

**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)  
Finance Committee Meeting**

San Mateo Medical Center | 222 W. 39th Avenue, 2nd Floor (Classroom 1) San Mateo  
April 12, 2018, 8:00 A.M – 8:45 A.M.

**AGENDA**

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- A. CALL TO ORDER** **8:00 AM**
- B. CHANGES TO ORDER OF AGENDA** **8:01 AM**
- C. PUBLIC COMMENT** **8:03 AM**  
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.
- D. CONSENT AGENDA** **Elli Lo** **TAB 1** **8:08 AM**  
1. Meeting minutes from March 8, 2018
- E. REPORTING AGENDA:**
1. Review of Budget & Finance Report through March 2018 **Jim Beaumont** **TAB 2** **8:10 AM**
2. 2017 UDS Final Financial and Demographic Data **Elli Lo** **TAB 3** **8:20 AM**
3. Discussion on Past Contract Spend Down Data **Elli Lo** **TAB 4** **8:30 AM**
- BOARD COMMUNICATIONS AND ANNOUNCEMENTS**  
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.
- OTHER ITEMS**
1. Future meetings – every 2<sup>nd</sup> Thursday of the month (unless otherwise stated)  
*Next Regular Meeting May 10, 2018; 8:00 A.M. – 8:45 A.M. | San Mateo Medical Center*
- H. ADJOURNMENT** **8:45 AM**
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Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2966 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/meeting/hchfh-meetings>.

**TAB 1**  
**Meeting Minutes**

**Request to Approve**  
**(Consent Agenda)**

**Healthcare for the Homeless/Farmworker Health Program (Program)  
Co-Applicant Board Meeting Minutes (Mar 8, 2018)**

**Ravenswood Family Health Center | 1885 Bay Rd, 1st floor Health Education Conference Room, East Palo Alto, CA 94303**

Co-Applicant Board Members Present

Christian Hansen  
Robert Anderson

County Staff Present

Jim Beaumont  
Elli Lo

Members of the Public

ITEM	DISCUSSION/RECOMMENDATION	ACTION
Call To Order	Meeting was called to order at _8:01__A.M.	
Regular Agenda Public Comment	No Public Comment at this meeting.	
Regular Agenda: Consent Agenda	All items on Consent Agenda (meeting minutes from February 8, 2018) were approved.	Consent Agenda was <u>MOVED</u> by Robert <u>SECONDED</u> by Christian, and <u>APPROVED</u> by all Board members present.
Reporting Agenda: Review of Budget & Finance Report through February	Jim provided an overview of budget and finance report through February 2018. Preliminary grant expenditures for February, 2018, total \$335,000. It is too early in the Grant Year to make a meaningful projection on total Grant Year expenditures. However, the initial invoices on our 2018 contracts reflect significant utilization, averaging about 15%. This would be a very good number for the first month of the contract year.	
Reporting Agenda: 2017 UDS Preliminary Financial and Demographic Data	Elli provided an overview of the preliminary UDS report demographic numbers and trends and program staffing, cost and revenue for 2017.	
Reporting Agenda: Discussion on Past Contract Spend Down Data	Per Committee's request at the last meeting, data on past contract spend down for each contractor was presented. Committee members felt they need more time to digest the data and recommended to table the discussion of setting a parameter in selecting underspending contracts for amendment at the next meeting.	
Adjournment	Time _8:42__ A.M.	

**TAB 2**  
**Budget &**  
**Finance Report**

DATE: April 12, 2018

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures through March, 2018, total \$471,727. This will increase a little as the County processes month-end transactions, but we have included known contractual expenditures (even if they are not yet reflected as an expenditure by the county), and an estimate of routine county monthly charges.

As we progress farther into the grant year, we are able to make better annual estimates for some of the expenditure categories. Currently, our contracts and MOUs appear to be expending at a rate to reach the mid-to-high 90% utilization. This puts us on track to spend much closer to our total approved grant than we have been able to in the past few years.

Attachment:

- Preliminary GY 2018 Summary Report

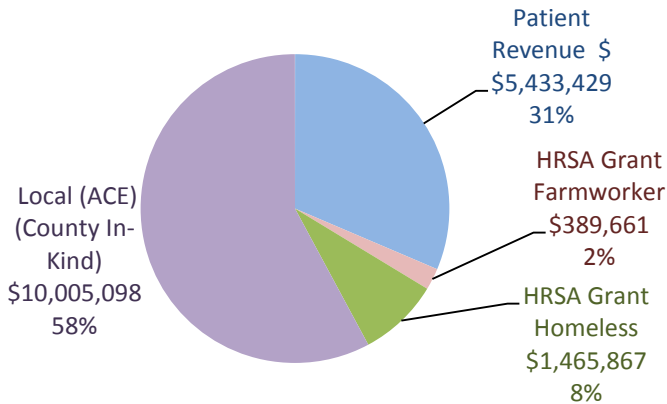
**GRANT YEAR 2018**

<b>Details for budget estimates</b>	<b>Budget</b> [SF-424]	<b>To Date</b> <b>(03/31/18)</b>	<b>Projection for</b> GY (+~44 wks)	<b>Projected for GY 2019</b>
<u>Salaries</u>				
Director				
Program Coordinator				
Medical Director				
Management Analyst new position, misc. OT, other, etc.				
	<u>540,000</u>	<u>103,245</u>	<u>540,000</u>	<u>590,000</u>
<u>Benefits</u>				
Director				
Program Coordinator				
Medical Director				
Management Analyst new position, misc. OT, other, etc.				
	<u>200,000</u>	<u>43,441</u>	<u>200,000</u>	<u>250,000</u>
<u>Travel</u>				
National Conferences (1500*4)			22,354	20,000
Regional Conferences (1000*5)		1,157	10,000	5,000
Local Travel			1,500	2,000
Taxis		901	7,500	5,000
Van & vehicle usage		<u>1,037</u>	<u>1,000</u>	<u>1,000</u>
	<u>25,000</u>	<u>3,095</u>	<u>42,354</u>	<u>33,000</u>
<u>Supplies</u>				
Office Supplies, misc.	10,500	191	2,500	12,500
Small Funding Requests		<u>25,370</u>	<u>50,000</u>	<u>50,000</u>
	<u>10,500</u>	<u>25,561</u>	<u>52,500</u>	<u>62,500</u>
<u>Contractual</u>				
2016 Contracts		34,825	34,825	
2016 MOUs		14,900	14,900	
Current 2017 contracts	967,030	234,636	950,000	900,000
Current 2017 MOUs	872,000	10,800	850,000	850,000
---unallocated---/other contracts	118,073			
	<u>1,957,103</u>	<u>295,161</u>	<u>1,849,725</u>	<u>1,750,000</u>
<u>Other</u>				
Consultants/grant writer	31,667		30,000	45,000
IT/Telcom	5,928	967	6,000	6,000
New Automation			0	-
Memberships	4,000		4,000	4,000
Training			3,250	4,000
Misc (food, etc.)	<u>5,500</u>	<u>257</u>	<u>5,500</u>	<u>5,500</u>
	<u>47,095</u>	<u>1,224</u>	<u>48,750</u>	<u>64,500</u>
<b>TOTALS - Base Grant</b>	<u>2,779,698</u>	<u>471,727</u>	<u>2,733,329</u>	<u>2,750,000</u>
<b>HCH/FH PROGRAM TOTAL</b>	<u>2,779,698</u>	<u>471,727</u>	<u>2,733,329</u>	<u>2,750,000</u>
<b>PROJECTED AVAILABLE</b>	<b>BASE GRANT</b>		<b>46,369</b>	<b>4</b>
				based on est. grant of \$2,750,004

**HCH/FH Co-Applicant Board Finance Committee  
Financial Summary as of 4/6/2018**

Program Budget 2017

**Program Budget 2017**



Revenue	Amount	% of Total
Patient Revenue	\$ 5,433,429	31%
HRSA Grant - Farmworker	\$ 389,661	2%
HRSA Grant - Homeless	\$ 1,465,867	8%
Local (ACE) (County In-kind)	\$ 10,005,098	58%
<b>Total Revenue</b>	<b>\$ 17,294,055</b>	

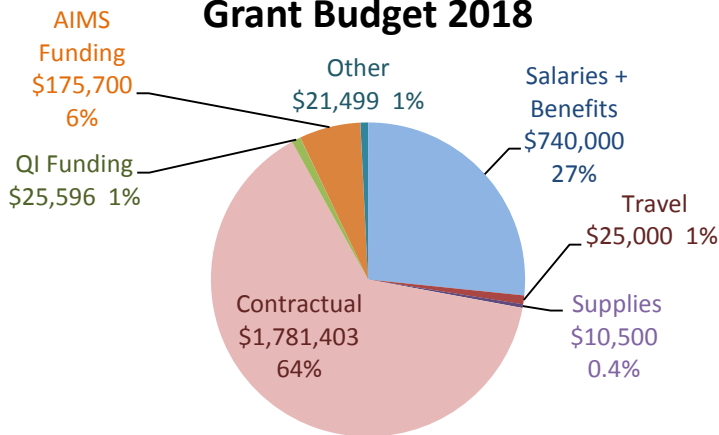
\*HRSA Grant Total

Claimed \$ 1,855,528

Source: Uniform Data System (UDS) Report 2017 First Submission

Grant Budget 2018

**Grant Budget 2018**



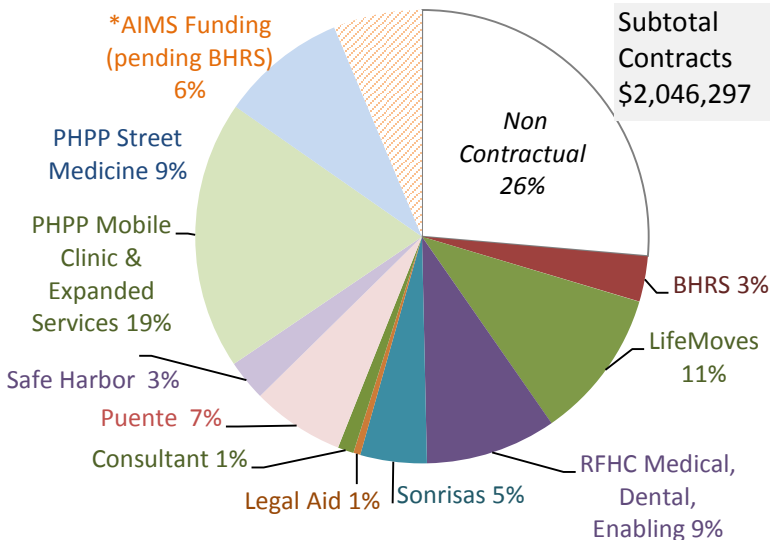
	Total	% of Total
Salaries + Benefits	\$ 740,000	27%
Travel	\$ 25,000	1%
Supplies	\$ 10,500	0.4%
Contractual	\$ 1,781,403	64%
QI Funding	\$ 25,596	1%
AIMS Funding	\$ 175,700	6%
Other	\$ 21,499	1%
<b>Total</b>	<b>\$ 2,779,698</b>	

