



# COMMISSION ON DISABILITIES

**MINUTES – 3/27/2025**

**Commission on Disabilities (CoD) General Meeting**

**Meeting Date:** Thursday, March 27, 2025, 3:00 – 5:00 PM

Item No.	Item Description	Person(s) Responsible	Item Allotted Time
1.	<u>Review and Approval of Minutes and Agenda:</u> <ul style="list-style-type: none"><li>Members Present: Florence Wong, Evan Milburn, Timothy Ponti, Matthew Cadigan Hearn, Robert Hall, Tryn Miller, Gurpreet Padam, Angela Piazza, Syroun Sanossian, Lisa Weiner, Michelle Yoshimine</li><li>Absent: Michael Donovan, Maya Ong Escudero, Julie Stamm</li><li>Excused: Kathryn Murdock, Alexandra Seeber</li><li>Staff: Shawne O'Connell</li><li>Public (online): Connie Franco, Alexandra Seeber, Helen Lo, Kathryn Murdock, Mary Yung, Maya Ong Escudero, Mario Nastari.</li><li>Public (in person): Douglas Kunze, Gabriela Solval</li><li>Motion to approve January minutes, Commissioner Wong. Second by Commissioner Milburn. Unanimously approved.</li><li>Motion to approve February notes with edit (LAO Committee section, 2nd bullet under the Caregiver Abuse Registry section, please change "roundtable" to "registry"), Commissioner Wong. Seconded by Commissioner Cadigan-Hearn. Approved with abstention from Commissioner Ponti.</li><li>Approval of Agenda</li></ul>	Florence Wong, CoD President Shawne O'Connell, Interim CoD staff liaison	5 min
2.	<u>Meeting Etiquette Reminders</u> <ul style="list-style-type: none"><li>Shawne O'Connell provided reminders on etiquette, parliamentary procedures, and standing rules.</li></ul>	Shawne O'Connell	1 min
3.	<u>Public Comments:</u> <ul style="list-style-type: none"><li>None</li></ul>	Florence Wong	5 min
4.	<u>President's Report</u> <ul style="list-style-type: none"><li>A Governance Calendar will be made to establish the annual rhythm of CoD duties for the benefit of current and future commissioners. Shawne will create a template and share a link so commissioners can populate what they each know needs to be done at a certain time. Once complete, a read only version will be saved for inclusion in commissioner orientation materials and shared with the public.</li></ul>	Florence Wong	10 min

	<ul style="list-style-type: none"> <li>• Similar to the Governance Calendar, a Tabling Opportunities document will be made that commissioners can add to and keep as a reference for potential future outreach opportunities.</li> <li>• Emergency Operations Plan (EOP) Planning Team – Commissioner Hall volunteered to attend the planning meetings, Commissioner Milburn will be backup.</li> </ul>		
5.	<u>Staff Report:</u> <ul style="list-style-type: none"> <li>• Lee Pullen, Director, Aging and Disability Services, <ul style="list-style-type: none"> <li>○ Aging and Adult Services has officially changed our name to Aging and Disability Services (ADS).</li> <li>○ The Administration for Community Living, the federal department that formerly administered funds for older adults and adults with disabilities. Adult and disability focused programs will be integrated into other Health and Human Services agencies, including the Administration for Children and Families, Assistant Secretary for Planning and Evaluation, and the Centers for Medicare and Medicaid Services.</li> <li>○ Director Lee will be attending a policy briefing in Washington DC this weekend to meet California Representatives and talk about federal issues impacting our community.</li> <li>○ The Community Enrichment project is moving forward, and ADS is in final stages of choosing a vendor. An advisory committee was put together to work with the consultants. Director Lee has asked President Wong to represent the CoD on the committee. Director Lee has also asked Sheraden Nicholau, Bay Area Regional Manager for State Council on Developmental Disabilities to join the advisory committee as well.</li> </ul> </li> </ul>	AAS Staff	10 min
6.	<u>Hands Only CPR Presentation</u> <ul style="list-style-type: none"> <li>• American Red Cross team led the commissioners in a hands-on instruction and demonstration of hands only CPR method.</li> </ul>		60 min
7.	<u>Waymo Meeting Summary</u> <ul style="list-style-type: none"> <li>• Commissioners Wong, Hall, and Murdock attended an online meeting between Waymo and the county. Part of their agenda included talking about the accessibility features of Waymo vehicles.</li> <li>• Waymo confirmed they have ADA compliant vehicles available.</li> <li>• Waymo does not currently have permit to provide services on the coast.</li> <li>• Right now, all wheelchair accessible rides are being offered free of cost. Waymo didn't confirm how long the free rides would last, but for now it is free.</li> </ul>	Robert Hall, Katie Murdock, Florence Wong	10 min
8.	<u>CoD Committee Reports:</u> <ul style="list-style-type: none"> <li>• Executive Committee – Florence Wong, President</li> </ul>	Chairs	3 minutes

