

**MENTAL HEALTH & SUBSTANCE ABUSE
RECOVERY COMMISSION
EXECUTIVE COMMITTEE MINUTES**

DATE: October 16, 2019
PLACE: BHRS Admin Conference Room

TIME: 3:00 p.m.

PRESENT: Chris Rasmussen, Patricia Way, Yoko Ng, Sheila Brar, Donald Mattei, Doris Estremera, Scott Gilman, Chantae Rochester

ABSENT: Wanda Thompson, Cherry Leung

ISSUE	DISCUSSION	ACTION NEEDED
November Agenda	Scott Gruendl will present the current BHRS Data Book.	None
Commission Awards	We need to engage others to increase the number of nominations received for the awards. We will post all nomination forms on our website and nominations will be taken year- round.	None
Annual Report	The committee reviewed the annual report. Chantae will distribute to the commissioners to review prior to the November 6 meeting where we will vote to submit to the Board of Supervisors.	None
MHSA Annual Update	Doris needs to present the Annual Update to the commission to open the 30- day public comment period which will close on February 5, 2020. We will extend the December 4, 2019 meeting by 30 minutes to allow time for the presentation. The commission will not meet in January 2020.	None.