



# COMMISSION ON DISABILITIES

## Commission on Disabilities (CoD) General Meeting Agenda

**Virtual Meeting**, Meeting Date and Time:

Thursday, October 22, 2020, 3:00 – 5:00 PM

Link to join Zoom Meeting: <https://smcgov.zoom.us/j/92645071038>

Join by dial-in: 1-669-900-6833 US (San Jose)

Meeting ID: 926 4507 1038

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the regular meeting location of the Commission on Disabilities (CoD) is no longer open for public meetings.

### Public Participation

- Written public comments may be emailed to [aeng@smcgov.org](mailto:aeng@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- Spoken public comments will also be accepted during the meeting through Zoom
- Please find instructions for written and spoken public comments at the end of this agenda.

### 1. Commissioner Roll Call (5 minutes)

### 2. Presentations:

- Goal: to strengthen the Commissioners and staff understanding of the roles of San Mateo County Commissions regarding bylaws, the Brown Act and reporting structure to the Board of Supervisors. To develop a stronger team to better help the Board of Supervisors make decisions regarding people with disabilities in our community.
- Supervisor Carole Groom – Welcoming, Reintroduction of Commissioners – (30 minutes)
- John Nibblin, Chief Deputy County Counsel, Brown Act Basics – (30 minutes)
- Ben McMullan – CID vs CoD: Statewide versus Local Advocacy – (20 minutes)

### 3. Public Comments:

- Members of the public may speak on non-agenda issues.

The public may also speak on Agenda Items at the time so designated on the agenda. Comments must be kept to 2 minutes or less.

4. Review and Approval of Minutes and Agenda: (5 minutes)
  - Approval of Minutes from September meeting
  - Approval of Agenda
5. President's Report: Robert Hall, President (5 minutes)
  - Board of Supervisors report out
  - Disability Awareness Month Proclamation
6. Staff Report: (5 minutes)
  - Andrew Eng, CoD Staff Liaison
    - i. Review of updated CoD letterhead/logo proofs
7. CoD Committee Reports: (written report out provided separately)
  - Executive Committee – Robert Hall, President
    - i. Written report provided in form of minutes
  - ADA Compliance Committee – Rick Halloran, Chair
    - i. ADA Transition Plan Ad-Hoc
      1. An ad-hoc committee will be formed to discuss a process for prioritization, coordination and implementation of the transition plan, first meeting to be held 10/20, 1:30 – 3:30 PM via Zoom. Contact [aeng@smcgov.org](mailto:aeng@smcgov.org) for details
    - ii. County Website Accessibility
      1. An ad-hoc committee will be formed to discuss a process for how the County can improve their webpages by making them more accessible to individuals with disabilities, first meeting to be held 10/28, 2:00 – 4:00 PM via Zoom. Contact [aeng@smcgov.org](mailto:aeng@smcgov.org) for details
    - iii. Tunitas Creek Site Visit
      1. Site visit to be conducted on 10/27 from 1:00 – 3:00 PM in order to survey the land for future development and make recommendations for accessibility
    - iv. Written report provided in form of minutes
  - Legislation, Advocacy and Outreach Committee– Ligia Andrade Zuniga, Chair
    - i. Written report provided in form of minutes
  - Special Events Committee – Angela Piazza, Chair
    - i. No meeting held in September or October
  - Accessible Transportation Committee – Matthew Cadigan Hearn, Chair

- i. Written report provided in form of minutes
  - Youth and Family Committee – Chelsea Bonini, Chair
    - i. Transition to Independence Fair to be held on 10/24, hosted via Zoom, for more information visit <http://www.transitionfair.org/>
    - ii. Written report provided in form of minutes
8. Other Business
  9. Commission Liaison Reports (hold until November meeting)
  10. Agenda Items for Next Commission Meeting
  11. Adjournment:
    - **Special Date for Next Meeting due to Holiday:**  
Thursday, November 19, 2020, 3:00 – 5:00 PM via Zoom

### **Instructions for Public Comment During Videoconference Meetings**

During videoconference meetings of the Commission on Disabilities, members of the public may address the Commission members as follows:

#### **Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [aeng@smcgov.org](mailto:aeng@smcgov.org)
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Commission members and made publicly available on the Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

#### **Spoken Comments:**

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The October 22<sup>th</sup> Commission on Disabilities General Meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/92645071038>  
  
The meeting may also be accessed via telephone by Call-in number: 1-669-900-6833 US (San Jose), Meeting ID: 926 4507 1038
2. You may download the Zoom application or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Internet Explorer 11, Microsoft Edge, RS2 or later, latest version of Chrome, latest version of Firefox, and Safari 11.1+. Certain functionality may be disabled in older browsers.

3. You will be asked to enter a name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak. If dialing in by phone, please identify yourself to the Commission.
4. When the Commission Clerk calls for the item on which you wish to speak, inform the Clerk you would like to speak, and the Clerk will call upon you when it is your turn. The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

In compliance with the Americans with Disabilities Act, Title II (ADA, Title II), the County will provide reasonable accommodations for persons with disabilities. If possible, please give three (3) days advanced notice of any accommodation needs by calling (650) 713-8659 (voice) or dial 711 to the California Relay Service for persons who are deaf, or hard of hearing or, speech disabled.

### **Aging and Adult Services Division**

**Lisa Mancini, Director**

**Board of Supervisors: • Carole Groom • Don Horsley • Dave Pine • Warren Slocum • David Canepa •**

**225 37<sup>th</sup> Avenue • San Mateo, CA 94403 • PHONE 650.573.2700 • Dial 711 California Relay • FAX 650.372.0729**