Source: Budget Period Progress Report (BPR) Noncompeting Continuation (NCC) 2017

\*Note: Budget revisions within and between approved budget categories up to 25 percent without prior approval

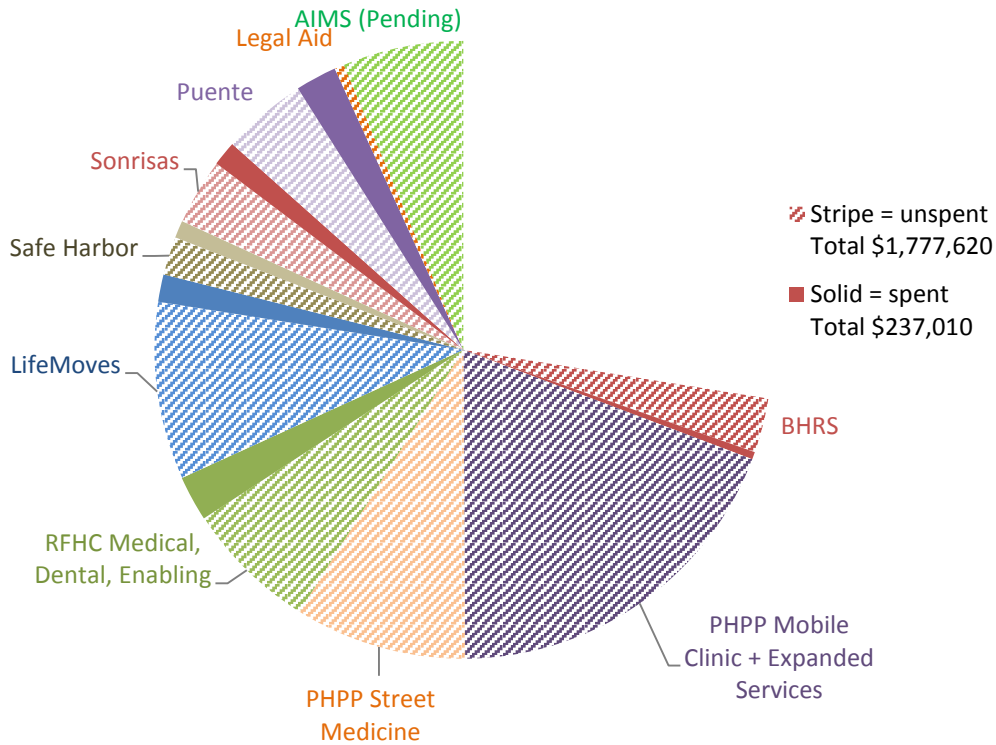
Grant Budget – Contractual 2018 (as of 4/6/2018)

**Grant Budget - Contractual 2018**



	Total	% of Total Grant
BHRS	\$ 90,000	3%
LifeMoves	\$ 298,030	11%
RFHC Medical, Dental, Enabling	\$ 258,725	9%
Sonrisas	\$ 131,675	5%
Legal Aid	\$ 14,000	1%
Consultant	\$ 31,667	1%
Puente	\$ 183,500	7%
Safe Harbor (pending)	\$ 81,000	3%
PHPP Mobile Clinic + ES	\$ 532,250	19%
PHPP Street Medicine	\$ 249,750	9%
*AIMS Funding (pending BHRS)	\$ 175,700	6%
<b>Subtotal Contracts</b>	<b>\$ 2,046,297</b>	<b>74%</b>
Non Contractual (Salaries, Benefits, Travel, Supplies, QI Award & Other)	\$ 733,401	26%
<b>Total Grant</b>	<b>\$2,779,698</b>	

### Expenditure YTD - Services Contract 2018 as of 4/6/2018



	Total Award	Spent		Unspent	
		\$	%	\$	%
BHRS	\$ 90,000	\$ 10,800	12%	\$ 79,200	88%
PHPP Mobile Clinic & Expanded Services	\$ 532,250	\$ -	0%	\$ 532,250	100%
PHPP Street Medicine	\$ 249,750	\$ -	0%	\$ 249,750	100%
RFHC Medical, Dental, Enabling	\$ 258,725	\$ 65,660	25%	\$ 193,065	75%
LifeMoves	\$ 298,030	\$ 39,835	13%	\$ 258,195	87%
Safe Harbor	\$ 81,000	\$ 25,320	31%	\$ 55,680	69%
Sonrisas	\$ 131,675	\$ 35,495	27%	\$ 96,180	73%
Puente	\$ 183,500	\$ 59,900	33%	\$ 123,600	67%
Legal Aid	\$ 14,000	\$ -	0%	\$ 14,000	100%
*AIMS (Pending)	\$ 175,700	\$ -	0%	\$ 175,700	100%
<b>Total YTD</b>	<b>\$2,006,830</b>	<b>\$237,010</b>	<b>12%</b>	<b>\$1,777,620</b>	<b>88%</b>



**TAB 3**  
**2017 UDS Final**  
**Financial and**  
**Demographic Data**

**San Mateo County Health Care for Homeless / Farmworker's Health Program  
Staffing, Cost & Revenue  
Source: 2017 UDS Final Submission**

