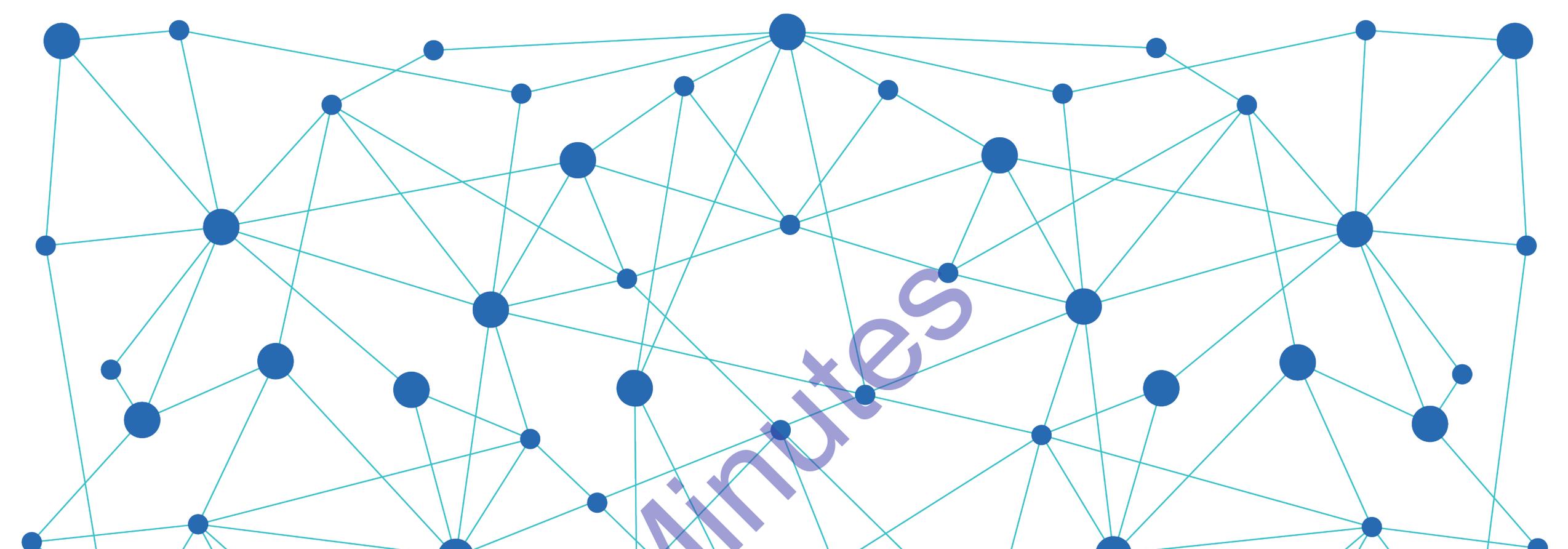


Healthcare for the Homeless /

Farmworker Health Program

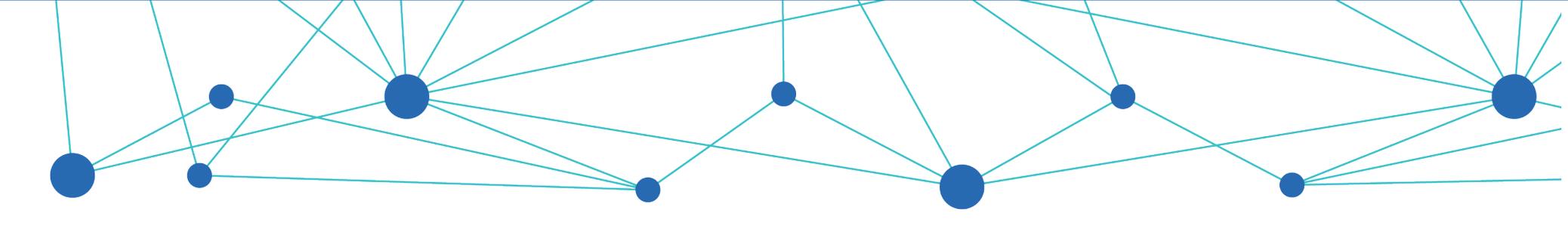
Integr8 Health Update – March 14, 2024





Minutes

How we got here...



Integrated EHR: Project Status

2017 - 2020

Consulting Group reviewed current Electronic Health Records to identify opportunities

RFP process completed and top vendor identified

Dec 2021

SMMC notified EHR will sunset Dec 31, 2024

Project team initiated negotiations with preferred vendor

Dec 13 2022

SMC Health will submit contract to County BOS for consideration

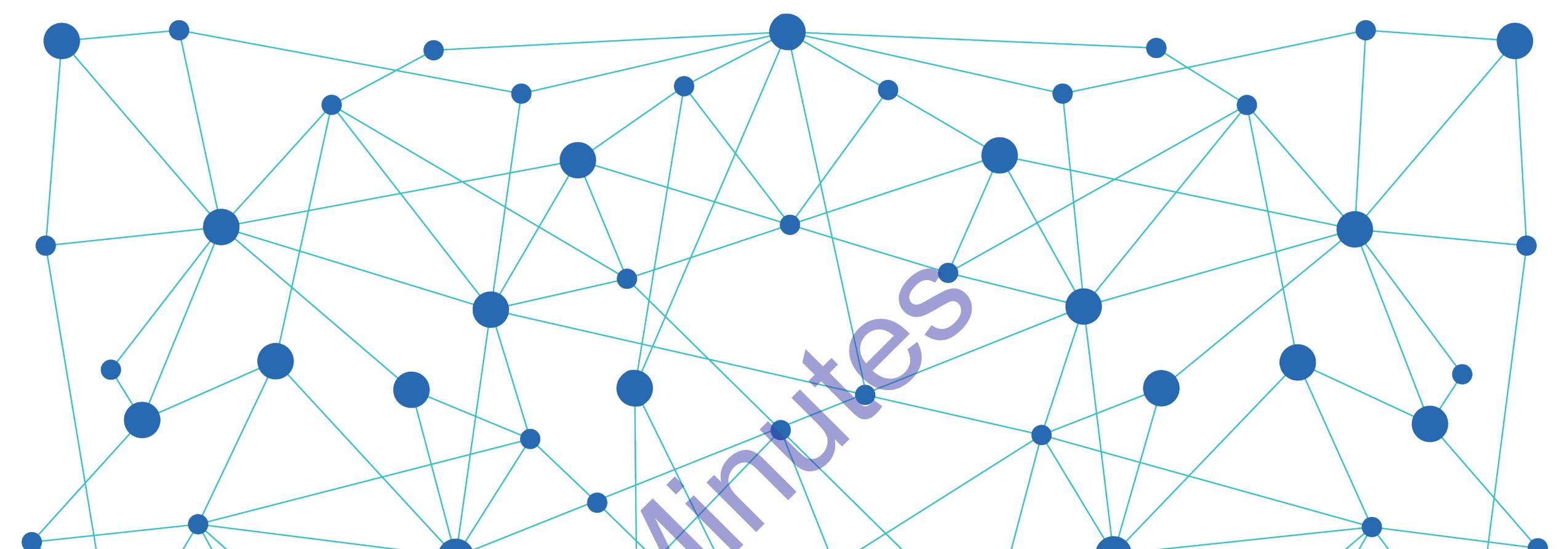
December 2024

Phase 1 of implementation complete before existing systems reach end of life Dec 31, 2024