	<ul style="list-style-type: none"> <li>○ Appointment of Housing and Community Development Committee liaison – Commissioner Piazza will be liaison; Commissioner Milburn will be back up.</li> <li>○ Other liaison appointments – Shawne will send the current liaison assignments and a list of active commissions to everyone so commissioners can consider which ones to join.</li> <li>○ Action item: Discuss and vote to approve proposed changes to Commission on Disabilities bylaws <ul style="list-style-type: none"> <li>▪ Motion to approve by Commissioner Milburn. Seconded by Commissioner Cadigan Hearn.</li> <li>▪ Motion approved; 9 in favor, 1 against.</li> </ul> </li> <li>● Special Events Committee – Angela Piazza, Chair <ul style="list-style-type: none"> <li>○ Looking into food trucks to provide food</li> <li>○ If any commissioners would like to invite specific vendors please let Commissioner Piazza know.</li> </ul> </li> <li>● ADA Compliance Committee – Matthew Cadigan Hearn, Chair <ul style="list-style-type: none"> <li>○ Working to identify next priority project</li> <li>○ Mario Nastari, formerly with San Mateo County Parks Department, is now representing Department of Public Works as their Capital Programs Manager.</li> </ul> </li> <li>● Legislation, Advocacy and Outreach Committee – Evan Milburn, Chair <ul style="list-style-type: none"> <li>○ Action Item: Discussion and vote to approve cooling center letter. <ul style="list-style-type: none"> <li>▪ Tabled. Commissioners Padam and Sanossian offered additional suggestions to be added to the body of the letter. To be approved at next General Meeting.</li> </ul> </li> </ul> </li> <li>● Accessible Transportation Committee – Timothy Ponti and Matthew Cadigan Hearn, Chairs <ul style="list-style-type: none"> <li>○ Quorum was not met, informational meeting only.</li> </ul> </li> </ul>		per chair
9.	<u>Ex-Officio Member Report Outs</u> <ul style="list-style-type: none"> <li>● State Council on Developmental Disabilities – Gabriela Solval <ul style="list-style-type: none"> <li>○ Executive committee meeting on April 15th</li> <li>○ Self-determination, statewide orientations for the month of April are offered in English, Hmong, Korean, and Spanish.</li> <li>○ Reminder that you can share your story for a chance to be featured in SCVD's Storytellers blog.</li> <li>○ SCDD is looking for individuals to interview adults with intellectual and developmental disabilities about the services they receive. They receive paid training and they can earn 90 and up to \$120 per interview. Anyone who is interested should contact Gabriela for more information.</li> </ul> </li> <li>● Red Cross of the Bay Area - Douglas Kunze</li> </ul>	Ex-Officio Members	2 min each

	<ul style="list-style-type: none"> <li>○ April 26<sup>th</sup>, smoke alarm installation event in San Mateo. Free smoke alarms, batteries, installation. Contact Doug for more information.</li> </ul>		
10.	<u>Agenda Items for Next Commission Meeting</u> <ul style="list-style-type: none"> <li>• April General Meeting will feature a presentation about the Disability Studies Minor at UC Berkeley</li> </ul>	All	2 min
11.	<u>Final Comments</u>	All	5 min
12.	<u>Adjournment:</u> <ul style="list-style-type: none"> <li>• Motion to adjourn by Commissioner Cadigan Hearn. Seconded by Commissioner Piazza.</li> <li>• Meeting adjourned at 5:03pm.</li> <li>• Next Meeting Date: Thursday, April 24<sup>th</sup>, 2025</li> <li>• Location: 455 County Center, Room 101, Redwood City, CA 94063</li> </ul>	All	

**Aging and Disability Services Division**

**Lee Pullen, Director**

**Board of Supervisors: David Canepa • Jackie Speier • Noelia Corzo • Ray Mueller • Lisa Gauthier**

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