**Staff/Visit/Patients**

	<b>FTE</b>	<b>Clinic Visits</b>	<b>Patients</b>
Medical	17.30	28,169	5,734
Dental	1.90	3,966	1,197
Mental Health	2.10	2,069	416
Other Professional: Podiatry	0.20	470	247
Vision	0.40	921	633
Pharmacy	7.70		
Enabling Services	0.40	3,535	1,311
Facility & Non-Clinical Support			
Management & Support Staff	3.30		
Patient Support Staff	15.70		
<b>Total</b>	<b>49.00</b>	<b>39,130</b>	<b>9,538</b>

**Financial Cost**

<b>Financial Cost</b>	<b>Accrued Cost</b>
Medical	\$ 7,328,133
Dental	\$ 495,007
Mental Health	\$ 839,634
Pharmacy + Pharmaceuticals	\$ 615,655
Other Professional: Podiatry	\$ 68,408
Vision	\$ 108,034
Total Clinical	\$ 9,454,871
Case Management	\$ 568,961
Total Enabling	\$ 568,961
Facility & Non-Clinical Support	\$ 7,270,223
<b>Total</b>	<b>\$ 17,294,055</b>

**Revenue**

<b>Revenue</b>	<b>Amount collected</b>
<b>Patient Revenue</b>	
Medicaid	\$ 3,795,917
Medicare	\$ 1,532,235
Other Public Non-Managed Care	\$ 56,197
Private	\$ 6,245
Self-Pay	\$ 42,835
Total Patient Revenue	\$ 5,433,429
<b>Federal Grant</b>	
HRSA 330 - Farmworker	\$ 389,661
HRSA 330 - Homeless	\$ 1,465,867
Total Federal Grant	\$ 1,855,528
<b>Non-Federal Grant</b>	
Local (ACE)	\$ 10,005,098
Total Non-Federal Grant	\$ 10,005,098
<b>Total Revenue</b>	<b>\$ 17,294,055</b>

UDS Data	2010	2011	2012	2013	2014	2015	2016	2017
UNDUP PTS	5,110	4,897	5,779	7,516	7,707	6,556	6,696	<b>6,482</b>
• Homeless	4,883	4,109	4,803	6,171	5,596	4,714	5,257	<b>5,409</b>
• MSFW	227	837	1,031	1,435	2,265	1,947	1,497	<b>1,162</b>
VISITS	20,002	20,854	28,400	39,628	41,361	37,915	39,616	<b>39,130</b>
AGE RANGE								
• 0-19 YRS	17%	21%	24%	23%	27%	26%	26%	<b>15%</b>
• 20-64 YRS	79%	76%	72%	67%	62%	63%	70%	<b>76%</b>
• 65+ YRS	4%	3%	4%	10%	11%	11%	4%	<b>9%</b>
SEX								
• Male	58%	55%	52%	51%	52%	52%	50%	<b>56%</b>
• Female	42%	45%	48%	49%	48%	48%	50%	<b>44%</b>

## Homeless Status

	2010	2011	2012	2013	2014	2015	2016	2017
Shelter	35%	32%	34%	32%	28%	29%	20%	<b>28%</b>
Transitional	24%	28%	27%	20%	19%	17%	19%	<b>15%</b>
Doubling Up	33%	30%	29%	41%	33%	10%	21%	<b>30%</b>
Street	8%	9%	9%	7%	9%	9%	12%	<b>12%</b>
Other	0%	0%	0%	0%	11%	36%	28%	<b>15%</b>
Unknown	0%	1%	0%	0%	0%	0%	0%	<b>0%</b>

## Farmworker Status

	2010	2011	2012	2013	2014	2015	2016	2017
Migratory	0%	24%	18%	5%	15%	11%	8%	<b>4%</b>
Seasonal	100%	76%	82%	95%	85%	89%	92%	<b>96%</b>

**Detailed breakdown of homeless & farmworker populations in UDS 2010-2017**

**Universal**

	2010	2011	2012	2013	2014	2015	2016	2017
Male	2,948	2,671	3,031	3,796	3,997	3,421	3,378	3,621
Female	2,162	2,226	2,748	3,720	3,710	3,135	3,318	2,861
<b>Total</b>	<b>5,110</b>	<b>4,897</b>	<b>5,779</b>	<b>7,516</b>	<b>7,707</b>	<b>6,556</b>	<b>6,696</b>	<b>6,482</b>

Age	2010	2011	2012	2013	2014	2015	2016	2017
0-19	881	1,013	1,411	1,715	2,113	1,717	1,714	948
20-64	4,034	3,708	4,143	5,012	4,771	4,140	4,701	4,930
65+	195	176	225	789	823	699	281	604

**Homeless**

	2010	2011	2012	2013	2014	2015	2016	2017
Shelter	1,694	1,330	1,641	1,981	1,562	1,355	1,071	1,489
Transitional	1,171	1,148	1,305	1,228	1,083	814	981	827
Doubling Up	1,602	1,247	1,406	2,515	1,867	451	1,103	1,601
Street	402	356	447	436	488	408	643	657
Other	2	-	1	11	596	1,686	1,459	835
Unknown	12	28	3	-	-	-	-	-
<b>Total</b>	<b>4,883</b>	<b>4,109</b>	<b>4,803</b>	<b>6,171</b>	<b>5,596</b>	<b>4,714</b>	<b>5,257</b>	<b>5,409</b>