(18-month process)

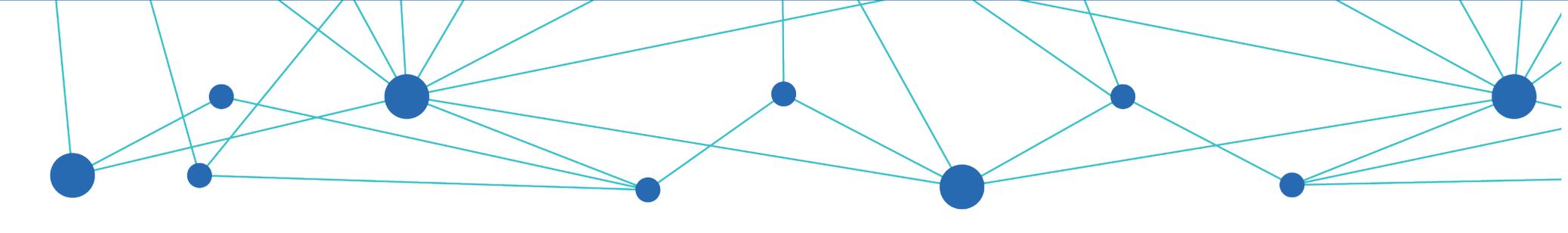
Dec 31 2024

Identify additional funds for project



Minutes

Goals & Objectives



Integrated EHR: Strategic Goals

Improve Health Outcomes

Promote person-centered care by improving safety, quality, and engagement through:

- Coordination of care in multiple settings
- Unifying client records and making them accessible to all care providers while also protecting health information appropriately
- Encourage and measure healthy behaviors
- Provide 24/7 self-service capabilities, including electronic access to their records and care teams

Integrated EHR: Strategic Goals

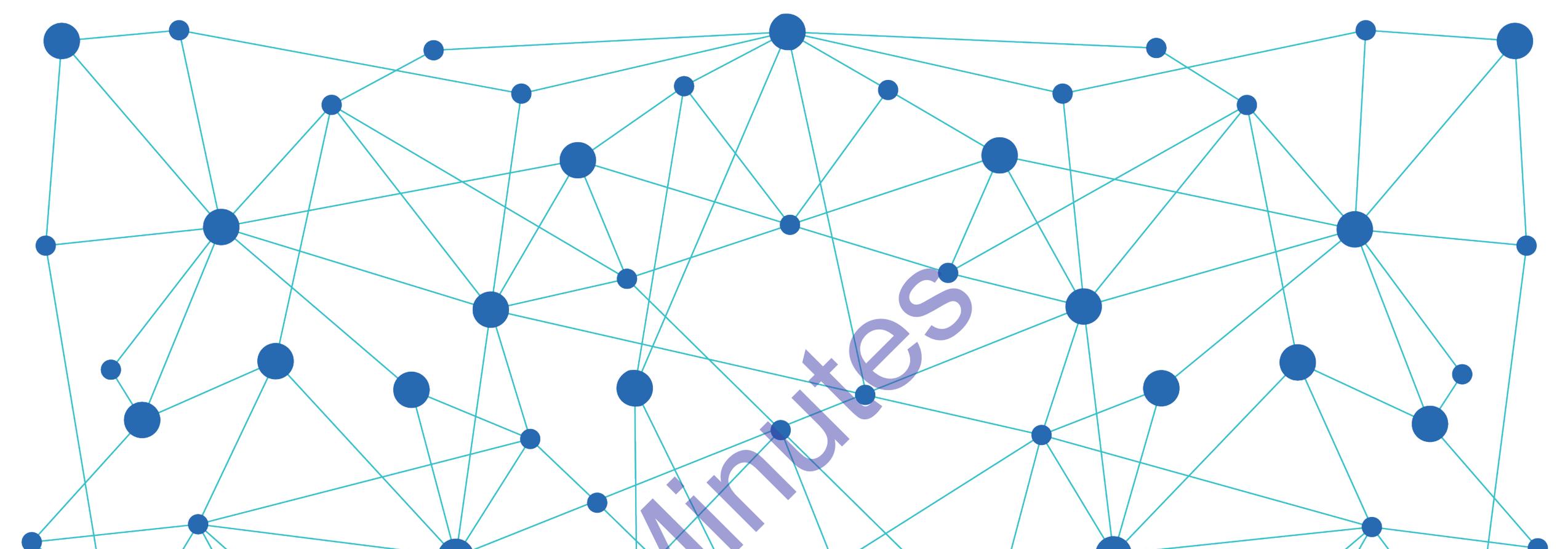
Achieve Operational Excellence

- Standardize financial processes
- Improve staff satisfaction and productivity
- Enable flexible, secure access from a range of settings and devices and interoperability with external providers
- Increase adaptability in a changing health funding environment by capturing data at the point of care
- Reduce technology risks by eliminating dependencies on obsolete systems

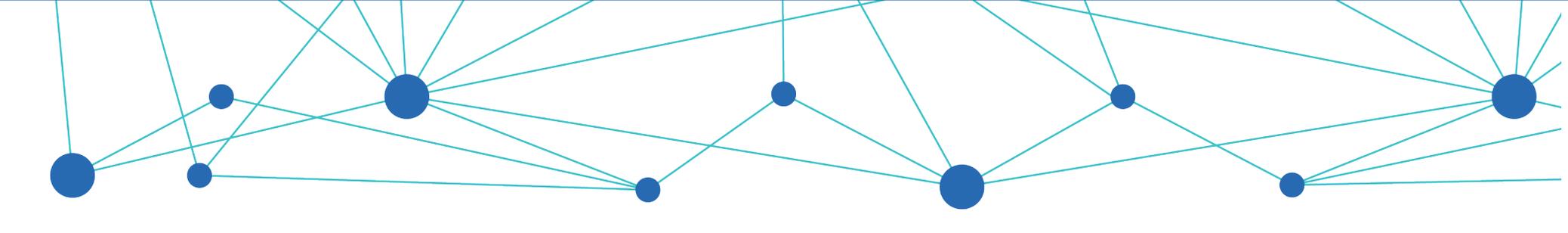
Integrated EHR: Objectives

Moving to an enterprise EHR will provide a better quality of care and improve fiscal accountability by:

- Replacing multiple EHR systems that do not “talk” to each other
- Integrating financial and clinical operations to ensure accurate classification, charge capture, documentation, coding, and billing
- Improving interfaces and data integration between divisions within SMC Health
- Implementing before December 2024 to replace applications that are scheduled to sunset on December 31, 2024



Why Epic?



