

# HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda  
 Conference call line: 888-251-2909; code- 3167137  
 April 9, 2020; 9:00 - 11:00am

AGENDA	SPEAKER(S)	TAB	TIME
<b>A. CALL TO ORDER</b>	Brian Greenberg		9:00am
<b>B. CHANGES TO ORDER OF AGENDA</b>			
<b>C. PUBLIC COMMENT</b>			9:03am
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.			
<b>D. CONSUMER INPUT</b>			
<b>a. Update on local policies and other advocacy items</b>	Suzanne Moore		9:10am
<b>E. CLOSED SESSION</b>			
<b>a. No closed session</b>			
<b>F. CONSENT AGENDA</b>			
1. Meeting minutes from March 12, 2020	Linda Nguyen	<b>Tab 1</b>	9:20am
<b>G. BUSINESS AGENDA</b>			
1. Sliding Fee Scale update	Jim Beaumont	<b>Tab 2</b>	9:25am
<b>a. Request to amend Sliding fee scale</b>			
2. QI subcommittee	Danielle/Frank	<b>Tab 3</b>	9:35am
<b>a. Request to form QI standing subcommittee</b>			
3. Discuss Amending Board Bylaws- Conflict of Interest	Jim/Andrea		9:45am
4. Letter of support for a moratorium on encampments & large vehicles countywide	Jim/Irene		9:55am
<b>a. Direct staff to draft support letter on moratorium</b>			
<b>H. REPORTING AGENDA</b>			
1. Finance Report	Jim Beaumont	<b>Tab 4</b>	10:05am
2. HCH/FH Program Director's Report	Jim/Linda	<b>Tab 5</b>	10:10am
<b>a. Program calendar</b>			
<b>I. BOARD PRESENTATIONS AND DISCUSSIONS</b>			
1. Strategic Plan Update	Irene Pasma		10:20am
2. COVID-19 Update and Discussion	Staff		10:35am
<b>J. BOARD COMMUNICATIONS AND ANNOUNCEMENTS</b>			
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.			
1. Future meetings – every 2 <sup>nd</sup> Thursday of the month (unless otherwise stated)			
a. Next Regular Meeting May 7, 2020; 9:00AM – 11:00AM			
<b>K. ADJOURNMENT</b>			11:00am

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at (650) 573-2966 or [SMMC\\_HCH\\_FH\\_Program@smcgov.org](mailto:SMMC_HCH_FH_Program@smcgov.org) in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <https://www.smchealth.org/smmc-hchfh-board>

# **TAB 1**

## **Consent Agenda: Meeting Minutes**

**Healthcare for the Homeless/Farmworker Health Program (Program)  
Co-Applicant Board Meeting Minutes (March 12, 2020)  
SMMC**

**Co-Applicant Board Members Present**

Brian Greenberg  
Tayischa Deldridge  
Suzanne Moore  
Eric DeBode  
Robert Anderson  
Steven Kraft  
Victoria Sanchez De Alba  
Christian Hansen  
Shanna Hughes  
Jim Beaumont, HCH/FH Program Director (Ex-Officio)

**County Staff Present**

Linda Nguyen, Program Coordinator  
Irene Pasma, Program Implementation Coordinator  
Danielle Hull, Clinical Coordinator  
Sofia Recalde, Management Analyst  
Andrea Donahue, County Counsel’s Office

**Members of the Public**

Absent: Michael Vincent Hollingshead, Mother Champion

ITEM	DISCUSSION/RECOMMENDATION	ACTION
Call To Order	Brian Greenberg called the meeting to order at <u>9:00</u> A.M. Everyone present introduced themselves.	
Regular Agenda Public Comment	No Public Comment at this meeting.	
<u>Consumer Input</u>  SMC Get Healthy – Belen Seara        Local policies- Suzanne Moore	Belen shared the policy work that Get Healthy San Mateo conducts that includes: <ul style="list-style-type: none"> <li>• Healthy Housing- stable and affordable housing</li> <li>• Healthy Neighborhoods- for residents to be healthy everyday</li> <li>• Healthy Schools- high quality education</li> <li>• Healthy Economy – strong local economy</li> </ul> Strategies include: <ul style="list-style-type: none"> <li>• Policy and planning</li> <li>• Funding</li> <li>• Research &amp; data</li> <li>• Information sharing and capacity building</li> </ul> No local policy updates.	
No closed session-		

