CalMHSA Learning Management System (LMS) Instructions

- 1. Visit the following webpage to access CalMHSA's LMS: https://moodle.calmhsalearns.org/
- 2. Create a new account (or log in if you already have an account):



3. Fill in all required fields to create an account:

USERNAME		0
		0
Missing username The password must have at least least 1 lower case letter(s), at leas special character(s) such as as *, -	8 character st 1 upper c -, or #	rs, at least 1 digit(s), at ase letter(s), at least 1
PASSWORD		0
		0
Missing password		
EMAIL ADDRESS		0
		0
Missing email address EMAIL (AGAIN)		0
FIRST NAME		9
LAST NAME		0
CITY/TOWN		
COUNTRY		
Select a country		÷
COUNTY		0
Sacramento County 🔶		
ROLE		0
Choose	÷	
EMPLOYMENT		0
Choose	٠	
SECURITY QUESTION		0
I'm not a robot	reCAPTCHA Privacy - Terms	

4. Click "Create my new account":



5. You will see the following message:



6. The email you receive should state the following:

A new account has been requested at 'California Mental Health Services Authority Learnings' using your email address. To confirm your new account, please go to this web address: https://moodle.calmhsalearns.org/login/ confirm.php?data=mmzBqvE9gacEAbX/ cavallejo%40comcast%2Enet In most mail programs, this should appear

as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Admin User

7. Once you have confirmed your new account, you can go back to the LMS site and log in:

	LOG IN	
	Login	
	Username / email	
	Password	
_	Remember username	
_	Log in	
	Create new account	
	Lost password?	
Permalink		
replies so far)		

8. Once logged in, navigate to your "dashboard":

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9. In the upper right side of the page you will see a "quick link" button that says "Enroll into CalAIM Course":



10. Select "Enroll me":

Enrollment options	
© CalAIM Training	
 Self enrollment (Student) 	
	No enrollment key required.
	Enroll me

11. When you enroll in the CalAIM Course, you should see a list of available trainings (additional trainings will be added as they become available):



12. If you need to exit and return to your training at a later time, you can select "Exit Activity" at the top of the page:



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13. To resume your training at a later time, log back in, select "Go to course" and then select the training:

~	40		Customize this page
3 0	Learning		
	∇ All ▼ Q Search		1 Last accessed • III Expanded •
l	COURSE-CLAIM CalAIM Training	>	0
L	(b) Start date: 05/24/22	⑦ End date: 05/30/23	Go to course
	CalAIM Training Dashboard / My courses / CalAIM		
	Nnouncements		
	CalAIM Overview		
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14. Once each training is 100% complete, you will see a green check mark next to the name of the training:

