



Commission on Aging (CoA) - Executive Committee Meeting Minutes

Monday, May 1, 2023 12:00-1:00pm

Meeting location: Department of Housing, 264 Harbor Boulevard, Building A, Belmont, CA 94002

Executive Committee Members Present: Karen Coppock, Monika Lee and Joyce Porter

Staff: Anna Sawamura

Discussion Items	Notes / Discussions / Next Steps
1. Call to Order	Meeting was called to order by Chair Coppock at 12:01 pm.
2. Review and approve May 1st Exec. Agenda	Commissioner Lee moved to approve with edits. Seconded by Commissioner Porter. Motion approved.
3. Review and approve April 3rd Exec meeting minutes	Commissioner Lee moved to approve, seconded by Commissioner Porter. Motion approved.
4. Review and approve May 8 th General Meeting agenda	Commissioner Porter moved to approve with edits. Seconded by Commissioner Lee. Motion approved.
5. Review and approve April 10 th General meeting Minutes	Chair Coppock moved to approve, seconded by Commissioner Lee. Motion approved.
6. Review Committee Notes <ul style="list-style-type: none"> a. Resource Access and Inclusion Committee b. Transportation and Aging in Community Committee c. Middle Income Senior Opportunities Committee 	<p>RAI Committee</p> <ul style="list-style-type: none"> • Report was reviewed • Discussion on upcoming Transportation panel presentation for May 8th general meeting. • Serramonte tabling went very well. • Tabling will occur at the SM County Fair. Sharing space with the Villages. • A spreadsheet of tabling opportunities will be shared at the general meeting for sign-ups. <p>TAIC Committee</p> <ul style="list-style-type: none"> • Report was reviewed • Committee is increasing meeting time for an additional 30 minutes as the one hour does not provide enough

	<p>time. Meetings will be from 2:30-4:00pm beginning May 11th.</p> <p>MISO Committee</p> <ul style="list-style-type: none"> • Committee continues work on identifying items to prioritize from their work plan.
7. CoA Webpage Discussion	<ul style="list-style-type: none"> • Discussion took place regarding the need to update the site and include posts.
8. Review of Board of Supervisors Agendas	<ul style="list-style-type: none"> • Discussion took place regarding the inclusion of reviewing agendas to keep abreast of items being agendized that are of importance for older adults.
9. CoA Annual Report Action Item: Approval of report for submission to BoS.	<ul style="list-style-type: none"> • Annual Report was reviewed. Commissioner Lee motioned to approve. Seconded by Commissioner Porter. Motion approved.
10. Announcements	<ul style="list-style-type: none"> • CoA Annual Report is being sent to the BoS for the May 23rd presentation. All are encouraged to attend in person. • An Age Friendly Event is scheduled in Half Moon Bay on May 22nd. CoA will participate.
11. Meeting Attendance	<ul style="list-style-type: none"> • Discussion did not take place.
12. Adjourn	<p>Chair Coppock moved to adjourn, seconded by Commissioner Porter. Motion approved.</p> <p>Meeting adjourned at 1:02 pm.</p>

NEXT CoA EXECUTIVE COMMITTEE MEETING: June 5, 2023

NEXT CoA GENERAL MEETING: May 8, 2023



Commission on Aging

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