

San Mateo County BHRS MH Credentialing Form: Updated Last 3.7.23

<https://www.smchealth.org/bhrs/avataraccess>

Email to both: [HS\\_BHRS\\_MISCredentialing@smcgov.org](mailto:HS_BHRS_MISCredentialing@smcgov.org) ; [HS\\_BHRS\\_ProviderDirectory@smcgov.org](mailto:HS_BHRS_ProviderDirectory@smcgov.org)

INCLUDE OFFICIAL PRINTOUT OF: LICENSES/REGISTRATION, NPI, MEDICARE (PTAN)



Last \_\_\_\_\_ First & Middle \_\_\_\_\_

INSTRUCTIONS TO IT TEAM FOR SET UP: \_\_\_\_\_

PROVIDER/STAFF SETUP:

CHOOSE ALL THAT APPLY: EFFECTIVE DATE: \_\_\_\_\_

- New THERAPIST/PROVIDER NUMBER (NEW Direct Service Provider)
- New AVATAR User- Full Avatar, Clinical role: write progress notes, other clinical documents.
- AVATAR USER REQUIRING CO-SIGNATURE FOR CLINICAL DOCUMENTS

Co-Signer's Name \_\_\_\_\_

- New AVATAR ADMINISTRATIVE- Avatar PM- admissions, discharging, etc (USER ROLE: ADMIN)
- AVATAR ORDER CONNECT (ACCESS to PRESCRIBING in AVATAR) (COUNTY MEDICAL STAFF ONLY)  
If the user is a Prescriber, you must notify Barbara Liang, BHRS Director of Pharmacy Services ([bliang@smcgov.org](mailto:bliang@smcgov.org)).

MD  NPF  RN/NP  OTHER NURSING  PHARMACIST  GUEST LOOKUP

Year of 1<sup>st</sup> Licensure : \_\_\_\_\_ %Time work in SMC: \_\_\_\_\_ Est # clients each wk : \_\_\_\_\_

- UPDATE to current Provider or Avatar User. EFFECTIVE DATE: \_\_\_\_\_

NEEDED UPDATE(S): \_\_\_\_\_

PROVIDER INFORMATION: \_\_\_\_\_ County Staff \_\_\_\_\_ Contractor \_\_\_\_\_ SPPN

Licensed/Registered Staff: NAME EXACTLY as it appears on license/registration at <https://search.dca.ca.gov/>.

No License/Regs: NAME EXACTLY as it appears at <https://nppes.cms.hhs.gov/#/>

Name: Last: \_\_\_\_\_

Name: First & Middle: \_\_\_\_\_

Work Email: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birthdate: \_\_\_\_\_

POSITION WORK PROGRAM: Position: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Supervisor Email: \_\_\_\_\_

Agency Name: \_\_\_\_\_ Program Name: \_\_\_\_\_

Location/Address: \_\_\_\_\_ Work Zip Code: \_\_\_\_\_

AARS (no location role)	Fred Finch (no location role)	Rebekah Children's Services (no location)
Caminar (caminar)	Front Street (no location role)	StarVista (svgirls)
Children's Health Council (no location)	Mateo Lodge (mateolodge)	StarVista Women's Enrichment Center
Cardilleras (cardilleras)	Mental Health Association (mha)	Telecare (telecare transitions)
Daly City Youth (no location role)	Prep/Beam (no location role)	Youth Service Bureau (no location role)
Edgewood (edgewood)	Psynergy (no location role)	OTHER

NAME OF SUPERVISOR COMPLETING FORM

DATE OF REQUEST

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Last \_\_\_\_\_ First & Middle \_\_\_\_\_

**DIRECT SERVICE STAFF INFORMATION**

TELEHEALTH: Yes No **FIELD BASED PROVIDER:** Yes No: Distance (Range) Travels to Provide Field Based Services \_\_\_\_\_

# Hours Week SM Medi-Cal Clients: \_\_\_\_\_ **CULTURAL COMPETENCE TRAINING** (within last year) Yes No

**GENDER:** M F Transgender-MtoF Transgender-FtoM Queer Another Gender Undisclosed

**LANGUAGE** (FLUENT -Provides Services)American Sign Language Chinese Spanish Tagalog Tongan  
Other Language(s) \_\_\_\_\_

**ETHNICITY/RACE:** White/Caucasian Hispanic or Latino Black-African-American Asian-Indian Chinese Filipino  
Japanese Korean Pacific Islander Vietnamese Other Asian American Native Unknown Multiple  
Other Race (s) \_\_\_\_\_

**MENTAL HEALTH AREA OF EXPERTISE:** Child Adult TAY Older Adult Substance Abuse Veterans

**PROVIDER PRACTICE FOCUS** (Please select up to 5 that apply):

- Disorders Usually First Diagnosed Infancy, Childhood, Adolescence Adjustment Disorders
- Schizophrenia-Other Psychotic Disorders Depressive Disorders Bi-polar Disorders Mood Disorders Anxiety Dis
- Sexual and Gender Identity Disorders Somatoform Disorders Factitious Disorders Dissociative Disorders
- Eating Disorders Sleep Disorders Delirium Impulse-Control Disorders Not Otherwise Elsewhere Categorized
- Dementia, and Amnestic and other Cognitive Disorders Mental Disorders Due to a General Medical Condition