Integrated EHR: Why EPIC?

- **SMC Health Clinical Staff Evaluation**

- Scored the highest on functionality and user experience
- Scored 21% higher than other vendors
- Able to meet SMC Health's differentiating functionality requirements

- **Industry-leading EHR vendor**

- 20 of 21 U.S. News Best Hospitals use Epic
- 11 consecutive years as #1 vendor on KLAS Research rankings & rated highest by clinicians

Bay Area Hospitals That Use EPIC



Integrated EHR: Why EPIC?

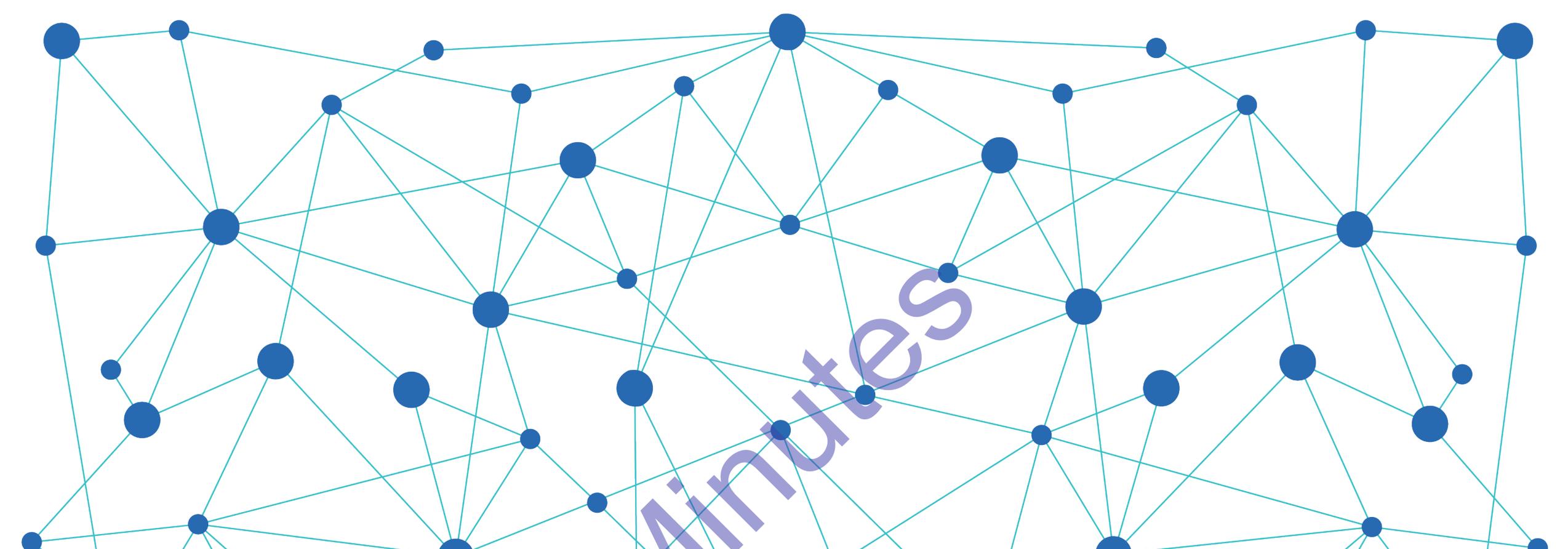
- **Single database structure**

- Information entered once and available to all applications
- Shared functionality across inpatient, ambulatory, emergency, behavioral health, and correctional health settings minimizes implementation effort
- Designed as an enterprise solution
- Robust foundation system minimizing customization
- Pre-built content and standard workflows
- Streamlined implementation

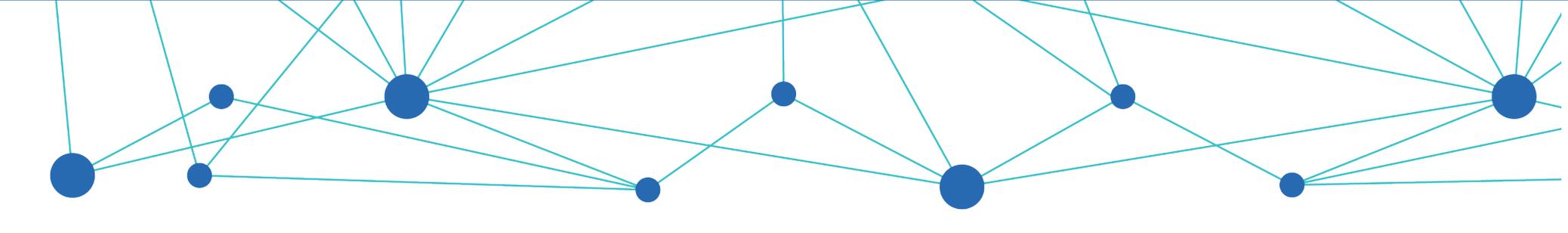
Integrated EHR: Why EPIC?

Workforce Development:

- Advanced training for state-of-the-art enterprise systems
- Opportunities for staff without tech related backgrounds
- Opportunities for improved workforce diversity
- Growth opportunities for existing IT staff



Integr8 Health Timeline



INTEGR8 HEALTH TIMELINE



PRE-WORK

JAN-NOV 23

- Governance
- Communications
- Contracting
- Data Collection
- Scoping
- Role Analysis
- Hardware Inventory
- Orientation
- Project team training
- Design team meetings

BUILD

NOV 23 – MAR 24

- Design team meetings
- Complete building blocks
- Workflow adoption
- System configuration
- Clinical content configuration
- Day-in-the-life scoping
- Recruit super users
- Device gap analysis
- Interface functional testing

