

**MENTAL HEALTH & SUBSTANCE ABUSE
RECOVERY COMMISSION
EXECUTIVE COMMITTEE MINUTES**

DATE: January 15, 2020

PLACE: BHRS Admin Conference Room

TIME: 3:00 p.m.

PRESENT: Chris Rasmussen, Patricia Way, Yoko Ng, Sheila Brar, Donald Mattei, Cherry Leung, Doris Estremera, Scott Gilman, Chantae Rochester

ABSENT: Wanda Thompson

ISSUE	DISCUSSION	ACTION NEEDED
February Agenda	The commission will report on the retreat that will take place in January. Gilman will give a budget update.	None
Inactive Members	The letter regarding attendance was approved and will be sent out this out.	None
Commission members attendance	Chantae will draft a letter for the group to review before mailing the letters.	None