



Commission on Aging (CoA) - Executive Committee Meeting Notes

Monday, June 6, 2022 12:00-1:00pm

Meeting location: ZOOM Virtual Meeting

Executive Committee Members Present: Karen Coppock, Patty Clement, Monika Lee

Public: No members from the public

Staff: Anna Sawamura and Suki Ho

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chairperson Coppock at 12:00pm.
2. Review and approve June 6 th Exec.Agenda	Second Vice Chair Clement motioned to approve the agenda with edits. First Vice Chair Lee seconded the motion. Motion passed.
3. Review and approve notes from May 2nd meeting.	Chairperson Coppock motioned to approve the notes with edits. Second Vice Chair Clement seconded the motion. Motion passed.
4. Review and approve June 13th General Meeting minutes.	Second Vice Chair Clement motioned to approve the minutes. Chairperson Coppock seconded the motion. First Vice Chair Lee abstained. Motion passed.
5. Review and approve July 11 th General Meeting agenda	Second Vice Chair Clement motioned to approve the agenda with edits. First Vice Chair Lee seconded the motion. Motion passed.
6. Update on CoA Commissioner Recruitments	Chairperson Coppock announced that 11 applications have been received and Supervisor Horsley's office is scheduling interviews. Discussion took place regarding items to prioritize during the process including geographic area, equity, diversity. First Vice Chair Lee and Anna will be participating. 15 minute interviews are scheduled today and Thursday. First Vice Chair Lee will provide an update on the interviews at the General meeting.

	FYI: Commissioners Agasid, Batara, Hastie and Kilroe's vacancies
7. Discussion on Committee Work Plans	<p>MISO will be continuing on their current work plans and will be keeping their name.</p> <p>RAI (Resource Access and Inclusion) Committee has established goals and will be working on work plans.</p> <p>Transportation is finalizing their work plans. They have changed their name to the Transportation and Aging in Community Committee (TAiCC).</p> <p>Committees will be asked to submit work plans in July.</p>
8. Review Committee Notes	<p>Committee reviewed the notes provided. RAI Committee is requesting opportunity to provide input on what is included on the website. They would like to present recommendations to the Exec Committee in the following months to work with the County staff to implement changes/additions that will provide the public with better information on the work being done by CoA. Anna announced that the County is working on improving the sites for all Commissions and the location of where information can be found. More information to follow as received.</p>
9. Measure K Funding Discussion	<p>Discussion took place regarding the Measure K spreadsheet sent to Executive Committee from Commissioner Giannini. First Vice Chair Lee will look into this and connect with Commissioner Giannini. The Committee felt this is a big project as efforts have been made in the past to better understand how County allocations are made and the Measure K funds do not reflect all the funds for older adults and adults with disabilities.</p>
10. Announcements	<p>Anna introduced Suki Ho who has joined the CPSU team as Program Coordinator. This is a new position. Suki will be working closely with Anna to provide administrative support and to work on projects and assignments with our OAA funded providers.</p> <p>Due to the Fourth of July holiday, the next Executive Meeting will be held on Monday, June 27th from 12:00-1:00pm</p>
11. Adjourn	Meeting adjourned at 12:50pm.

NEXT CoA EXECUTIVE MEETING: June 27, 2022

NEXT CoA GENERAL MEETING: June 13, 2022



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