



# COMMISSION ON DISABILITIES

**AGENDA – 8/28/2023**

**Commission on Disabilities (CoD)**

**Accessible Transportation Committee**

Meeting Date and Time: Monday, August 28, 2023 3:00 – 4:30 PM

Location: 2000 Alameda de las Pulgas, Room 209, San Mateo, CA

Public Attendance Link to join Zoom Meeting:

<https://smcgov.zoom.us/j/96918531041>

Call-in number: 669-900-6833, Passcode: 969 1853 1041#

**\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

This meeting of the Commission on Disabilities will be held at 2000 Alameda de las Pulgas, Room 209, San Mateo, CA. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at 2000 Alameda de las Pulgas, Room 209, San Mateo, CA. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Closed Captioning will be provided for all Commission on Disabilities meetings. While watching the Zoom webinar, please scroll over the video toolbar and click “CC” to show automated captions.

**Public Participation:**

The August 28<sup>th</sup> Commission on Disabilities Accessible Transportation Committee meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/96918531041>. This meeting may also be accessed via telephone by dialing 1-669-900-6833. Enter the webinar ID: 969 1853 1041#, then press #. (Find your local number: <https://smcgov.zoom.us/u/adsklkNVBV>). Members of the public can also attend this meeting physically at 2000 Alameda de las Pulgas, Room 209, San Mateo, CA.

\*Written public comments may be emailed to [aeng@smcgov.org](mailto:aeng@smcgov.org), and such written comments should indicate the specific agenda item on which you are commenting.

\*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

**ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Andrew Eng, CoD staff liaison, as early as possible but no later than 10:00 a.m. on the day before the meeting at 650-713-8659 and/or [aeng@smcgov.org](mailto:aeng@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Welcome and Introductions
2. Review and Approval of Meeting Minutes and Agenda
3. Public Comments
4. Paratransit Coordinating Council Updates
5. Review of CoD Strategic Plan Goals Related to Accessible Transportation:
  - Review 2022-2023 Update to Board of Supervisors
  - Discussion and Vote to Approve Updated Goal and Objectives
    - i. Proposed Goal Moving Forward
      1. Educate and Advocate for Improved Transit Systems
    - ii. Proposed Objectives
      1. Advocate for improved planning of paratransit services during a major disaster
      2. Develop educational materials to instruct the public on how to advocate for their transportation needs
      3. Support the Paratransit Coordinating Council by advocating for local needs
      4. Provide input on the SamTrans Bus Stop Improvement Plan and ADA Transition Plan (when available)
6. Other Business
7. Next Steps and Assignments
  - Adjournment
  - Next Meeting: Monday, September 25<sup>th</sup> 3:00 – 4:30PM

**\*Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the Commission on Disabilities (CoD), members of the public may address the Members of the CoD as follows:

### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [aeng@smcgov.org](mailto:aeng@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the CoD and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the CoD staff liaison will make every effort to either (i) provide such emailed comments to the CoD and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

### **\*Spoken Comments**

In person Participation:

1. If you wish to speak to the CoD, please fill out a speaker's slip located by the meeting sign-in table at the entrance of the room. If you have anything that you wish distributed to the CoD and included in the official record, please hand it to the CoD staff liaison who will distribute the information to the CoD members and staff.

Via Teleconference (Zoom):

1. The August 28<sup>th</sup> Commission on Disabilities Accessible Transportation Committee meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/96918531041>. This meeting may also be accessed via telephone by dialing 1-669-900-6833. Enter the webinar ID: 969 1853 1041#, then press #. (Find your local number: <https://smcgov.zoom.us/u/adsklkNVBV>). Members of the public can also attend this meeting physically at 2000 Alameda de las Pulgas, Room 209, San Mateo, CA.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the CoD President or staff liaison calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.

**\*Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular CoD meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the CoD.

**Aging and Adult Services Division**

**Lisa Mancini, Director**

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