



SAN MATEO COUNTY HEALTH  
**AGING & ADULT SERVICES**

**Commission on Aging (CoA) - Executive Committee Meeting Minutes  
 Monday, March 3, 2025 12:00-1:00pm**

Meeting location: 2000 Alameda de las Pulgas, Room 209  
 Executive Committee Members Present: Monika Lee, Irene Liana,  
 David Linnell

Public: Twila Dependahl (Commissioner who joined virtually)

Staff: Anna Sawamura, Shawne O’Connell

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chair Lee at 12:01 pm.
2. Public Comment	No public comments made.
3. Review and approve March 3rd Exec. Agenda	2nd Vice Chair Linnell motioned to approve the agenda with edits. 1 <sup>st</sup> Vice Chair Liana seconded the motion. Motion passed.
4. Review and approve February 3rd Exec. Committee minutes.	Chair Lee motioned to approve the minutes with edits. 1 <sup>st</sup> Vice Chair Liana seconded the motion. Motion passed.
5. Review and approve February 10th General Meeting Minutes	Chair Lee motioned to approve the minutes with edits. 2 <sup>nd</sup> Vice Chair Linnell seconded the motion. Motion passed.
6. Review results of February 22 <sup>nd</sup> Retreat	
7. Review committee Minutes and Discuss Committee Issues a. Information, Resources and Community Engagement Committee b. Social Isolation and Transportation Committee c. Aging Readiness and Family Caregiver Support Committee	
8. Presentation and Speakers	Commissioner Dependahl attended virtually and reviewed the proposed retreat documents with the committee. Committee requested the documents be sent to Commissioners prior to the retreat so

	they can come to the retreat prepared to participate. Committee thanked the ad hoc committee for their work!
9. Review and approve March 10 <sup>th</sup> General Meeting Agenda	Information, Resources and Community Engagement Committee, Social Isolation and Transportation Committee, and Aging Readiness and Family Caregiver Support Committee minutes and work plans reviewed.
10. Board of Supervisors Relations/Annual Report/Advocacy	Discussion took place regarding identifying and scheduling speakers for the year. Committee is considering revising the general meeting agendas to include more report outs by commissioners. If this is supported, presentation time may be affected. More information to come.
11. Announcements	<p>Chair Lee announced that the Board of Supervisors is holding a Measure K discussion at the March 4<sup>th</sup> meeting.</p> <p>She also announced Congressman Mullin's Poverty Line Act legislation that would raise the poverty line to better reflect modern costs. She plans to include this in her Executive Committee report at the general meeting.</p>
12. Adjourn	Chair Lee motioned to adjourn. 2 <sup>nd</sup> Vice Chair Linnell seconded the motion. Meeting adjourned at 1:03pm.

Next CoA EXECUTIVE MEETING: March 3, 2025

Next CoA GENERAL MEETING: March 10, 2025



**Commission on Aging**

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<http://smchealth.org/CoA>

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