

COUNTY OF SAN MATEO



REQUEST FOR PROPOSALS

RFP # HEP-2021-08 - Warehousing Services for Emergency Medical Equipment Storage and Supplies Stockpile, and Strategic National Stockpile

ADDENDUM NO. 1
8/24/2021

NOTICE TO ALL POTENTIAL PROPOSERS:

Notice is hereby given to all potential Proposers that this is an addendum to **RFP # HEP-2021-08 - Warehousing Services for Emergency Medical Equipment Storage and Supplies Stockpile, and Strategic National Stockpile**. Please note the following changes to the proposal before submitting your offer.

Changes:

1. San Mateo County Health (SMC Health) has extended **RFP # HEP-2021-08** issued, August 6, 2021. SMC Health has determined that it would be in its best interest to extend to the new deadline for submission of **September 10, 2021**. The original schedule from the RFP cover page is hereby replaced with the revised schedule below:

Number of contracts to be awarded	1
Estimated Contract Value or Range	\$600,000-1,000,000
Funding Sources	<input type="checkbox"/> Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other
Expected Contract Duration	60 months
Options to Renew	Subject to San Mateo County Purchasing Policy and Guidelines
Proposals required other than via Public Purchase	N/A
Authorized Contact Person	Shruti Dhapodkar, M.D. / Health Emergency Preparedness Manager
Authorized Contact Person e-mail	sdhapodkar@smcgov.org
E-mail Address for Protests	sdhapodkar@smcgov.org
RFP Released	Aug 6, 2021; 8:00 AM PST
Deadline for Questions, Comments and Exceptions	Aug 17, 2021; 5:00 PM PST
Release Responses to Questions	Aug 21, 2021
Facility Walkthrough	TBD
Proposal Due Date and Time*	Sep 10, 2021; 5:00 PM PST
Notice of Intent to Award*	Sep 17, 2021
Protest Deadline*	Sep 24, 2021; 5:00 PM PST
County Board Approval*	Nov 16, 2021

*Subject to change

2. Pages 10-11, section **3.4, 'PHYSICAL WORK ENVIRONMENT'** in main RFP document is amended to read as follows:

The warehouse facility must be geographically located east of Highway 35 and within a **30-mile radius** of the political borders of San Mateo County. The warehouse must be accessible from San Mateo County, within 30-miles driving distance without crossing any bridge(s) traversing its political borders.

The current stockpile requires 10,000 sq. ft. of storage area, but emergency operations may require up to 12,000 sq. ft and there is a possibility of the stockpile to be downsized to 6,000 sq. ft. Either rack or floor storage is acceptable. There are some San Mateo County-owned racks available for this project if the vendor chooses to use them. Set up costs would be part of the quoted hourly rate.

The warehouse must be able to maintain a temperature range within 50-75 degrees Fahrenheit, and all equipment and supplies must be kept clean and dry. San Mateo County will need to install its monitoring thermostat in addition to the warehouse thermostat.

An office space (approx. 235 sq. ft.) should be available for temporary use by warehouse staff and HEP members (if needed) for purposes of planning, logistics, and operations. On-site restrooms are required.