	2010	2011	2012	2013	2014	2015	2016	2017
Male	2,851	2,380	2,637	3,227	2,989	2,563	2,676	3,117
Female	2,032	1,729	2,166	2,944	2,607	2,151	2,581	2,292

Age	2010	2011	2012	2013	2014	2015	2016	2017
0-19	754	595	881	1,016	928	696	951	483
20-64	3,936	3,346	3,722	4,401	3,887	3,370	4,066	4,369
65+	193	168	200	754	781	648	240	557

**Farmworker**

	2010	2011	2012	2013	2014	2015	2016	2017
Migratory	-	220	183	77	329	213	127	42
Seasonal	227	637	848	1,358	1,936	1,734	1,370	1,120
<b>Total</b>	<b>227</b>	<b>857</b>	<b>1,031</b>	<b>1,435</b>	<b>2,265</b>	<b>1,947</b>	<b>1,497</b>	<b>1,162</b>

	2010	2011	2012	2013	2014	2015	2016	2017
Male	97	325	425	612	1,082	909	745	565
Female	130	512	606	823	1,183	1,038	752	597

Age	2010	2011	2012	2013	2014	2015	2016	2017
0-19	127	422	540	730	1,254	1,052	765	477
20-64	97	404	461	663	966	836	689	635
65+	3	11	30	42	45	59	43	50

**TAB 4**  
**Discussion on Past**  
**Contract Spend Down**  
**Data**

HCH/FH Co-Applicant Board Finance Committee  
2015-2017 Service Contract Spend down

	2015					2016					2017					
	Total Award	Spent		Unspent		Total Award	Spent		Unspent		Total Award	Spent		Unspent		
		\$	%	\$	%		\$	%	\$	%		\$	%	\$	%	
BHRS	Q1	\$90,000	\$ 23,700	26%	\$66,300	74%	\$90,000	\$ 24,000	27%	\$ 66,000	73%	\$97,500	\$ 21,450	22%	\$ 76,050	78%
	Q2		\$ 39,000	43%	\$51,000	57%		\$ 37,800	42%	\$ 52,200	58%		\$ 32,500	33%	\$ 65,000	67%
	Q3		\$ 52,200	58%	\$37,800	42%		\$ 48,900	54%	\$ 41,100	46%		\$ 45,500	47%	\$ 52,000	53%
	Q4		\$ 62,400	69%	\$27,600	31%		\$ 56,100	62%	\$ 33,900	38%		\$ 52,650	54%	\$ 44,850	46%
PHPP Mobile Clinic	Q1	\$240,000	\$ 71,808	30%	\$168,192	70%	\$277,500	\$ 70,350	25%	\$ 207,150	75%	\$312,000	\$ 83,250	27%	\$ 228,750	73%
	Q2		\$ 128,256	53%	\$111,744	47%		\$ 124,950	45%	\$ 152,550	55%		\$ 148,725	48%	\$ 163,275	52%
	Q3		\$ 183,168	76%	\$56,832	24%		\$ 184,800	67%	\$ 92,700	33%		\$ 202,050	65%	\$ 109,950	35%
	Q4		\$ 231,360	96%	\$8,640	4%		\$ 235,830	85%	\$ 41,670	15%		\$ 240,731	77%	\$ 71,269	23%
PHPP Mobile Clinic - Expanded Services	Q1	\$178,500	\$ 47,550	27%	\$130,950	73%	\$178,500	\$ 38,150	21%	\$ 140,350	79%	\$183,600	\$ 56,700	31%	\$ 126,900	69%
	Q2		\$ 77,500	43%	\$101,000	57%		\$ 68,200	38%	\$ 110,300	62%		\$ 100,575	55%	\$ 83,025	45%
	Q3		\$ 98,650	55%	\$79,850	45%		\$ 90,600	51%	\$ 87,900	49%		\$ 130,950	71%	\$ 52,650	29%
	Q4		\$ 112,700	63%	\$65,800	37%		\$ 93,500	52%	\$ 85,000	48%		\$ 144,450	79%	\$ 39,150	21%
PHPP Mobile Clinic - Street Medicine	Q1	\$218,750	\$ 94,500	43%	\$ 124,250	57%	\$218,750	\$ 89,250	41%	\$ 129,500	59%	\$218,750	\$ 89,250	41%	\$ 129,500	59%
	Q2		\$ 152,250	70%	\$ 66,500	30%		\$ 159,250	73%	\$ 59,500	27%		\$ 159,250	73%	\$ 59,500	27%
	Q3		\$ 218,750	100%	\$ -	0%		\$ 208,250	95%	\$ 10,500	5%		\$ 208,250	95%	\$ 10,500	5%
	Q4		\$ 218,750	100%	\$ -	0%		\$ 218,750	100%	\$ -	0%		\$ 218,750	100%	\$ -	0%
RFHC Medical	Q1	\$65,000	\$ 28,470	44%	\$36,530	56%	\$90,000	\$ 40,200	45%	\$ 49,800	55%	\$96,000	\$ 47,840	50%	\$ 48,160	50%
	Q2		\$ 41,340	64%	\$23,660	36%		\$ 63,000	70%	\$ 27,000	30%		\$ 72,800	76%	\$ 23,200	24%
	Q3		\$ 50,700	78%	\$14,300	22%		\$ 82,350	92%	\$ 7,650	9%		\$ 89,280	93%	\$ 6,720	7%
	Q4		\$ 65,000	100%	\$0	0%		\$ 90,000	100%	\$ -	0%		\$ 96,000	100%	\$ -	0%
RFHC Dental	Q1	\$50,000	\$ 31,204	62%	\$18,796	38%	\$50,000	\$ 19,000	38%	\$ 31,000	62%	\$52,000	\$ 31,200	60%	\$ 20,800	40%
	Q2		\$ 47,368	95%	\$2,632	5%		\$ 35,250	71%	\$ 14,750	30%		\$ 47,320	91%	\$ 4,680	9%
	Q3		\$ 50,000	100%	\$0	0%		\$ 50,000	100%	\$ -	0%		\$ 52,000	100%	\$ -	0%
	Q4		\$ 50,000	100%	\$0	0%		\$ 50,000	100%	\$ -	0%		\$ 52,000	100%	\$ -	0%
RFHC Enabling	Q1	\$82,000	\$ 34,030	42%	\$47,970	59%	\$82,000	\$ 35,055	43%	\$ 46,945	57%	\$82,000	\$ 35,055	43%	\$ 46,945	57%
	Q2		\$ 62,115	76%	\$19,885	24%		\$ 66,830	82%	\$ 15,170	19%		\$ 66,830	82%	\$ 15,170	19%
	Q3		\$ 82,000	100%	\$0	0%		\$ 82,000	100%	\$ -	0%		\$ 82,000	100%	\$ -	0%
	Q4		\$ 82,000	100%	\$0	0%		\$ 82,000	100%	\$ -	0%		\$ 82,000	100%	\$ -	0%
LifeMoves - Care Coordination/SSI/HI	Q1	\$147,500	\$ 38,095	26%	\$109,405	74%	\$169,000	\$ 53,300	32%	\$ 115,700	68%	\$179,150	\$ 43,590	24%	\$ 135,560	76%
	Q2		\$ 76,910	52%	\$70,590	48%		\$ 91,850	54%	\$ 77,150	46%		\$ 76,320	43%	\$ 102,830	57%
	Q3		\$ 106,230	72%	\$41,270	28%		\$ 127,200	75%	\$ 41,800	25%		\$ 110,950	62%	\$ 68,200	38%
	Q4		\$ 137,340	93%	\$10,160	7%		\$ 158,650	94%	\$ 10,350	6%		\$ 151,580	85%	\$ 27,570	15%