**NPI #** \_\_\_\_\_ **Taxonomy Code** \_\_\_\_\_

**LICENSE/REGISTERED PROVIDERS LIC/REG Number:** \_\_\_\_\_

Issuance Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

**PROVIDER CREDENTIALS/ POSITION**

**GENERAL PROVIDERS OTHER (USER ROLE: COMMUNITY WORKER):**

- COMMUNITY WORKER COUNSELOR PEER SUPPORT WORKER PEER SUPPORT SPECIALIST FAMILY PARTNER
- MSW (MASTERS SOCIAL WORK) MENTAL HEALTH COUNSELOR MENTAL HEALTH REHABILITATION SPECIALIST LEP

**CLINICIANS (USER ROLE: CLINICIAN):**

- ACSW AMFT APCC LMFT LCSW LPCC PSYCHOLOGIST REG PSYCHOLOGIST REG PSYCHOLOGICAL ASSOCIATE
- STUDENTS CLINICIAN (USER ROLE: MATRAINEE)** CLINICIAN STUDENT INTERN

**MEDICAL NURSING PROVIDERS**

**PSYCHIATRY (USER ROLE: MDSRNS):** MD-PSYCHIATRIST DO-PSYCHIATRIST MD NP NPF PMH PHYSICIAN ASSIT

**NURSE (USER ROLE: RNSNOMHMASTERS)** RN

**NURSE PSY (USER ROLE: RNSMHMASTERS)** RN,MS (RN, MS PSY) CNS **LPT (USER ROLE: LPT):** LPT LVN

**RESIDENTS (USER ROLE: MD RESIDENT)** MD RESIDENT POSTGRADUATE TRAINING LICENSE (PTL) DO RESIDENT POSTGRADUATE TRAINING LICENSE (PTL) RN-INTERN-NP

MediCare PTAN Information (NP/LCSW/MD ONLY): \_\_\_\_\_ Effective Date: \_\_\_\_\_

DEA #(MD/DO/NPF) \_\_\_\_\_ MD Board Certified: Yes, Board: \_\_\_\_\_

NAME OF SUPERVISOR COMPLETING FORM \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_

