



**Commission on Aging (CoA) - Executive Committee Meeting Minutes**

**Monday, February 27, 2023, 12:00-1:00pm**

Meeting location: ZOOM Virtual Meeting

Executive Committee Members Present: Karen Coppock, Monika Lee, Joyce Porter

Staff: Anna Sawamura and Suki Ho

Discussion Items	Notes / Discussions / Next Steps
1. Call to Order	Meeting was called to order by Chair Coppock at 12:00 pm.
2. Review and approve February 27 <sup>th</sup> Exec. Agenda	Commissioner Lee moved to approve with edits, seconded by Commissioner Porter. Motion approved.
3. Review and approve February 6 <sup>th</sup> Exec meeting minutes	Commissioner Porter moved to approve with edits, seconded by Chair Coppock. Motion approved.
4. Review and approve March 13 <sup>th</sup> General Meeting agenda	Commissioner Lee moved to approve the agenda, seconded by Commissioner Porter. Motion approved.
5. Review and approve February 13 <sup>th</sup> General meeting Minutes	Commissioner Porter moved to approve the minutes, seconded by Commissioner Lee. Motion approved.
6. Review Committee Notes <ul style="list-style-type: none"> <li>a. Resource Access and Inclusion Committee</li> <li>b. Transportation and Aging in Community Committee</li> <li>c. Middle Income Senior Opportunities Committee</li> </ul>	<p><b>RAI Committee</b></p> <ul style="list-style-type: none"> <li>• Written report was reviewed during the meeting</li> </ul> <p><b>TAIC Committee</b></p> <ul style="list-style-type: none"> <li>• Written report was reviewed during the meeting</li> <li>• Discussion regarding requests for bus stops by housing occupied by veteran’s in North County</li> <li>• Also discussion regarding SamTrans ability to take requests in consideration</li> <li>• Consensus to include items in annual report as requests to BoS for consideration</li> </ul>

	<p><b>MISO Committee</b></p> <ul style="list-style-type: none"> <li>• Anna provided a brief verbal report. Committee members are planning to attend March BoS meeting to make public comment as members of public on concerns regarding long term care needs by middle income older adults.</li> <li>• Ad Hoc Meeting is being planned for March 9<sup>th</sup>.</li> <li>• Discussion followed regarding housing in general.</li> </ul>
7. 2023 Speaker Schedule and Annual Report	<p>Chair Coppock expressed appreciation for updates provided by Cristina. Committee would like to continue having meetings with Cristina to stay updated and informed on what is needed by Commissioners through the Area Plan process.</p> <p>Chair Coppock has created a google doc of speakers for CoA presentations. Discussion on presentations for 2023 followed.</p>
8. Annual Report	<p>Chair Coppock is encouraging committees to brainstorm on content to include in the Annual Report. She will be following up with committee chairs.</p>
9. Commissioner Recruitment	<p>Anna announced one Commissioner is being appointed by the BoS, one application has been received, and another potential applicant is considering to apply.</p>
10. Meeting Locations	<p>Anna shared in person meeting locations for general and committee meetings. A listing of all meetings will be sent to Commissioners.</p>
11. Commissioner Attendance	<p>Committee is reviewing attendance of Commissioners. Discussion took place. In person attendance from March will be reviewed with discussion to follow.</p>
12. Announcements	<p>No announcements</p>
13. Adjourn	<p>Meeting adjourned at 1:00pm.</p>

NEXT CoA EXECUTIVE COMMITTEE MEETING: February 27, 2023

NEXT CoA GENERAL MEETING: February 13, 2023



**Commission on Aging**

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