

COUNTY OF SAN MATEO



REQUEST FOR PROPOSALS

RFP No. HEP-2022-12 – **Development and Coordination of two (2) Health Emergency Preparedness Exercises (Mass Casualty Mitigation and Cyber Security Defense)**

ADDENDUM NO. 1
1/6/2023

NOTICE TO ALL POTENTIAL PROPOSERS:

Notice is hereby given to all potential Proposers that this an addendum to **Request for Proposals No. HEP-2022-12 for Development and Coordination of two (2) Health Emergency Preparedness Exercises (Mass Casualty Mitigation and Cyber Security Defense)**.

Please note the following changes to the proposal before submitting your offer.

Changes:

1. Page 5, Section II – Scope of Work, item B., ‘Stakeholders’ is amended to read as follows:

Stakeholders may include, but not limited to, Department of Emergency Management (DEM), Law & Fire departments, Emergency Medical Services, San Francisco International Airport, SMC Health, San Mateo County Hospitals, Public Safety Dispatch, American Medical Response, SMCHC, San Mateo County Medical Reserve Corps (MRC), California Department Public Health, 95th Civil Support Unit, American Red Cross, Community Emergency Response Teams (CERT), Terrorism Counter Assault Team (TCAT), FBI, and others. Multiple agencies, cities and jurisdictions will participate in these exercises. The contractor will work with HEP staff to create and implement products and activities for all exercises, trainings as well as any associated activities. The successful completion of these deliverables will require a thorough understanding of HSEEP requirements and principals, and the planning and exercise needs of SMC Health, and other healthcare entities.

2. Page 5, Section II – Scope of Work, item C., ‘Deliverables’, paragraph one is amended to read as follows:

The contractor will work with HEP staff and other stakeholders as needed to allow for maximum efficiency in planning, and leading activities related to the exercises including planning meetings, trainings, etc. to include, but not limited to:

3. Page 10, Section IV – Evaluation and Selection Criteria, item A., ‘Minimum Qualifications (MQs)’, item number 4 is amended to read as follows:

- (4) Proposer certifies, by submission of this Proposal or acceptance of this Contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the Proposer/Offerer/Contractor is unable to certify to this statement, it shall attach an explanation to this Proposal.

4. Page 17, Appendix A – Minimum Qualifications Checklist, item A., ‘Minimum Qualifications (MQs)’, item number 4 is amended to read as follows:

- (4) Proposer certifies, by submission of this Proposal or acceptance of this Contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the Proposer/Offerer/Contractor is unable to certify to this statement, it shall attach an explanation to this Proposal.