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PRACTITIONER CATEGORY (PRINTS ON DOCUMENTS)	Verify License	Board	PRACTITIONER CATEGORIES FOR COVERAGE (BILLING) MIS	DISCIPLINE (SCOPE/PROGRESS NOTES)MS	PROFESSIONAL USER ROLES CONTROLS CLINICAL DOC not PN) AVATAR user	TAXONOMY CODE
ADMINISTRATOR- ADDITIONAL USER ROLES May be added	None	None	N/A	OTHER	ADMIN	None
ACSW (ASSOCIATE CLINICAL SOCIAL WORKER)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(2) SOCIAL WORKER – ASW	SOCIAL WORK	CLINICIAN	104100000X
AMFT (ASSOCIATE MARRIAGE FAMILY THERAPIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(3) CLINICIAN THERP-AMFT,LMFT,LPC,APCC	FAMILYTHERAPIST	CLINICIAN	106H00000X
APCC (ASSOCIATE PROFESSIONAL CLINICAL COUNSELOR)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(3) CLINICIAN THERP-AMFT,LMFT,LPC,APCC	FAMILYTHERAPIST	CLINICIAN	101Y
LCSW (LICENSED CLINICAL SOCIAL WORKER)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(1) LICENSED CLINICAL SOCIAL WORKER (LCSW)	SOCIAL WORK	CLINICIAN	1041C0700X
LPCC ( LICENSED PRO CLIN COUNSELOR)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(3) CLINICIAN THERP-AMFT,LMFT,LPC,APCC	FAMILYTHERAPIST	CLINICIAN	101Y
MFT (MARRIAGE FAMILY THERAPIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(3) CLINICIAN THERP-AMFT,LMFT,LPC,APCC	FAMILYTHERAPIST	CLINICIAN	106H00000X
PHD (LICENSED CLINICAL PSYCHOLOGIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Psychology	(9) PSYCHOLOGIST	PSYCHOLOGY	CLINICIAN	103T,102L,103G
PSY (LICENSED CLINICAL PSYCHOLOGIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Psychology	(9) PSYCHOLOGIST	PSYCHOLOGY	CLINICIAN	103T,102L,103G
PSYD (LICENSED CLINICAL PSYCHOLOGIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Psychology	(9) PSYCHOLOGIST	PSYCHOLOGY	CLINICIAN	103T,102L,103G
WPSY (WAIVERED CLINICAL PSYCHOLOGIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a> QM Approval	Psychology	(9) PSYCHOLOGIST	PSYCHOLOGY	CLINICIAN	103T,102L,103G
INTERN	None	None	(14) CLINICAL/INTERN/STUDENT/RESIDENT	THERAPY INTERN	MATRAINEE	390200000X
PSB (PSYCHOLOGY ASSISTANT)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Psychology	(9) PSYCHOLOGIST	PSYCHOLOGY	MATRAINEE	103T,102L,103G
MSW (MASTERS SOCIAL WORK)	None	None	(13) MENTAL HEALTH COUNSELOR	OTHER	COMMUNITYWORKER	171M00000X
OT (OCCUPATIONAL THERAPIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Occupational Therapist	(10) OCCUPATIONAL THERAPIST	OCCUP THER	COMMUNITY WORKER	225X
COUNSELOR	None	None	(13) MENTAL HEALTH COUNSELOR	OTHER	COMMUNITYWORKER	172V00000X
CW (COMMUNITY WORKER)	None	None	(12) COMMUNITY WORKER/CASE MANAGER	OTHER	COMMUNITYWORKER	172V00000X
DIETICIAN	N/A	None	(15) OTHER NONBILLABLE	OTHER	COMMUNITYWORKER	NOT NEEDED
FP- FAMILY PARTNER	None	None	(12) COMMUNITY WORKER/CASE MANAGER	OTHER	COMMUNITYWORKER	172V00000X
LEP (LICENSED EDUCATIONAL PSYCHOLOGIST)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Behavioral Sciences	(13) MENTAL HEALTH COUNSELOR	OTHER	COMMUNITYWORKER	171M00000X
MHRS (MENTAL HEALTH REHABILITATION SPECIALIST)	QM Approval	None	(13) MENTAL HEALTH COUNSELOR	OTHER	COMMUNITYWORKER	171M00000X, 221700000X, 224Z00000X
MHC (MENTAL HEALTH COUNSELOR)	None	None	(13) MENTAL HEALTH COUNSELOR	OTHER	COMMUNITYWORKER	172V00000X
PEER SUPPORT SPECIALIST	<a href="https://www.capecertification.org">https://www.capecertification.org</a>	None	(12) COMMUNITY WORKER/CASEMANAGER	OTHER	COMMUNITYWORKER	175T00000X
PEER SUPPORT WORKER	None	None	(12) COMMUNITY WORKER/CASEMANAGER	OTHER	COMMUNITYWORKER	172V00000X
LPT (LICENSED PSYCH TECH)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Voc Nursing & Psych Tech	(23) LICENSED PSYCH TECH	NURSING	LPT	106S, 167G, 3747
LVN (LICENSED VOCATIONAL NURSE)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Voc Nursing & Psych Tech	(23) LICENSED PSYCH TECH	NURSING	LPT	164X00000X
MD PTL (RESIDENT POSTGRADUATE TRAINING LICENS)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Medical Board	(14) CLINICAL/INTERN/STUDENT/RESIDENT	PSYCHIATRY	MD RESIDENT	208D,2084,2080
DO PTL (RESIDENT POSTGRADUATE TRAINING LICENS)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Osteopathic Medical	(14) CLINICAL/INTERN/STUDENT/RESIDENT	PSYCHIATRY	MD RESIDENT	208D,2084,2080
NP INTERN (NURSE PRACTITIONER INTERN)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(14) CLINICAL/INTERN/STUDENT/RESIDENT	PSYCHIATRY	MD RESIDENT	363L
MD (PHYSICIAN)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Medical Board	PHYSICIAN	MEDICAL DOCTOR	MDSRNS	208D,2084,2080, 207R, 207Q
MD (PSYCHIATRIST/PHYSICIAN)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Medical Board	(8) PSYCHIATRIST	PSYCHIATRY	MDSRNS	208D,2084,2080
NP (NURSE PRACTITIONER)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(6) NURSE PRACTITIONER	PSYCHIATRY	MDSRNS	363L
NPF (NURSE PRACTITIONER)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(6) NURSE PRACTITIONER	PSYCHIATRY	MDSRNS	363L
DO (OSTEOPATHIC PHYSICIAN)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Osteopathic Medical	(8) PSYCHIATRIST	PSYCHIATRY	MDSRNS	208D,2084,2080
PA (PHYSICIAN'S ASSISTANT)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Physician Assistant	(8) PSYCHIATRIST	PSYCHIATRY	MDSRNS	363A
RN,MS (REGISTERED NURSE AND MS PSY)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(5) NURSE – RN,MS(PSYCHIATRY)	NURSING PSYCH	RNSMHMASTERS	163W
CNS - CLINICAL NURSE SPECIALIST	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(7) CLINICAL NURSE SPECIALIST	NURSING	RNSNOMHMASTERS	364S
RN (REGISTERED NURSE)	<a href="https://search.dca.ca.gov/">https://search.dca.ca.gov/</a>	Register Nursing	(4) NURSE – RN	NURSING	RNSNOMHMASTERS	163W