READINESS

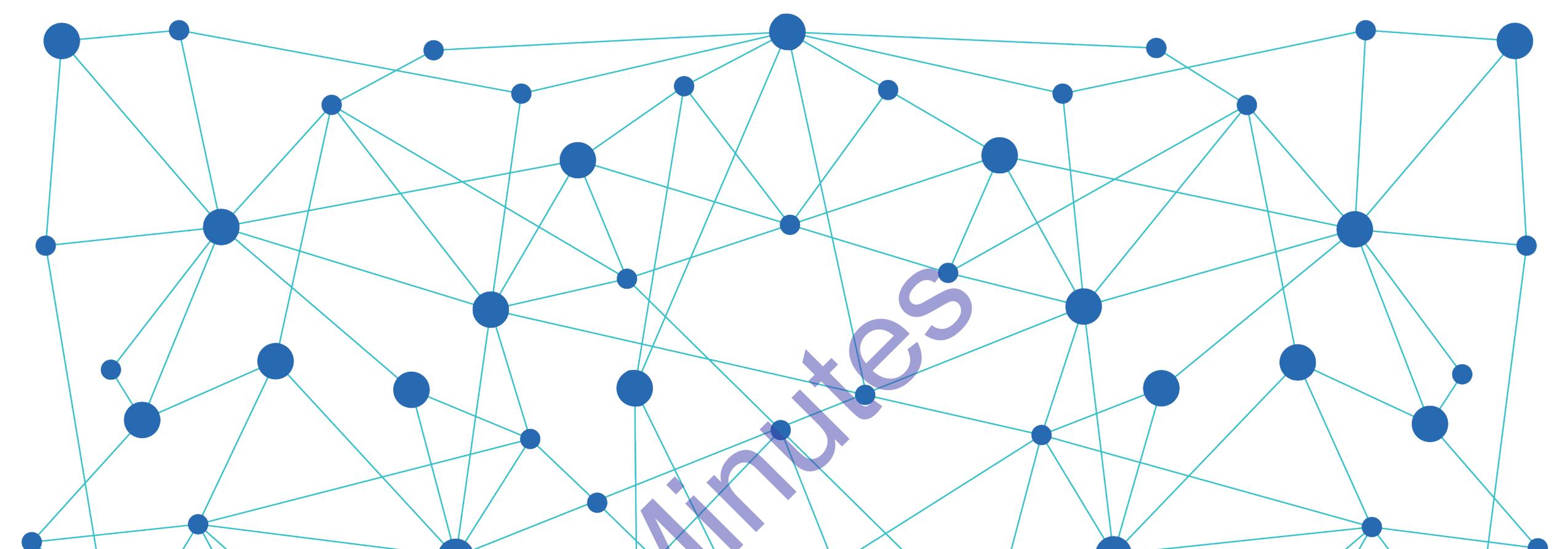
MAR – AUG 24

- Workflow adoption
- Clinical content configuration
- Mapped record testing
- Charge testing
- Rev Cycle testing
- Integrated testing
- Operational summit
- Day-in-the-life planning
- Super user training

TRAINING & GO-LIVE

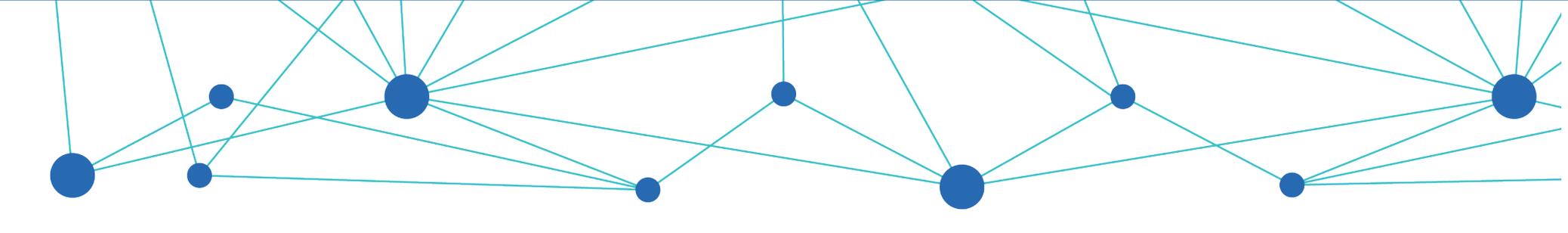
SEP – NOV 24

- End user training
- Day-in-the-life activities
- Provider settings labs
- Login labs
- Charting dress rehearsal
- Patient flow day
- Workflow rehearsal
- Tech rehearsal
- **GO-LIVE: NOV 2, 2024**