HCH/FH Co-Applicant Board Finance Committee  
2015-2017 Service Contract Spend down

	2016					2017				
	Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%
Q1	\$82,560	\$ -	0%	\$ -	0%	\$82,560	\$ 15,480	19%	\$ 67,080	81%
Q2		\$ 5,676	7%	\$ 76,884	93%		\$ 29,928	36%	\$ 52,632	64%
Q3		\$ 20,640	25%	\$ 61,920	75%		\$ 45,408	55%	\$ 37,152	45%
Q4		\$ 33,024	40%	\$ 49,536	60%		\$ 79,980	97%	\$ 2,580	3%

	2015					2016					2017				
	Total Award	Spent		Unspent		Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%		\$	%	\$	%
Q1	\$75,500	\$ 27,705	37%	\$47,795	63%	\$111,300	\$ 29,100	26%	\$ 82,200	74%	\$118,050	\$ 35,285	30%	\$ 82,765	70%
Q2		\$ 50,455	67%	\$25,045	33%		\$ 56,060	50%	\$ 55,240	50%		\$ 72,315	61%	\$ 45,735	39%
Q3		\$ 57,645	76%	\$17,855	24%		\$ 78,700	71%	\$ 32,600	29%		\$ 82,670	70%	\$ 35,380	30%
Q4		\$ 75,500	100%	\$0	0%		\$ 102,160	92%	\$ 9,140	8%		\$ 90,445	77%	\$ 27,605	23%

	2015					2016					2017				
	Total Award	Spent		Unspent		Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%		\$	%	\$	%
Q1	\$55,000	\$ 14,808	27%	\$40,192	73%	\$63,500	\$ 19,320	30%	\$ 44,180	70%	\$63,500	\$ 29,520	46%	\$ 33,980	54%
Q2		\$ 30,194	55%	\$24,806	45%		\$ 34,780	55%	\$ 28,720	45%		\$ 55,160	87%	\$ 8,340	13%
Q3		\$ 46,522	85%	\$8,478	15%		\$ 56,840	90%	\$ 6,660	10%		\$ 55,500	87%	\$ 8,000	13%
Q4		\$ 55,000	100%	\$0	0%		\$ 60,560	95%	\$ 2,940	5%		\$ 55,500	87%	\$ 8,000	13%

	2015-2016					2017									
	Total Award	Spent		Unspent		Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%		\$	%	\$	%
Q1	\$31,250	\$ -	0%	\$31,250	100%	\$25,625	\$ -	0%	\$ 25,625	100%	\$89,125	\$ 6,200	7%	\$ 82,925	93%
Q2		\$ -	0%	\$31,250	100%		\$ 7,500	29%	\$ 18,125	71%		\$ 32,550	37%	\$ 56,575	63%
Q3		\$ -	0%	\$31,250	100%		\$ 18,750	73%	\$ 6,875	27%		\$ 37,200	42%	\$ 51,925	58%
Q4		\$ 5,625	18%	\$25,625	82%		\$ 25,625	100%	\$ -	0%		\$ 43,400	49%	\$ 45,725	51%