<p>Regular Agenda Consent Agenda Meeting minutes Travel requests</p>	<p>All items on Consent Agenda (meeting minutes from February 13, 2020 and travel requests) were approved. Travel request from three county staff totaling \$6,422.</p> <p>Please refer to TAB 1</p>	<p>Consent Agenda was <u>MOVED</u> by Suzanne <u>SECONDED</u> by Steve K., and APPROVED by all Board members present.</p>
<p><u>Business Agenda:</u></p> <p><b>Request to extend April Board meeting (April 9, 2020)</b></p>	<p>The program and Board have been working on the Strategic Plan for some time, since the kick-off of the Strategic Plan Retreat (September 18, 2019). There is much work to be conducted on this effort that includes meetings with the Strategic Plan sub-committee (January 28, 2020 and February 26, 2020) The request is to extend the April 9, 2020 Board meeting for an hour to three hours to ensure we have enough time to discuss the work of the Strategic Plan with the entire Board.</p> <p>Board agreed to extend from 8:30-11:30am</p> <p><b>Action item: Request to extend April Board meeting</b> Please refer to TAB 2</p>	<p><b>Request to extend April Board meeting</b> <u>MOVED</u> by Tay <u>SECONDED</u> by Steve K, and APPROVED by all Board members present.</p>
<p><u>Reporting Agenda:</u></p> <p>QI Committee Report</p>	<p>The San Mateo County HCH/FH Program QI Committee met on February 27th. Below are quality improvement updates:</p> <ul style="list-style-type: none"> <li>• Strategic Plan Clinical Interviews</li> <li>• Self-Administered HPV/Pap Tests</li> <li>• QI/QA Annual Plan</li> </ul> <p><i>Please refer to TAB 3 on the Board meeting packet.</i></p>	
<p>Q4 2019 Contractor report</p>	<p>The board is required to assess and evaluate health center activities, this is conducted quarterly through reports conducted by staff on how services are provided through contractors.</p> <p>The Health Care for the Homeless/Farmworker Health (HCH/FH) Program has contracts with seven community-based providers, plus two County-based programs for the 2019 grant year. Contracts are for primary care services, dental care services, and enabling services such as care coordination and eligibility assistance. Trends and challenges from contractors include lack of housing options, long wait times for clinics and Mobile dental van, lack of dental providers in the County and the need for better utilization of substance use services.</p> <p><i>Please refer to TAB 4 on the Board meeting packet.</i></p>	