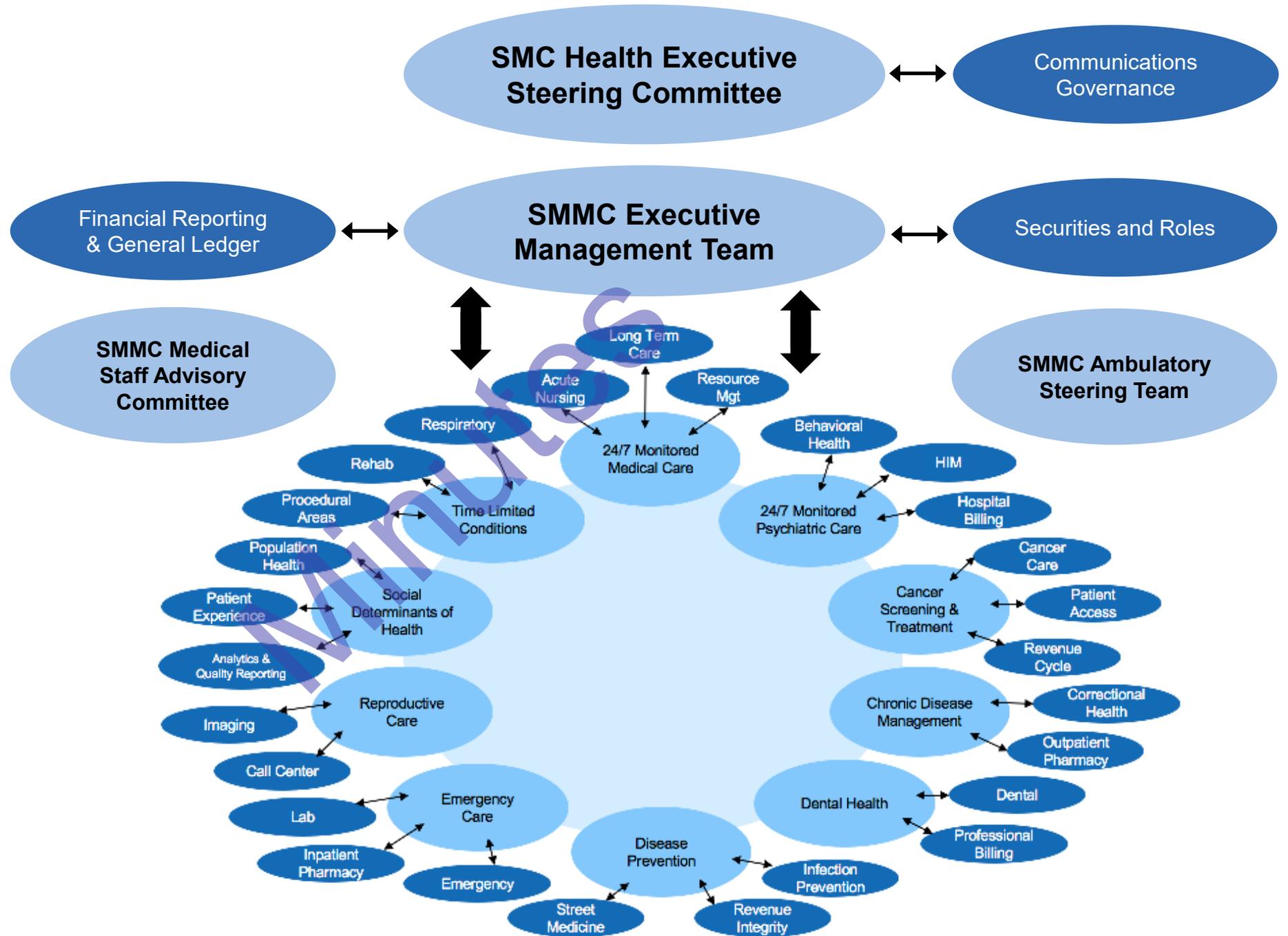
Minutes

Governance Structure

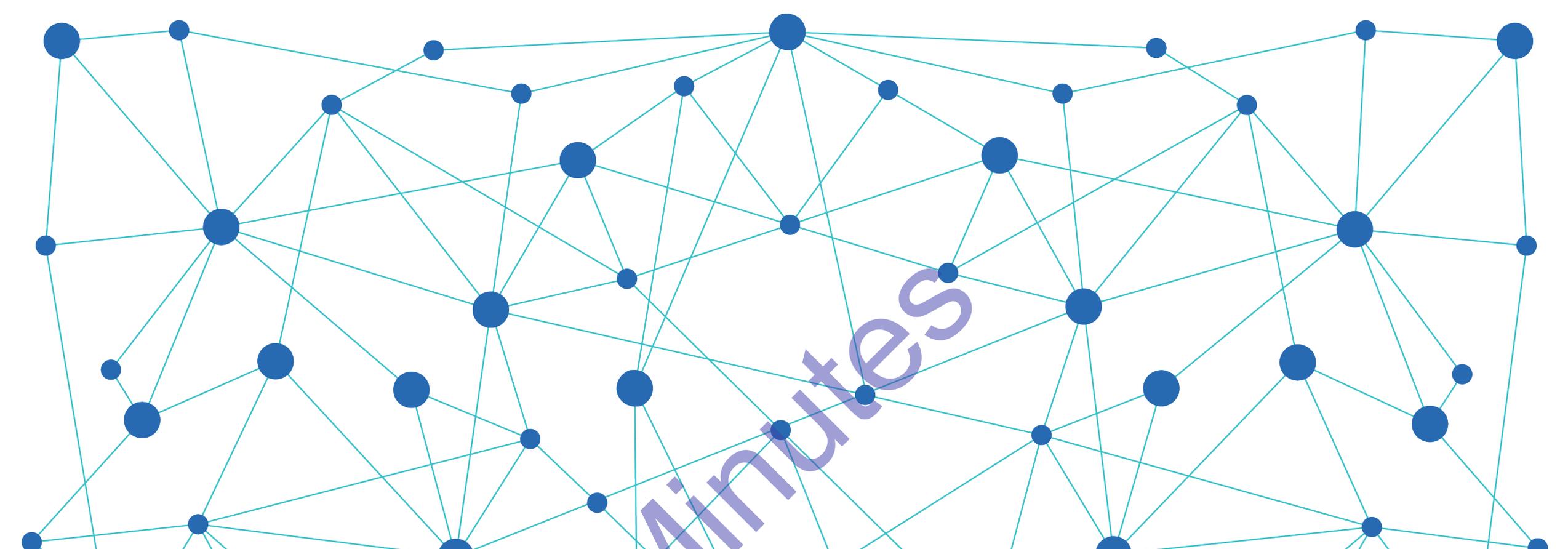




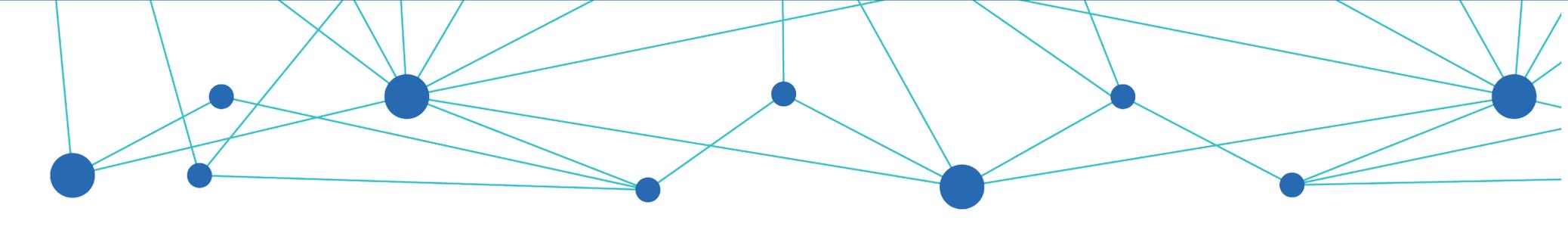
GOVERNANCE STRUCTURE

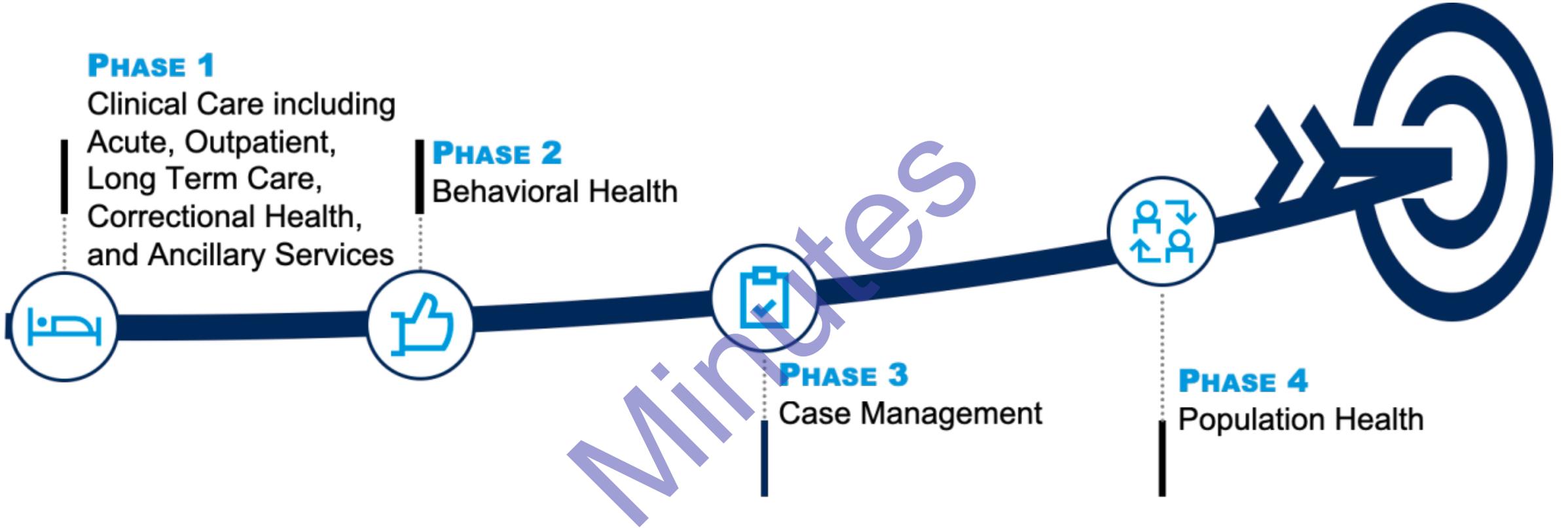


-  IMPROVEMENT COUNCILS
-  STANDING DESIGN TEAMS



Integr8 Health: Beyond Go-Live

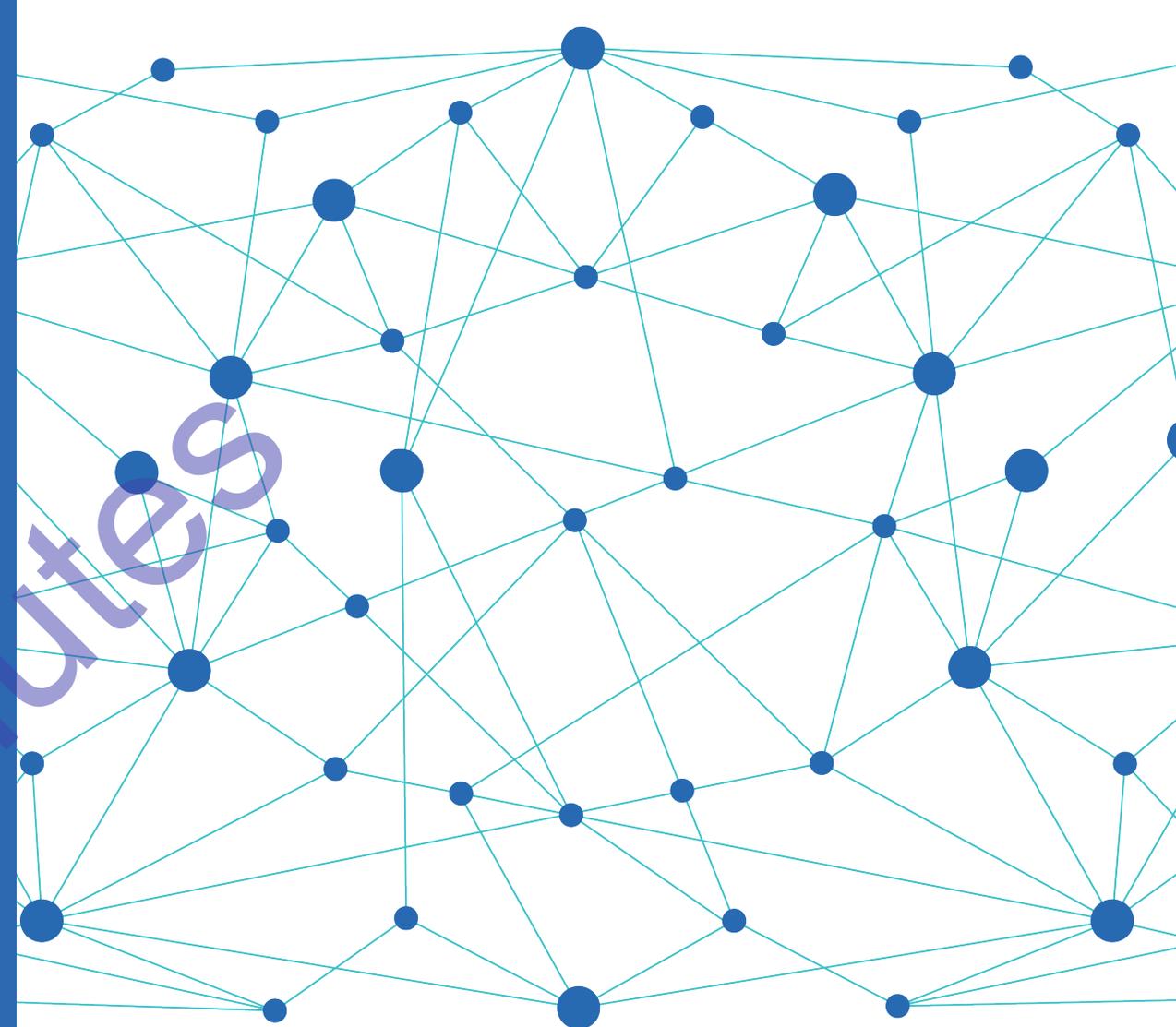




Questions?

Thank you!

Minutes



integr8
HEALTH

HCH/FH Strategic Plan 2024 – 2027 Update

March 11, 2024

Jocelyn Vidales



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

Summary of Changes

The Board approved the Strategic Plan in November 2023. The requested language changes were made.

Requested Change	Location within the SP
Prioritizing service delivery at the location where individuals are emotionally and physically.	Added to “Vision” > Third Bullet Point (pg. 4) <i>“The HCH/FH Program recognizes that this [health services delivery] may not always be in traditional clinic settings and strives to deliver services at locations most appropriate based in the populations’ circumstances.”</i>
Tailoring behavioral health discussions based on best practices and data-driven results.	Added to “Vision” > First Bullet Point (pg. 4) <i>“The HCH/FH Program supports data-driven and best practice models of care.”</i> Added to “Themes for 2024-2027 Strategic Plan” > Tailoring Behavioral Health (pg. 7) <i>“The HCH/FH program strives to tailor behavioral health services for its target populations based on best practices and data driven results.”</i>



Summary of Changes Cont.

Requested Change	Location within the SP
<p>The need for cross-collaboration to address gaps in data, tailored specifically to our target populations.</p>	<p>Added to “Themes for 2024-2027 Strategic Plan” > Collaboration (pg. 7) <i>“Program collaboration also strives to improve the detail and scope of data concerning our populations, their healthcare, and the factors that affect their health.”</i></p>
