



SAN MATEO COUNTY HEALTH
**AGING & DISABILITY
SERVICES**

CoA General Meeting Minutes
July 13, 2026 9:00am-11:00am
500 County Center, Manzanita Hall Redwood City, CA 94063
In-Person Meeting

Members Present (In-Person): Irene Liana, Liz Taylor, William Lock, Maria Elena Barr, Twila Dependahl, Angela Giannini, Daniela Jongitud, Deborah Owdom, Brittany Saleem, Ellen Tafeen, Kathy Uhl

Members Present (Remote): None

Members Excused: Patty Clement, Monika Lee, Martin Nakai

Members Absent: Ophelie Vico

Members of the Public (Remote): Martha Simmons, Paris Hill, Joanne Wu, Edian, Bella Bono, Florence Wong, Sandra Winter, Steven Zhong, Virginia K., Lisa Wilson, Melissa Nihei, Greg Mediati, Kasey Jo Kelly, Alejandra Sanchez

Members of the Public (In-Person): Tony Bayudan, Justin Mates, Tara Heumann

Staff Present (In-Person): Harry Guan, Anna Sawamura, Diane Madriz, Shawne O'Connell

Staff Present (Remote): None

1. Call to Order, Roll Call, and Introductions

- Chair Liana called meeting to order at 9:00am
- Roll Call taken; Quorum established.

2. Swearing in for Reappointed Commissioners – Tara Heumann, County Counsel

- Commissioners Dependahl, Owdom, Saleem, and Uhl took the oath of office for their reappointment to the Commission on Aging.

3. Public Comment

- Tony Bayudan introduced himself and expressed support for CoA, then addressed Commissioner concerns relating to the challenges associated with the Intrastate Funding Formula.

4. Approval of Agenda - 7/13/2026

- Motion to approve 7/13/2026 agenda:
 - The agenda was amended to move the VLF presentation action item forward to accommodate Justin Mate's presentation.
 - Moved by Commissioner Barr



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- Seconded by Commissioner Lock
- Motion carried.

5. VLF Presentation: Justin Mates

- Justin Mates provided a background overview, the breakdown of shortfalls across neighboring Bay Area counties, and updates regarding ongoing Vehicle License Fee (VLF) concerns. Justin addressed questions & comments from the Commission following the presentation.

6. Review and Approval of General Meeting Minutes - 6/8/2026

- Motion to approve 6/8/2026 meeting minutes:
 - Moved by Commissioner Owdom
 - Seconded by Commissioner Taylor
 - Motion carried

7. Ad Hoc Nomination Committee

- Commissioner Jonguitud presented her slate to the Commission, advocating for her candidacy for the 1st Vice Chair position.
- Due to the absence of Commissioner Clement, Anna Sawamura read and entered into the record the email slate submitted by Commissioner Clement.
- Commissioner Jonguitud was elected as CoA 1st Vice Chair by a vote of 6 to 5.

8. Committee and Ad Hoc Reports

- **Executive Committee**
- **Action Item: Move to adopt the FY2026-27 Area Plan Update for submission to the BoS and CDA**
 - Moved by Commissioner Uhl
 - Seconded by Commissioner Barr.
 - Motion carried.
- **IRCE**
- No update
- **ARFCS**
- **Action item: Move to adopt the Aging Readiness Checklist for distribution and placement on the CoA website**
 - Motion to approve Aging Readiness Checklist
 - Moved by Commissioner Barr
 - Seconded by Commissioner Uhl.
 - Commissioner Owdom initiated a discussion regarding formatting adjustments needed to be fixed. The Commission agreed to move in favor of adopting the checklist with the recommended format revision.
 - The motion was carried by a majority vote, with Commissioner Owdom voting in opposition.



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- **SIT**
- No update. The last meeting was cancelled.
- **Ad Hoc Legislative Advocacy Committee**
- **Action Item: Move to adopt revision of procedural rules**
 - Motioned by Commissioner Dependahl, seconded by Commissioner Owdom.
 - The action called for the approval of the three following items:
 1. Revise the CoA schedule to transition from a calendar year to fiscal year.
 2. Approve a six-month extension for current officer terms to facilitate the fiscal year transition.
 3. Approve the Ad Hoc Legislative Advocacy Committee as a standing committee.
- Further discussion and final approval of the Ad Hoc Legislative Advocacy Committee were tabled for a future meeting.
- Commissioner Dependahl amended her motion to separate the first two rules into separate action items.
- **Action Item: Extend Terms of Office for an additional six months.**
 - Moved by Commissioner Dependahl
 - Seconded by Commissioner Saleem
 - Motion carried unanimously.
- **Action Item: Move to adopt changing the Commission on Aging calendar to fiscal year.**
 - Moved by Commissioner Dependahl
 - Seconded by Commissioner Taylor
 - Motion carried unanimously.

9. Member Reports

- None reported

10. CoA Outreach Update – Commissioner Owdom Update

- Commissioner Taylor and Uhl volunteered to staff the information table at the San Carlos Adult Community Center Health and Wellness Event.
- Commissioner Uhl volunteered for the first annual open house with Catholic Charities in San Carlos. A request was made for additional volunteers, as three open slots remain.

11. Staff Report

- Lee Pullen provided update to the Commission regarding the CoD Inclusion Festival.

12. Adjournment

- Moved by Commissioner Barr
- Seconded by Commissioner Uhl



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- Motion passed
- Meeting adjourned at 11:00 am