



**Commission on Aging (CoA) - Executive Committee Meeting Minutes**

**Monday, June 5, 2023 12:00-1:00pm**

Meeting location: Department of Housing, 264 Harbor Boulevard, Building A, Belmont, CA 94002

Executive Committee Members Present: Karen Coppock, Monika Lee and Joyce Porter

Staff: Anna Sawamura, Suki Ho

Item	Discussion
1. Call to Order	Meeting was called to order by Chair Coppock at 12:00 pm.
2. Review and approve June 5th Exec. Agenda	Commissioner Porter moved to approve. Seconded by Commissioner Lee. Motion approved.
3. Review and approve May 1st Exec meeting minutes	Commissioner Lee moved to approve, seconded by Chair Coppock. Motion approved.
4. Review and approve June 12 <sup>th</sup> General Meeting agenda	Commissioner Porter moved to approve with edits. Seconded by Commissioner Lee. Motion approved.
5. Review and approve May 8 <sup>th</sup> General Meeting Minutes	Commissioner Porter moved to approve, seconded by Commissioner Lee. Motion approved.
6. Review Committee Notes <ul style="list-style-type: none"> <li>a. Resource Access and Inclusion Committee</li> <li>b. Transportation and Aging in Community Committee</li> <li>c. Middle Income Senior Opportunities Committee</li> </ul>	<p><b>RAI Committee</b></p> <ul style="list-style-type: none"> <li>• Report was reviewed</li> <li>• Discussion took place regarding number of tabling events to schedule and ongoing need for assistance from Commissioners to sign up</li> <li>• Prior to COVID tabling focused on Seniors on the Square, Seniors on the Move and Senior Day at the Fair events</li> <li>• Committee will assess how best to select tabling opportunities to avoid difficulty in coverage.</li> </ul> <p><b>TAIC Committee</b></p> <ul style="list-style-type: none"> <li>• Report was reviewed</li> </ul>

	<ul style="list-style-type: none"> <li>• Committee is discussing creating a map of areas covered by transportation resources to help in identifying areas transportation is limited</li> <li>• Request being made to invite the Youth Commission to attend meetings.</li> </ul> <p><b>MISO Committee</b></p> <ul style="list-style-type: none"> <li>• Committee continues work on identifying items to prioritize from their work plan.</li> </ul>
7. CoA Webpage Discussion	<ul style="list-style-type: none"> <li>• Based on responses from county communications, adding power points and videos to the site is not possible.</li> </ul>
8. Presentation Schedule	<ul style="list-style-type: none"> <li>• Discussion took place on topics for upcoming meetings and identifying speakers. Commissioner Dimas Kahn is working on a long term care presentation for July by Bonnie Burns with California Health Advocates.</li> </ul>
9. CoA Commissioner End of Term and Vacancy Updates	<ul style="list-style-type: none"> <li>• Anna announced that Christina Dimas Kahn and Cherie Querol Moreno will be ending their 12 year terms on June 30<sup>th</sup>.</li> <li>• Discussion took place regarding acknowledging their years of service.</li> <li>• 5 applications have been received by the Board of Supervisors for individuals interested in serving.</li> <li>• Awaiting the scheduling of interviews.</li> </ul>
10. California Senior Legislature (CSL) Elections	<ul style="list-style-type: none"> <li>• Suki reported that two candidates have completed the steps necessary to be included in the election being held at the CoA General Meeting on June 12<sup>th</sup>. They are Deborah Owdom and Jeff Austin.</li> <li>• She will be sending information out to Commissioners on the election process and information on the candidates.</li> </ul>
11. Review of Board of Supervisors Agendas	<ul style="list-style-type: none"> <li>• This item was tabled.</li> </ul>
12. Announcements	<ul style="list-style-type: none"> <li>• No announcements were made.</li> </ul>
13. Adjourn	<p>Chair Coppock moved to adjourn, seconded by Commissioner Porter. Motion approved.</p> <p>Meeting adjourned at 1:00 pm.</p>

NEXT CoA EXECUTIVE COMMITTEE MEETING: July 5, 2023

NEXT CoA GENERAL MEETING: June 12, 2023



**Commission on Aging**

225 37<sup>th</sup> Avenue • San Mateo, CA 94403

**Phone** (650) 573-3900 • **Fax** (650) 837-9713 • **CA Relay** 711 • **Website** <http://smchealth.org/CoA>

**24-hour line to report abuse** (800) 675-TIES (8437)

**Health System Chief** • Louise Rogers

**Board of Supervisors** • David Canepa • Noelia Corzo • Ray Mueller • Dave Pine • Warren Slocum