<p><u>Reporting Agenda:</u></p> <p>HCH/FH Program <b>Budget &amp; Financial Report</b></p>	<p>Preliminary expenditure numbers for February 2020 show a total expenditure of \$369,112, of which \$363,522 is claimable against the grant. Staff projections for the year are very preliminary at this point. Nonetheless, at this point we estimate that base grant expenditures will be \$2,774,262. While our current base grant award for 2020 is \$2,625,049, staff anticipates being able to carryover \$132,709 of unexpended 2019 funds based on HRSA's new carryover policy, which ultimately provides us with a projected over expended balance of \$16,504 for the 2020 Grant Year (GY). The projections do estimate around a 96% - 97% expenditure rate on our contracts, which is higher than has occurred in recent history.</p> <p><i>Please refer to TAB 5 on the Board meeting packet.</i></p>	
<p><u>Reporting Agenda:</u></p> <p>HCH/FH Program <b>Directors report</b></p>	<p>Director updates on:</p> <ul style="list-style-type: none"> <li>• Uniform Data System report Strategic Plan</li> <li>• Supporting others to attend upcoming National Health Care for Homeless Conference</li> <li>• COVID-19 response</li> <li>• E.H.R. 2.0 work</li> <li>• Integrated Behavioral Health Services (IBHS) supplemental award</li> </ul> <p><i>Please refer to TAB 6 on the Board meeting packet.</i></p>	<p>Add COVID-19 to April board meeting to continue discussion.</p>
<p><u>Board Presentation/ Discussions</u></p> <p>Conflict of Interest</p>	<p>County Counsel conducted presentation on Conflict of Interest regarding:</p> <ul style="list-style-type: none"> <li>• Board Decisions</li> <li>• Disclosure and Recusal</li> <li>• Contracts</li> </ul>	<p>Agendize for April Board meeting- discussion to amend Board Bylaws to add conflict of interest language.</p>
<p><u>Board Presentation/ Discussions</u></p> <p>Strategic Plan</p>	<p>Staff presented summary of Strategic Plan sub-committee meeting including discussions on:</p> <ul style="list-style-type: none"> <li>• Strength, weakness, opportunities and threats (SWOT) of County Health and HCH/FH program.</li> <li>• Increasing the number of patients and increasing collaboration with other Health system departments on data collection</li> <li>• Significance of services provided by Public Health Policy and Planning via Mobile Health Van and Street/field Medicine.</li> <li>• What type of staff should be hired to provide services?</li> </ul> <p><i>Please refer to TAB 7 on the Board meeting packet.</i></p>	
<p>Adjournment</p>	<p>Time <u>  11am  </u></p>	<p>Brian Greenberg</p>

# **TAB 2**

## **Request to Approve Revisions to Sliding Fee Scale**



SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
[smchealth.org/smmc](http://smchealth.org/smmc)

DATE: April 9, 2020

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont, Program Director HCH/FH Program

SUBJECT: REQUEST TO APPROVE REVISIONS TO THE SLIDING FEE DISCOUNT SCHEDULE

One of the Federal Program Requirements is having an approved Sliding Fee Discount Program (SFDP). This Board approved policy for the SFDP in October 2014 and was subsequently updated on June 9, 2016, October 12, 2017, February 08, 2018, April 12, 2018 & April 11, 2019.

According to the Program's Sliding Fee Discount Program Policy "The income levels included in the SFDS shall be updated annually based on the annual release of the Federal Poverty Level". The attached revisions to the Sliding Fee Scale Schedule are based on the updates to the 2020 (FPL) guidelines.

This Action Request is for the Co-Applicant Board to approve revisions to its approved Sliding Fee Discount Program Policy Schedule to make adjustments for the new FPL for 2020.

A majority vote of the members present is necessary and sufficient to approve the request.

Attachments:

- Revised 2020 SFDP Schedule



San Mateo County  
**Health Care for the Homeless/Farmworker Health (HCH/FH) Program**  
 (HRSA 330 Program/FQHC)

**Sliding Fee/Discount Schedule**

Effective April 9, 2020

Monthly Income Thresholds by Family Size for Sliding Fee/Discount Policy Coverage for Service Charges

Poverty Level <sup>+</sup>	0 - 100%	101% - 138%	139% - 160%	161% - 200%	>200%
Family Size					
1	\$1,063	\$1,467	\$1,701	\$2,127	\$2,128
2	\$1,437	\$1,983	\$2,299	\$2,873	\$2,874
3	\$1,810	\$2,498	\$2,896	\$3,620	\$3,631
4	\$2,183	\$3,013	\$3,493	\$4,367	\$4,368
5	\$2,557	\$3,528	\$4,091	\$5,113	\$5,114
6	\$2,930	\$4,043	\$4,688	\$5,860	\$5,861
7	\$3,303	\$4,559	\$5,285	\$6,607	\$6,608
8	\$3,677	\$5,074	\$5,883	\$7,353	\$7,354
For each additional person, add	\$373	\$515	\$597	\$747	\$747
Patient Cost ==>	No Charge	\$20	\$25	\$30	No Sliding Fee Discount <sup>++</sup>

<sup>+</sup> Based on 2020 HHS Poverty Guidelines (<https://aspe.hhs.gov/poverty-guideline>)

<sup>++</sup> Reduced payments may be available through other state/local funded discount programs.

**TAB 3**

**Request to Form  
QI Standing  
Subcommittee**



**DATE:** April 9<sup>th</sup>, 2019

**TO:** Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

**FROM:** Frank Trinh, Medical Director HCH/FH Program  
Danielle Hull, Clinical Services Coordinator

**SUBJECT:** REQUEST FOR BOARD ACTION TO APPROVE QI STANDING SUBCOMITTEE

The San Mateo County HCH/FH Program QI/QA Committee did not meet in March.

Legal Council has advised that the HCH/FH Program QI/QA Committee is under Brown Act regulations. The HCH/FH Program staff have determined that current committee meetings would be best suited to be absorbed into general programmatic functions of maintaining clinical quality standards and recommend the formation of a QI Committee comprised of Co-Applicant Board members.

- HCH/FH Program Medical Director and Clinical Services Coordinator will continue to meet with SMMC staff internally to maintain and support clinical quality standards and improvement.
- The newly formed QI Committee will determine goals and objectives, and monitor and evaluate quarterly and annual progress. The scope of the committee will expand beyond clinical focus to include other areas for programmatic improvement. The committee will meet quarterly.

The request is to approve the formation of a QI/QA standing subcommittee

**TAB 4**

**Budget &  
Finance Report**



San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
smchealth.org/smmc

DATE: April 09, 2020

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont  
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary expenditure numbers for March 2020 show a total expenditure of \$215,491, of which \$210,027 is claimable against the grant. There are additional expenditures for county cost items that had not been posted at the time the organizational account report was run. Contract expenditures include all of those known through and for March as of when this report was produced. Most notably, they do not include March invoices from Public Health Policy & Planning for the Mobile Clinic or Street & Field Medicine.

Our projections for the year are very preliminary at this point. Nonetheless, at this point we estimate that base grant expenditures will be \$2,763,062. While our current base grant award for 2020 is \$2,625,049, we anticipate being able to carryover \$132,709 of unexpended 2019 funds based on HRSA's new carryover policy (although there is some risk that it might not happen), which ultimately provides us with a projected over expended balance of **\$5,304** for the 2020 Grant Year (GY). The projections do estimate around a 96% - 97% expenditure rate on our contracts, which is higher than has occurred in recent history.

Clearly, the biggest impacts on the Program's finances are just now beginning to being felt with the COVID crisis. We will be monitoring the situation going forward very carefully. There will be additional funding from HRSA for the crisis, but our expenditure patterns may change drastically and there could be many new and unanticipated costs.

Attachment:

- GY 2019 Summary Grant Expenditure Report Through 03/31/2020



GRANT YEAR 2020

allocated to  
SUD-MH or  
IBHS

Details for budget estimates	Budgeted [SF-424]	Mar \$\$	To Date (03/31/20)	Projection for final adds		Projected for GY 2021
<b>EXPENDITURES</b>						
<u>Salaries</u>						
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	601,000	45,013	160,361	605,000		631,050
<u>Benefits</u>						
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	160,000	12,111	42,455	160,600		171,990
<u>Travel</u>						
National Conferences (2500*8)	16,000		2,529	5,000		25,000
Regional Conferences (1000*5)	5,000	4,375	4,375	5,000		5,000
Local Travel	1,500			1,500		1,500
Taxis	1,000	247	542	1,000		1,000
Van & vehicle usage	1,000	314	314	1,000		2,000
	24,500		7,760	13,500		34,500
<u>Supplies</u>						
Office Supplies, misc. Small Funding Requests	10,000	4,101	4,999	15,000		12,000
	10,000		43,542	45,000		12,000
			48,541	60,000		
<u>Contractual</u>						
2019 Contracts			54,817	54,817		
2019 MOUs			33,145	33,145		
Current 2020 MOUs	822,000	9,000	114,200	800,000		872,000
Current 2020 contracts	1,033,250	110,033	242,174	990,000		1,034,000
ES contracts (SUD-MH & IBHS)	150,000	23,400	23,400	142,500	142,500	150,000
---unallocated---/other contracts						
	2,005,250		467,736	2,020,462		2,056,000
<u>Other</u>						
Consultants/grant writer	30,000			30,000		30,000
IT/Telcom	10,000	1,158	1,734	10,000		15,000
New Automation				0		-
Memberships	2,500			2,500		5,000
Training	3,000	275	1,362	3,000		10,000
Misc	500			500		500
	46,000		3,096	46,000		60,500
<b>TOTAL</b>	<b>2,846,750</b>	<b>210,027</b>	<b>729,949</b>	<b>2,905,562</b>	<b>142,500</b>	<b>2,966,040</b>
<b>GRANT REVENUE</b>						
Available Base Grant	2,625,049			2,625,049		2,625,049 *2% reduction
Carryover	132,709			132,709		167,000 IBHS
Available Expanded Services Awards **	317,000			317,000		
HCH/FH PROGRAM TOTAL	3,074,758			3,074,758		2,792,049
<b>BALANCE</b>	<b>228,008</b>		<b>PROJECTED AVAILABLE</b>	<b>169,196</b>		<b>(173,991)</b>
	<b>(88,992)</b>		<b>BASE GRANT PROJECTED AVAILABLE</b>	<b>(5,304)</b>		based on est. grant of \$2,678,621 before reduction
** includes \$150,000 of SUD-MH (allocated) & \$167,000 for IBHS not yet allocated)						
<b>Total special allocation required</b>	<b>\$ 138,446</b>					
<u>Non-Grant Expenditures</u>						
Salary Overage	12500	1442	4,326	12,498		13,750
Health Coverage	57000	3922	11,908	47,256		57,000
base grant prep	-					0
food	2500	100	300	2,500		1,500
incentives/gift cards	1,000			1,000		1,500
	73,000	5,464	16,534	63,254		73,750
<b>TOTAL EXPENDITURES</b>	<b>2,919,750</b>	<b>215,491</b>	<b>746,483</b>	<b>2,968,816</b>	<b>NEXT YEAR</b>	<b>3,039,790</b>
	<b>BUDGETED</b>	<i>This month</i>	<b>TO DATE</b>	<b>PROJECTED</b>		

**TAB 5**  
**Director's Report**  
**Program Calendar**



SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

San Mateo Medical Center  
222 W 39th Avenue  
San Mateo, CA 94403  
650-573-2222 T  
smchealth.org/smmc

DATE: April 09, 2020

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the March 12,, 2020 Co-Applicant Board meeting:

As might be expected, much of everyone's time and effort has become focused on Coronavirus/COVID-19 activities. While we had already begun planning for an increased usage of telework for Program staff, with the Health Officer (and subsequent Governor's) Shelter-In-Place/Stay-at-Home order, all staff are now routinely working from home. As the Board is likely aware, these orders have been extended to May 3, 2020, and are possibly (likely) to be extended further.

While HCH/FH was originally involved in informational report-out from SMMC Incident Command for the COVID crisis, this was not really addressing specifically the needs for the homeless and farmworker patients, HCH/FH worked industriously to connect with the SMC Health Disaster Operations Center (DOC). Irene has been staffed to support the DOC for Homeless (and farmworker) issues. This has helped enormously in bringing to light the issues and needs of our populations.