<p>The importance of social determinants of health, understanding how they affect PEH and farmworker health, and its influence on decision-making.</p>	<p>Re-worded “Vision” > Fourth Bullet Point (pg. 4) <i>“Through its funded services and partnership with the Medical Center, as well as crucial consideration of the social determinants of health, the HCH/FH Program reduces health care disparities that disproportionately affect homeless and farmworker populations.”</i></p> <p>Added to “Glossary of Terms and Abbreviations” (pg. 4) <i>“Social Determinants of Health (SDOH): nonmedical factors that influence health outcomes. SDOH are the conditions in which people are born, grow, work, live, and age, and all the wider set of forces and systems that shape the conditions of daily life.”</i></p> <p>Re-worded “Themes for 2024-2027 Strategic Plan” > Social Determinants of Health (pg. 7) <i>“Finding ways to address SDOH will continue to influence the Board’s decision making.”</i></p>





SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**



Strategic Plan ([link here](#))



jvidales@smcgov.org

Simple Funding Outline 2021-2024

w/ Estimate Availability for
2025-2027

2020 RFP Process		Actual			
		2022		2023	
Service	Preliminary Estimate of \$ /year	contract	spent	contract	spent
Location & Population	Single or multiple agreements				
Community Health Worker/Promotores Services North & Central Coast Farmworkers	Up to \$ 250,000	\$ 179,480	\$ 172,100	\$ 182,200	\$161,343
Care Coordination in Support of Street & Field Medicine, Mobile Clinic and New Patient Connection Center (SMMC) Throughout San Mateo County Homeless & Farmworkers	Up to \$ 400,000	\$ 516,500	\$ 514,960	\$ 536,100	\$518,000
Care Coordination for Newly Housed Homeless Individuals Throughout San Mateo County Homeless	Up to \$ 250,000	\$ 149,999	\$ 84,559	\$ 149,999	\$101,124
Planned Total		\$ 845,979	\$ 771,619	\$ 868,299	\$ 780,467
	Dental Services South Coast Farmworkers	\$ 123,220	\$ 107,175	\$ 123,000	\$122,910
Final Total Contracts	Up to \$ 900,000	\$ 969,199	\$ 878,794	\$ 991,299	\$ 903,377