	2016					2017				
	Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%
Q1	\$67,100	\$ -	0%	\$67,100	100%	\$42,500	\$ 11,700	28%	\$ 30,800	37%
Q2		\$ 2,500	4%	\$ 64,600	96%		\$ 11,700	28%	\$ 30,800	37%
Q3		\$ 17,200	26%	\$ 49,900	74%		\$ 13,375	31%	\$ 29,125	35%
Q4		\$ 31,975	48%	\$ 35,125	52%		\$ 13,375	31%	\$ 29,125	35%

	2016					2017				
	Total Award	Spent		Unspent		Total Award	Spent		Unspent	
		\$	%	\$	%		\$	%	\$	%
Q1	\$21,400					\$52,900	\$ 4,830	9%	\$ 48,070	91%
Q2							\$ 9,890	19%	\$ 43,010	81%
Q3		\$ 3,564	17%	\$ 17,836	83%		\$ 11,040	21%	\$ 41,860	79%
Q4		\$ 10,226	48%	\$ 11,174	52%		\$ 11,040	21%	\$ 41,860	79%

	2016				
	Total Award	Spent		Unspent	
		\$	%	\$	%
Q1	\$35,000				
Q2					
Q3		\$ 25,000	71%	\$ 10,000	29%
Q4		\$ 35,000	100%	\$ -	0%

Utilization Rate Assessment

Case Management/Enabling

					Q1 average	Q1 Range	Q2 average	Q2 range				
BHRS	26	27	22	above 95% final total	30	19-43	62	36-82				
	43	42	33									
	69	62	54						at 90% to 95%	28	26-32	52
RFHC-E		42	43	at 85% to 89%	35	24-46	65	43-87				
		76	82									
		100	100						reaching 100%	37	27-43	70
LM	26	32	24	at least 30% Q1	100%	3	100%	4				
	52	54	43		95	1	95	1				
	93	94	85		94	1	87	1				
LM-CHOW			19	under 30% for Q1	100	1	100%	0				
			36						87	1	77	1
			97						77	1		
Puente	37	26	30	95-99	1	95-99	100%	1				
	67	50	61						90-94	2	90-94	3
	100	92	77						80-89	1	80-89	1
									70-79	0	70-79	0
SH	27	30	46	60-69	2	60-69	60-69	2				
	55	55	87						50-59	1	50-54	1
	100	95	87									

Clinical Services

Medical

					Q1 average	Q1 Range
PHPP-MV	30	25	27	above 95% final total	42	30-50
	53	45	48			
	96	85	77			
PHPP-ES	27	21	31	at 85% to 89%	25	25
	43	38	55			
	63	52	79			
PHPP-SM		43	41	reaching 100%	44	41-50
		70	73			
		100	100			
RFHC-M	44	44	50			
	64	70	76			
	100	100	100			

Dental

RFHC-D	62	38	60
	95	71	91
	100	100	100

Sonrisas			7
			37
			49



## Utilization Rate Assessment

Program 1 Sample Years per Month		Program 1 Cumulative Count by Month					
		2012	2013	2014	2015	2016	2017
52	52	47	58	89	36	52	52
49	42	116	105	137	85	101	94
67	44	185	163	193	129	168	138
44	45	250	208	229	184	212	183
42	26	296	254	266	220	254	209
38	35	338	297	305	261	292	244
40	36	387	341	335	297	332	280
51	38	428	382	376	336	383	318
32	32	475	424	409	365	415	350
39	53	510	457	448	399	454	403
35	29	541	505	480	439	489	432
34	21	596	547	515	468	523	453
		500	500	500.00	500	550	550

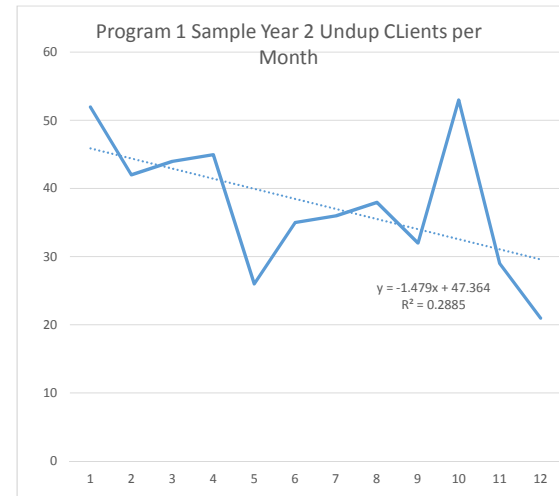
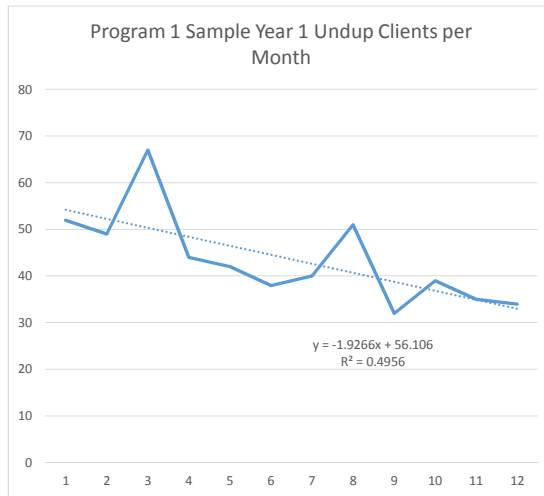
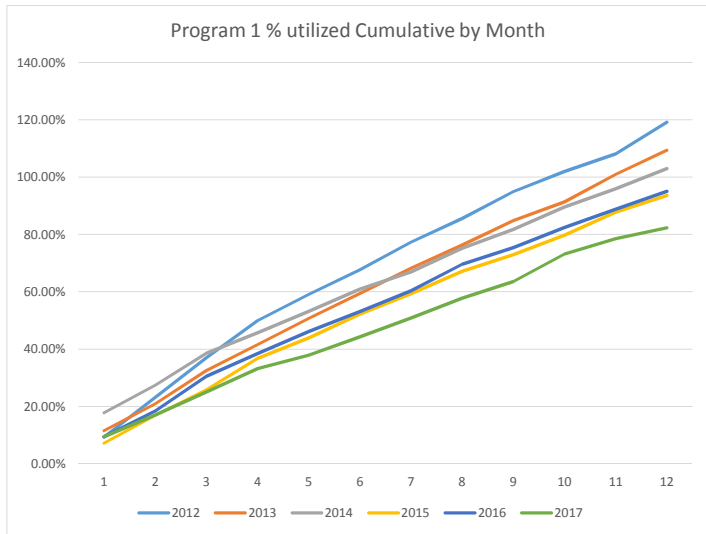
Program 1 Cumulative % by Month						
2012	2013	2014	2015	2016	2017	
9.40%	11.60%	17.80%	7.20%	9.45%	9.45%	
23.20%	21.00%	27.40%	17.00%	18.36%	17.09%	
37.00%	32.60%	38.60%	25.80%	30.55%	25.09%	
50.00%	41.60%	45.80%	36.80%	38.55%	33.27%	
59.20%	50.80%	53.20%	44.00%	46.18%	38.00%	
67.60%	59.40%	61.00%	52.20%	53.09%	44.36%	
77.40%	68.20%	67.00%	59.40%	60.36%	50.91%	
85.60%	76.40%	75.20%	67.20%	69.64%	57.82%	
95.00%	84.80%	81.80%	73.00%	75.45%	63.64%	
102.00%	91.40%	89.60%	79.80%	82.55%	73.27%	
108.20%	101.00%	96.00%	87.80%	88.91%	78.55%	
119.20%	109.40%	103.00%	93.60%	95.09%	82.36%	