Two (2) of the various "aid" packages passed by Congress have provided additional funding to HRSA grantee Health Centers. We have been awarded \$57,581 from the first funding package and are awaiting word on the second. We have approved a couple of small requests to food and items to support shelter-in-place for individuals in Permanent Supportive Housing, We are continuing to look at HRSA guidance on allowable expenditures and where there are gaps and potential gaps in support for the homeless and farmworkers during the crisis. There has been a substantial amount of money made available and we want to be certain that we utilize our awards in the best fashion possible.

.We have the Covid-19 crisis elsewhere on today's agenda and will be providing more detail at that time.

Of note, for the Board, if you would like to follow additional information on the coronavirus epidemic, we can suggest the following:

- Centers for Disease Control and Prevention (CDC)  
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- National Health Care for the Homeless Council (NHCHC)  
<https://nhchc.org/clinical-practice/diseases-and-conditions/influenza/>  
<https://t.e2ma.net/webview/e8jgcl/39270471477b06ca2ade3ef09d164068>
- National Association of Community Health Centers (NACHC)  
<http://www.nachc.org/coronavirus/>
- San Mateo County Health (SMC Health)  
<https://www.smchealth.org/coronavirus>

All of these have additional links for more sources of information.





SAN MATEO COUNTY HEALTH

**SAN MATEO  
MEDICAL CENTER**

Program submitted our responses to our reviewer's questions/problems/issues on March 6, 2020. On March 17, 2020 we received notice from our reviewer that our responses had all been accepted and that there was no further action necessary. I would like to thank all of the staff for their outstanding work in preparing and completing the UDS, and responding to HRSA's questions.

BHRS had identified and selected a new hire which was intended to support our IBHS effort with the Street and Field Medicine Team. However, due to the COVID-19 emergency, all pre-hiring physical screenings were put on hold. We have requested an extension from HRSA on the hiring deadline of April 30, 2020, but have not yet heard back.

With the COVID-19 emergency and the Shelter-in-Place/Stay-at-Home orders, many of our contractors have reported a reduction in face-to-face visits with clients/patients. We are working with our partners on documenting and reporting virtual (audio/video telemedicine) visits, which are now reportable for HRSA.

#### Seven Day Update

#### ATTACHED:

- Program Calendar

**Health Care for the Homeless & Farmworker Health (HCH/FH) Program**  
**2020 Calendar (Revised April 2020)**

EVENT	DATE	NOTES
<ul style="list-style-type: none"> <li>Board Meeting (April 9, 2020 from 9:00 a.m. to 11:00 a.m.)</li> <li>QI Meeting</li> <li>Provider Collaborative meeting</li> <li>Sliding Fee Scale update</li> </ul>	April	Conference call
<ul style="list-style-type: none"> <li>Board Meeting (May 7, 2020 from 9:00 a.m. to 11:00 a.m.)</li> <li>SMMC Audit approval</li> <li><a href="#">National Health care for homeless conf.</a> in Phoenix Arizona (May 11-14)</li> <li><a href="#">Agricultural Worker Health</a> in Clearwater, Florida (May 19-21)</li> </ul>	May	Tentative- Dept of Housing in Belmont
<ul style="list-style-type: none"> <li>Board Meeting (June 11, 2020 from 9:00 a.m. to 11:00 a.m.)</li> <li>QI Meeting</li> </ul>	June	Tentative- Abundant Grace in HMB
<ul style="list-style-type: none"> <li>Board Meeting (July 9, 2020 from 9:00 a.m. to 11:00 a.m.)</li> <li>Provider Collaborative meeting</li> </ul>	July	

<b>BOARD ANNUAL CALENDAR</b>	
<b><u>Project</u></b>	<b><u>Deadline</u></b>
UDS submission- Review	April
SMMC annual audit- approve	April/May
Services/locations (Forms 5A and 5B) -Review	June/July
Budget renewal-Approve	August/sept- Dec/Jan
Annual conflict of interest statement - members sign (also on appointment)	October
Annual QI Plan-Approve	Winter
Board Chair/Vice Chair Elections	Oct-November
Program Director annual review	Fall /Spring
Sliding Fee Scale (FPL)- review/approve	Spring