



SAN MATEO COUNTY HEALTH

AGING & DISABILITY SERVICES

CoA General Meeting Minutes

June 8, 2026 9:00am-11:00am

2000 Alameda De Las Pulgas, Room 209, San Mateo, Ca 94403

Hybrid Meeting – In Person and Remote Participation

Members Present (In-Person): Deborah Owdom, Patty Clement, Irene Liana, Monika Lee, Kathy Uhl, Maria Barr, Twila Dependahl, Martin Nakai, Angela Giannini, Daniela Jonguitud, Liz Taylor

Members Present (Remote): Bill Lock, Brittany Saleem, Ophelie Vico, Ellen Tafeen

Members Excused: None noted

Members of the Public (Remote): Erin Malone, Greg Mediati, Johnathan, Karen, Kathleen Rivas-Audelo, Kurlene Cambridge, Lisa Wilson, Sandra Winter, Stephanie Figeira, Wesley Taoka, Jean Aquino, Elyse Brummer

Members of the Public (In-Person): Julie Schneider

Staff Present (In-Person): Lee Pullen, Harry Guan, Diane Madriz, Jason Lee

Staff Present (Remote): Anna Sawamura

1. Call to Order, Roll Call, and Introductions

- Chair Liana called meeting to order at 9:01 am
- Roll Call taken; Quorum established.

2. Public Comment

- Julie Schneider introduced herself as director of AgeUp.

3. Approval of Agenda - 6/8/2026

- Motion to approve 6/8/2026 agenda:
 - Moved by Commissioner Jonguitud
 - Seconded by Commissioner Lee
 - Motion passed

4. Review and Approval of Meeting Minutes - 5/11/2026

- Motion to approve 5/11/2026 meeting minutes:
 - Moved by Commissioner Lee
 - Seconded by Commissioner Nakai
 - Commissioner Clement abstained
 - Motion passed



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5. Update of Board of Supervisors activities concerning older adults – Supervisor Canepa's Office

No updates provided

6. Committee and Ad Hoc Reports

- **Executive Committee**

- ***Action Item: Move to adopt the FY 2026-2027 Area Plan Update for Submission to the Board of Supervisors and the CDA***

- Commissioner Clement moved to adopt the Area Plan Update. The motion was seconded by Commissioner Jongitud.
- Discussion included the following comments:
- Additional time was requested to allow Commissioners to review the plan before approval.
- The presentation should emphasize the major updates.
- An inaccuracy in the prior Area Plan Update was noted, specifically that meetings related to the Age-Friendly Initiative are no longer occurring.
- A recommendation was made to postpone action on the Area Plan Update to allow additional time for Commissioners to review the document.
- Commissioner Clement amended her motion to defer consideration of the Area Plan Update until the next meeting. The amended motion was seconded by Commissioner Barr.
- The motion passed.
- ***Action Item: Move to adopt the Aging Readiness Checklist for distribution and placement on the CoA Website***
- Commissioner Clement made a motion to adopt the checklist. The motion was seconded by Commissioner Barr.

- Discussion included the following comments:

- Some commissioners were unaware that the checklist was being recommended for inclusion on the CoA website.
- The document should include the County and Commission logos before being presented for approval.
- The document should include citations, website references, and links.
- A prior emergency checklist had been presented to the Commission for approval without logos so that content approval could be obtained first. After approval, the logos were added so the document could be posted and shared.



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- Commissioner Clement amended her motion to incorporate the recommended revisions, including:
 - addition of the Commission on Aging logo;
 - addition of the Aging & Disability Services logo; and
 - inclusion of citations, website references, and links.
- The amended motion was seconded by Commissioner Barr.
- A roll call vote was taken: 10 votes in favor and 5 abstentions.
- The motion passed.
- The Aging Readiness and Family Caregiver Support Committee will finalize the document and submit it to the Executive Committee for approval and placement on the July 13 general meeting agenda.
- **Information, Resources, and Community Engagement Committee**
 - The Help@Home Handbook is available in English for distribution. AAA staff will prepare additional handbooks and supplies for upcoming events.
- **Aging Readiness and Family Caregiver Support Committee**
 - No updates
- **Social Isolation and Transportation Committee**
 - SamTrans has relocated to San Carlos. Anna Sawamura and Chair Liana attended the ZOOM planning meeting for *Seniors on the Move* event scheduled for September 17 with more information to follow. Commissioners Taylor and Owdom announced they will participate in future meetings.
- **Ad Hoc Legislative Advocacy Committee**
 - The committee will write a prepare a formal recommendation regarding the Commissioner's calendar-year officer terms to fiscal. Legal counsel will be consulted to review proposal and provide guidance on recommendations. The Committee recommends extending officer terms through 2026 and holding elections for new officers to serve in July 2027. A formal proposal will be presented in July
- **Ad Hoc Help@Home Committee Update**
 - The Commission motioned to approve formation of Ad Hoc Committee
 - Moved by Commissioner Lee, seconded by Commissioner Barr
 - Role call vote - unanimous

7. Member reports

- Commissioner Dependahl is relocating to San Diego County at the end of July. In the meantime, she will be available to assist with the CoA Retreat.



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- Veterans Memorial Senior Center recently completed a building renovation. The facility features enhanced outdoor seating with new gardens. Lunch is served Monday-Friday 11:00 am–1:00 pm.
- Margaret Baggerly was asked to present transportation resources at a July 15 event in Foster City.

8. CoA outreach

- Commissioners discussed participation in The Senior Day at the Fair event. Commissioner Nakai and Commissioner Lee will staff the first shift, while Commissioner Talyor and Commissioner Uhl will cover the second shift.
- Commissioner Owdom recommended not attending the Pride event due to insufficient volunteer availability. ADS will maintain a table at the event and can distribute outreach materials on CoA's behalf.

9. Break (7 minutes)

10. Staff Report

- Commissioner Owdom reported outreach efforts in Half Moon Bay on ongoing work related to policy and recommendations to increase connections within the community.
- RFP scoring process has concluded with the results posted on OpenGov. State funding has been accepted by the BoS, and contract negotiations are expected to follow. Staff will share additional information as it becomes available.

11. Presentation

- Lee Pullen and Jason Lee presented updated information on potential service reductions due to CA intrastate funding formula.

12. Announcements

- Chair Liana presented the Proclamation to the Board of Supervisors. Lee Pullen, Anna Sawamura, and Commissioners Dependahl and Lee were in attendance. Chair Liana thanked those who participated and helped with the script and slide deck.
- Commissioner Owdom recommended to the Commission not to table at Pride event as only two volunteers signed up for a shift requiring six participants.

13. Adjournment

- Motion to adjourn the meeting:
 - Moved by Commissioner Clement
 - Seconded by Commissioner Uhl
- Meeting adjourned at 11:00 am