

**To:** San Mateo County Prehospital Care Providers

**From:** Gregory H. Gilbert, MD, FAAEM, EMS Medical Director  
David Malmud, MD, AMR San Mateo Medical Director



**Date:** January 4, 2016

**Subject:** **\*\*New Procedures for EMS Ringdown\*\***

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- We will be changing the way we do ringdowns in San Mateo County. Interestingly, we are protected under federal law to give PHI over the radio. This will include giving a patient name, spelled with the phonetic alphabet, (Alpha, Bravo, Charlie, etc.), the medical record number (if available), and date of birth.
  - Given the amount of information that is going to be relayed over the radio, it is important in the interest of safety for the patient, the community, and yourselves to have this information given by the provider attending to the patient and not the person driving.
  - We know that this is a paradigm shift for you, but we feel this is paramount to registering and getting the hospitals ready for your incoming patient.
  - We have been going around to all the hospitals to give them the form so they are expecting this additional information on every call.
  - Attached is the ringdown flow for the different types of calls you will be transporting: Trauma, Stroke, and Medical.
  - This should be common practice starting **February 1st, 2017**.



## SAN MATEO COUNTY FLIGHT CARD/RADIO RINGDOWNS CHEAT SHEET

### TRAUMA RINGDOWNS

- Unit ID (I.E- M107, San Mateo Medic 42)
- Code 2/3 with a Trauma Activation
- Age
- Gender
- Mechanism of Injury
  - ✓ **MVA:**
    - Restrained vs. Unrestrained
    - Location in the car
    - Speed
    - Type of MVA (head on/ rear ended /T-bone/rollover)
    - Damage
    - Airbag deployment.
  - ✓ **FALL:**
    - Height
    - Surface
    - Blood thinners
  - ✓ **Assault:**
    - Punched, kicked, hit with a baseball bat, struck with a frying pan
  - ✓ **GSW:**
    - Wound Locations
    - Type of weapon (shotgun, hand gun)
  - ✓ **Stabbing:**
    - Size of blade
    - Type of blade
- A&O status with a GCS
- Chief complaint
- Physical findings
- Full set of Vital Signs (BP/HR/RR/O2 sat/BG)
- Treatments
- ETA
- Patient Information (Name/DOB and MR# if Avail)
- How do you copy?

### STROKE/ALOC RINGDOWNS

- Unit ID ( I.E- M107, San Mateo Medic 42)
- Code 2/3 with a Stroke activation
- Age
- Gender
- Last seen normal
- A&O status and GCS
- Chief Complaint
- Physical Findings
- Vital Signs (BP/HR/RR/O2 sat/BG/ Temp)
- Treatments
- Patient is positive/negative for blood thinners
- ETA
- Patient Information (Name/DOB and MR# if Avail)
- How do you copy?

### STEMI/MEDICAL RINGDOWNS

- Unit ID ( I.E- M107, San Mateo Medic 42)
- Code 2/3 with a **STEMI activation**
- Age
- Gender
- Chief Complaint
- Physical Findings
- Vital Signs (BP/HR/RR/O2 sat/BG/ Temp)
- Treatments
- **12 lead that has been transmitted to your facility**
- ETA
- Patient Information (Name/DOB and MR# if Avail)
- How do you copy?

***\*Best Family Contact & Phone Number to be gathered on all patients to report during bedside report\*\****