Estimate available from Grant Annually	\$	1,618,268
Grant total for 3 years	\$	4,854,804
EST Carryover to 2025	\$	225,000
TOTAL AVAILABLE FOR 2025-2027	\$	5,079,804
per each year	\$	1,693,268

TOTAL ALL SERVICE AGREEMENTS 2021-2024 per YEAR

	Agreements 2022	Expended 2022	Agreements 2023	Expended 2023
RFPs & MOUs				
\$ 2,126,469	\$ 2,144,199	\$ 1,926,630	\$ 2,217,768	\$ 2,077,648

TOTAL AVAILABLE per YEAR 2025-2027

\$ 1,693,268

Tab 2
Budget and Finance
Report



DATE: April 11, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for March 2024 total \$226,246. This amount does not include some of the routine monthly service charges from county departments as they are accounted for during the month-end closing process (which doesn't complete until around the 10th). For the year-to-date, expenditures total \$533,310. In addition to March items not yet posted, there have also not been any MOU invoices posted yet this year. The largest of those – for PHPP Mobile Clinic and Stret & Field Medicine, is over \$200,000 on a quarterly basis. Reflecting the inclusion of this amount would put the program on tract for our budget for the year.

This current projection shows that Program will expend a little over \$3.3M for the 2024 Grant Year (GY). Based on the total amount authorized by HRSA and the amount expected to be carried over for the GY, this will leave around \$210K of unexpended funds that would be available for carryover into the 2025 GY. As the Program goes through the upcoming RFP and contracting process for the next 3 years, we will be refining the unexpended funds amount to spread it across the contract period to ensure sufficient funding for the period.

Attachment:

- GY 2024 Summary Grant Expenditure Report Through 03/31/24



GRANT YEAR 2024

March \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (03/31/24)	Projection for end of year	Projected for GY 2025
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	745,000	55,572	149,797	725,000	795,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	245,000	17,528	47,377	240,000	290,000
<u>Travel</u>					
National Conferences (2500*8)	30,000		5,202	30,000	25,000
Regional Conferences (1000*5)	10,000			10,000	5,000
Local Travel	1,500			1,500	1,000
Taxis	500			500	500
Van & vehicle usage	1,500			1,500	1,500
	43,500		5,202	43,500	33,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000	10	11,765	15,000	10,000
	10,000		11,765	15,000	10,000
<u>Contractual</u>					
2022 Contracts		45,791	131,199	131,199	
2022 MOUs			26,571	26,571	
Current 2023 MOUs	1,200,000			1,185,000	1,100,000
Current 2023 contracts	875,000	104,292	141,733	900,000	775,000
---unallocated---/other contracts					
	2,075,000		299,503	2,242,770	1,875,000
<u>Other</u>					
Consultants/grant writer	20,000		11,908	15,000	15,000
IT/Telcom	25,000	3,053	7,551	30,000	25,000
New Automation				0	-
Memberships	7,500			5,000	5,000
Training	5,000			5,000	5,000
Misc	1,000		207	1,000	1,000
	58,500		19,666	56,000	51,000
TOTAL	3,177,000	226,246	533,310	3,322,270	3,054,000
<u>GRANT REVENUE</u>					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover	675,000 est.		675,000	675,000	
Other					211,362 carryover
HCH/FH PROGRAM TOTAL	3,533,632		3,533,632	3,533,632	3,069,994
<u>BALANCE</u>					
	356,632	Available	3,000,322 Current Estimate	211,362 Projected	15,994 based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	20,000	700	2,090	20,000	30,000
Health Coverage	85,000	10,548	26,598	85,000	90,000
base grant prep	0			0	
food	2,500		931	2,500	3,000
incentives/gift cards	1,000			1,000	1,500
	108,500		29,619	108,500	124,500
TOTAL EXPENDITURES	3,285,500	237,494	562,929	3,430,770	NEXT YEAR 3,178,500

Tab 3
HCH/FH's Director
Report



San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: April 11, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the March 14, 2024, Co-Applicant Board meeting,

HCH/FH Program staff worked a table at the Farmworker's Convention sponsored by Puente and Coastside Hope. All reports are that it was a well-presented day with substantial outreach accomplished.

HCH/FH staff continue to engage with Epic/Integr8 implementation team to ensure that data requirements are as expected. We anticipate continued discussions throughout the implementation process leading up to "go live" on November 2nd.

HCH/FH continues to work through issues with establishing the dental services at the Navigation Center under a contract with University of Pacific (UoP). UoP has encountered delays in securing their necessary staff, which has delayed opening of the clinic.

Congress passed the final appropriation bills for the 2024 federal fiscal year (October 1, 2023 to September 30, 2024). Overall, the Health Center Program saw an increase of \$400M. We are awaiting HRSA/BPHC's announcement of their spending plan for these funds. We are hopeful of seeing new funding opportunities that we may be able to apply for. The target areas originally included in the proposed budget documents included base grant adjustments, Behavioral Health Integration and Expansion, Early Cancer Screening, Ending the HIV Epidemic, Expanded Hours, Early Childhood Development, School-Based Programs, and New Access Points. As HRSA did not receive everything that they were requesting, they are now in the process of re-sorting the possibilities to align with the Administration's priorities. We anticipate hearing from HRSA soon on their funding priorities for the remainder of FY2024.

Seven Day Update

ATTACHED:

- Program Calendar





**County of San Mateo Health Care for the Homeless & Farmworker
 Health (HCH/FH) Program**

Board meetings are in-person on the 2nd Thursday of the Month 10am-12pm

MONTH	AREA		
	Programmatic	Learning/Conferences	Recognition (Health, DEI, Holidays and Misc.)
JANUARY			<ul style="list-style-type: none"> • Glaucoma Awareness Month • Cervical Cancer Screening Month • International Holocaust Remembrance Day • New Year's Day • Martin Luther King Day (15)
FEBRUARY	<ul style="list-style-type: none"> • UDS submission 	<ul style="list-style-type: none"> • NCFH Western Forum for Migrant and Community Health (Seattle, WA, Feb 22-24) 	<ul style="list-style-type: none"> • National Children's Dental Health • American Heart Month • National Cancer Prevention Month • World Day of Social Justice • Lunar New Year (Feb 10) • National Wear Red Day • Lincoln's Birthday • Valentine's Day • Washington's Birthday • Lent begins (14)
MARCH	<ul style="list-style-type: none"> • Sliding Fee Scale Update 	<ul style="list-style-type: none"> • Innovations and Solutions for Ending Unsheltered Homelessness. (San Francisco, CA - Mar 4-6) 	<ul style="list-style-type: none"> • Colorectal Cancer Awareness Month • Self-Injury Awareness Month • Developmental Disabilities Awareness Month
APRIL	<ul style="list-style-type: none"> • SMMC Annual Audit 	<ul style="list-style-type: none"> • Conference for Agricultural Worker Health (Atlanta, GA - April 23-25) • 2024 Midwest Stream Forum- Agricultural Worker Conference (Albuquerque, NM- April 16-18, 2024) 	<ul style="list-style-type: none"> • Alcohol Awareness Month • Counseling Awareness Month • National Minority Health Month
MAY		<ul style="list-style-type: none"> • National Healthcare for the Homeless Conference. (Phoenix, AZ – May 13-16) • NRHA Health Equity Conference. (New Orleans, LA – May 6-7) 	<ul style="list-style-type: none"> • American Stroke Awareness Month • High Blood Pressure Education Month • Mental Health Awareness Month
JUNE	<ul style="list-style-type: none"> • Services/Locations Form 5A/5B – Approve 		<ul style="list-style-type: none"> • PTSD Awareness Month • Cancer Survivor's Month
JULY	<ul style="list-style-type: none"> • Budget Renewal (Program) Approve 		<ul style="list-style-type: none"> • Healthy Vision Month
AUGUST			<ul style="list-style-type: none"> • National Breastfeeding Month • National Immunization Awareness Month
SEPTEMBER	<ul style="list-style-type: none"> • Program Director Annual Review 	<ul style="list-style-type: none"> • September 15-18 International Street Medicine Symposium. Kansas City, MO 	<ul style="list-style-type: none"> • Healthy Aging Month • National Suicide Prevention Month • Sexual Health Awareness Month
OCTOBER	<ul style="list-style-type: none"> • Board Chair/Vice Chair Nomination 		<ul style="list-style-type: none"> • Breast Cancer Awareness Month • Depression Awareness Month • Domestic Violence Awareness Month



NOVEMBER	<ul style="list-style-type: none"> Board Chair/Vice Chair Elections Strategic Plan Target Overview 	<ul style="list-style-type: none"> East Coast Migrant Stream- Agricultural Worker Conference Forum (Date TBA, previously Nov. 2023) (Winston-Salem, NC- Nov 29-Dec 1, 2023) 	<ul style="list-style-type: none"> American Diabetes Month Diabetes Awareness Month
DECEMBER		<ul style="list-style-type: none"> December 8-11 Institute for Healthcare Improvement (IHI) Forum for 2024. Orlando, FL 	<ul style="list-style-type: none"> Seasonal Affective Disorder Awareness Month

BOARD ANNUAL CALENDAR	
Project	Timeframe
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	November

Tab 4

Quality Improvement and Quality Assurance (QI/QA) update



DATE: April 11th, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, Medical Director HCH/FH Program
Alejandra Alvarado, Clinical Services Coordinator HCH/FH Program

SUBJECT: QI/QA COMMITTEE REPORT

- **QI/QA Subcommittee Meeting**

- The HCH/FH QI/QA Subcommittee met in March to review the 2023 UDS priority clinical quality measures for the program. The subcommittee members discussed previous years trends in comparison to the current measurement period. This group also reviewed 2023 HCH/FH performance broken down by homeless versus farmworker patients in comparison to SMMC performance, CA 330 programs, and Adjusted Quartile Ranking.

- **Smart Watches Project**

- HCH/FH has purchased smart watches to distribute to San Mateo County residents to promote health education. The goal of this project is to get patients accustomed to engaging in tracking their daily health habits and promoting dialogue during medical visits between patients and providers. Patients will be required to attend a training session to obtain a watch upon signing a consent form. Patients will take home a smart watch, informational sheet, and will be required to participate in a follow-up conversation.

- **IPV Safety Cards**

- Intimate Partner Violence (IPV) Safety Cards continue to be distributed to patients throughout San Mateo County. HCH/FH is participating in anti-trafficking meetings hosted by the SMC Human Trafficking Coordinator to better engage with patients who've experienced intimate partner violence or who are human trafficking survivors, to help connect these individuals to medical services.

Tab 5

**Proposal to Create a Temporary
Subcommittee for Detailed
Discussion on Healthcare Access**



SAN MATEO COUNTY HEALTH

SAN MATEO MEDICAL CENTER

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: April 11, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: As initially considered in the QI/QA subcommittee & introduced by Suzanne Moore

SUBJECT: Proposal to Create a Subcommittee for Detailed Discussion on Healthcare Access

I hope this memo finds you well. I am writing to bring to your attention a matter that was recently discussed among our QI/QA team regarding access to healthcare for individuals in our community.

During our team discussions, the topic arose concerning whether an evaluation of outcomes for individuals who accept shelter versus those who decline shelter impacts their access to healthcare services.

While these discussions may initially seem like brainstorming, I believe there is merit in further exploring this issue to better understand its implications and potential solutions. As such, I am proposing the creation of a subcommittee dedicated to delving deeper into this matter.

The objectives of the subcommittee would include:

1. Reviewing existing data and research on healthcare access for individuals experiencing homelessness.
2. Investigating the feasibility of collecting relevant data to assess outcomes for individuals who accept shelter versus those who decline.
3. Identifying any barriers to healthcare access and potential strategies for improvement.
4. Collaborating with relevant stakeholders, including the HOT staff, Navigation Center, and other community partners.

I believe that by forming a dedicated subcommittee, we can effectively address this important issue and ensure that our organization remains proactive in promoting access to healthcare for all individuals in our community.

I welcome your thoughts and input on this proposal. If you agree, I would appreciate your support in convening the necessary stakeholders and initiating the formation of the subcommittee.

Thank you for your attention to this matter. I look forward to further discussions on how we can collectively address this issue.

Tab 6

**HCH/FH Board decision on the
services and programs for
2025-2027 RFP cycle**



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: April 11, 2024

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Director
HCH/FH Program

SUBJECT: REQUEST FOR THE BOARD TO ESTABLISH SERVICE PRIORITIES AND FUNDING VALUES FOR THE PROGRAM'S REQUEST FOR PROPOSALS (RFP) FOR 2025-2027 SERVICES

Under the Bylaws and HRSA Program Requirements, the Board is responsible for determining the utilization of grant funding, the Program budget, and services to be provided.

Program has scheduled the release of its Request for Proposals for around May 2024. In order to adequately prepare the RFP and establish proposal guidelines, the services and projected available funding amounts need to be determined. Program anticipates that the Board will align its service and funding choices with its approved 2025-2027 Strategic Plan.

This request is for the Board to designate the services and funding to be included in the HCH/FH Program's upcoming Request for Proposals for contract services for 2025-2027. It requires the approval of a majority of the Board members present and voting to approve this Request for Board Action.