Program 1 Cumulative % by Quarter						
2012	2013	2014	2015	2016	2017	
37.00%	32.60%	38.60%	25.80%	30.55%	25.09%	
67.60%	59.40%	61.00%	52.20%	53.09%	44.36%	
95.00%	84.80%	81.80%	73.00%	75.45%	63.64%	
119.20%	109.40%	103.00%	93.60%	95.09%	82.36%	

Program 1 % per Quarter						
2012	2013	2014	2015	2016	2017	
37	33	39	26	31	25	
31	26	22	26	22	19	
27	25	21	21	22	19	
24	25	21	21	20	19	

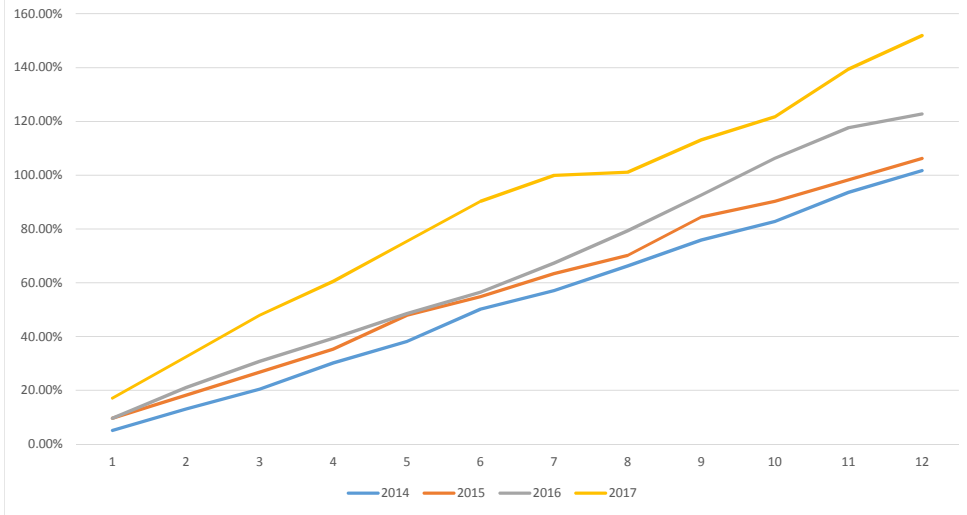
Program 2 Cumulative Count by Month				
	9	17	17	30
	23	32	37	57
	36	47	54	84
	53	62	69	106
	67	84	85	132
	88	96	99	158
	100	111	118	175
	116	123	139	177
	133	148	162	198
	145	158	186	213
	164	172	206	244
	178	186	215	266
	175.00	175	175	175

Program 2 Cumulative % by Month				
	2014	2015	2016	2017
	5.14%	9.71%	9.71%	17.14%
	13.14%	18.29%	21.14%	32.57%
	20.57%	26.86%	30.86%	48.00%
	30.29%	35.43%	39.43%	60.57%
	38.29%	48.00%	48.57%	75.43%
	50.29%	54.86%	56.57%	90.29%
	57.14%	63.43%	67.43%	100.00%
	66.29%	70.29%	79.43%	101.14%
	76.00%	84.57%	92.57%	113.14%
	82.86%	90.29%	106.29%	121.71%
	93.71%	98.29%	117.71%	139.43%
	101.71%	106.29%	122.86%	152.00%



# Utilization Rate Assessment

## Program 2 % Utilized Cumulative by Month



## Program 1 % Utilized Cumulative by Quarter

