

Yearly In-Service Training for Fiscal Year _____

Center: _____

Please note that **ALL** of the following topics must be covered:

- Food safety
- Prevention of foodborne illness
- HACCP principles
- Accident prevention
- Instruction on fire safety
- First aid
- Choking
- Earthquake preparedness
- Other emergency procedures

	Topic	Date to be scheduled	Who will conduct the training
Quarter 1			
Quarter 2			
Quarter 3			
Quarter 4			

Preapproved materials for the trainings are found at <http://www.smchealth.org/older-adult-providers>