



SAN MATEO COUNTY HEALTH
AGING & ADULT SERVICES

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Commission on Aging (CoA) - Executive Committee Meeting Notes

Monday, May 2, 2022 12:00-1:00pm

Meeting location: ZOOM Virtual Meeting

Executive Committee Members Present: Karen Coppock, Patty Clement, Monika Lee

Commissioners: Liz Taylor

Staff: Anna Sawamura

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chairperson Coppock at 12:00pm.
2. Review and approve May 2 nd Exec. Agenda	Second Vice Chair Clement motioned to approve the agenda with edits. First Vice Chair Lee seconded the motion. Motion passed.
3. Review and approve notes from April 4th meeting.	First Vice Chair Lee motioned to approve the notes with edits. Second Vice Chair Clement seconded the motion. Motion passed.
4. Review and approve April 11 th General Meeting minutes.	First Vice Chair Lee motioned to approve the minutes. Chairperson Coppock seconded the motion. Motion passed.
5. Review and approve May 9 th General Meeting agenda	Second Vice Chair Clement motioned to approve the agenda with edits. First Vice Chair Lee seconded the motion. Motion passed.
6. Review Committee Notes	Committee reviewed the notes provided. The RAC committee and Ad Hoc Help @ Home Resource Guide Committee have provided final edits. Staff will be working on the translations and printing this month.
7. Age Forward Coalition Letter Discussion	Request from Age Forward for CoA to support specific funding request submitted to BoS for older adult and adult with disability services. Discussion took place. Action item will be placed on the general meeting agenda to help in this effort.

8. Adjourn	Presentation schedule was not discussed but a final calendar is set for the year. No announcements were made. Meeting adjourned at 12:55p.m.
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NEXT CoA EXECUTIVE MEETING: June 6, 2022

NEXT CoA GENERAL MEETING: May 9, 2022



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