





**SAN MATEO COUNTY HEALTH  
EMERGENCY  
MEDICAL SERVICES**

<b>EMS POLICY</b>	<b>206</b>
Effective:	<b>April 2025</b>
Approval: EMS Director <b>Travis Kusman, MPH</b>	Signed: 
Approval: EMS Medical Director <b>Greg Gilbert, MD</b>	Signed: 

## EMS POLICY, CLINICAL PROTOCOL, AND PROCEDURE UPDATES

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### I. PURPOSE

This policy provides an overview of the update and release schedule for EMS policies, clinical protocols, and procedures.

### II. AUTHORITY

Health and Safety Code, Division 2.5, Section 1797.220, 1798

### III. DEFINITION

Emergency Medical Services Agency (“LEMSA”) [or “Agency”]: The San Mateo County EMS Agency is designated as the Local Emergency Medical Services Agency (LEMSA) and is statutorily charged with primary responsibility for administration and medical control of emergency medical services in San Mateo County.

### IV. POLICY

The LEMSAs develop EMS system policies, clinical protocols, and procedures with input and in conjunction with various advisory committees. Policies, clinical protocols, and procedures are reviewed annually. Open comments are accepted year-round and are reviewed regularly.

A. Updates and new additions generally follow the schedule listed below:

#### Quarter 2 Implementation

##### Key Dates

Solicit stakeholder feedback  
Internal LEMSAs review and drafts  
Review with Triple P  
Review with QLC  
Review with MAC  
Policies and protocols adopted  
Policies and protocols finalized  
Training materials released  
Policies and protocols implemented

##### Deadline

Continuous  
July  
August  
Standing September meeting  
Standing September meeting  
October  
November  
December  
April

B. Updates and new additions generally follow the process outlined below:

