

**MENTAL HEALTH & SUBSTANCE ABUSE  
RECOVERY COMMISSION  
EXECUTIVE COMMITTEE MINUTES**

**DATE:** February 19, 2020

**PLACE:** BHRS Admin Conference Room

**TIME:** 3:00 p.m.

**PRESENT:** Chris Rasmussen, Patricia Way, Yoko Ng, Sheila Brar, Donald Mattei, Cherry Leung, Doris Estremera, Scott Gilman, Chantae Rochester

**ABSENT:** Wanda Thompson

ISSUE	DISCUSSION	ACTION NEEDED
March Agenda	The March meeting will be combined MHSARC/MHSA Steering Committee Meeting.	None
Position Posting for vacancies	We need to complete a request for vacancies with the BOS, even for the client and family member positions.	None
Presentation Request	Sylvia Tang, ODE, requested to present at the May meeting for May is Mental Health Month and September for Suicide Prevention Month.  The Executive Committee would prefer to have the information sent to them prior to the meeting and have Scott Gilman make it part of his Directors Report.	Notify Sylvia
Member at Large	This position is now open for someone, preferably a client member, to take over. Let members know but may have to wait until we fill our vacant positions.	Add to March Agenda
Committee Structure	Moving forward (after the March meeting) we will no longer have combined MHSARC/MHSA Steering Committee Meetings. Instead, we will have one or two representatives from the commission be on the MHSA Steering Committee and that person would report back to the commission at the regular monthly meetings.	Select representatives

<p><b>Request to speak at meeting-OCFA</b></p>	<p>The request was to have 5 minutes on the agenda for clients to speak about their experience with BHRS. The commission decided that is what the public comment period is for and why we have client seats on the commission.</p>	<p>None.</p>
<p><b>3AB</b></p>	<p>Pat Way drafted a document as a result of the conversation at the retreat around 3AB after the temporary closure for the remodel. The Executive Committee read and approved the document. It will be shared the full commission at the March meeting before being sent to the BOS.</p>	<p>None.</p>