





**SAN MATEO COUNTY HEALTH
EMERGENCY
MEDICAL SERVICES**

EMS POLICY	204
Effective:	April 2025
Approval: EMS Director Travis Kusman, MPH	Signed: 
Approval: EMS Medical Director Greg Gilbert, MD	Signed: 

COMMITTEES

I. PURPOSE

This policy provides an overview of the committees that provide input to the EMS Agency in support of the San Mateo County EMS system.

II. AUTHORITY

Health and Safety Code, Division 2.5, Section 1797.204 & 1797.220

III. DEFINITION

Emergency Medical Services Agency (“LEMSA”) [or “Agency”]: The San Mateo County EMS Agency is designated as the Local Emergency Medical Services Agency (LEMSA) and is statutorily charged with primary responsibility for administration and medical control of emergency medical services in San Mateo County.

IV. STANDING COMMITTEES

The following committees meet on a routine basis and support the San Mateo County EMS System. For information on membership and current meeting location, dates, and times, contact the LEMSA at (650) 573-2564.

- A. Emergency Medical Care Committee (“EMCC”): EMCC is an advisory committee to the LEMSA and the San Mateo County Board of Supervisors. EMCC reviews and reports to the LEMSA and Board of Supervisors its observations and recommendations relative to the emergency medical services system in San Mateo County. Its members are appointed by the Board of Supervisors. This is the only open EMS committee that falls under the Brown Act. The committee meets twice per year.
- B. Executive Steering Committee (“ESC”): ESC provides a forum for EMS system leadership to discuss policies and operational matters and identify solutions to issues involving the delivery of 911 emergency medical first response and ambulance services within the County Exclusive Operating Area (EOA). The membership is comprised of leadership from the LEMSA, San Mateo County Pre-hospital Emergency Medical Services Group (JPA) and the contracted advanced life support (ALS) transport provider serving the County Exclusive Operating Area (EOA). ESC provides oversight to the Quality Leadership Council (“QLC”) and Operations (“OPS”) standing committees. This closed committee meets quarterly, or as needed.

- C. Medical Advisory Committee (“MAC”): MAC is an advisory committee to the LEMSA and its EMS Medical Director that provides expert medical input into the development of EMS clinical care policies, procedures, and protocols. MAC provides a forum for communication between all emergency medical care providers and agencies, including hospital and pre-hospital representatives. The EMS Medical Director acts as the liaison between MAC and ESC. MAC is an open committee that meets quarterly, or as needed.
- D. ST Elevated Myocardial Infarction (“STEMI”): STEMI membership is comprised of physicians, nurses, EMS providers, LEMSA and other representatives who participate in the STEMI system of care. This confidential quality improvement committee reviews the appropriateness and quality of STEMI care provided throughout the STEMI system and reviews patient outcomes to identify system issues / opportunities for improvement. This closed committee meets quarterly.
- E. Stroke: Stroke membership is comprised of physicians, nurses, EMS providers, LEMSA and other representatives who participate in the stroke system of care. This confidential quality improvement committee reviews the appropriateness and quality of stroke care provided throughout the stroke system and reviews patient outcomes to identify system issues / opportunities for improvement. This closed committee meets quarterly.

V. SUBCOMMITTEES

The following subcommittees meet on a routine basis and support the Standing Committees of the San Mateo County EMS System. For information on membership and current meeting location, dates, and times, contact the LEMSA at (650) 573-2564.

- A. Quality Leadership Council (“QLC”): QLC is comprised of representatives from the LEMSA, San Mateo County Pre-hospital Emergency Medical Services Group (JPA), LEMSA approved advanced life support (ALS) transport providers, and Public Safety Communications. QLC coordinates peer-driven performance improvement for all EMS personnel working in San Mateo County and promotes compliance with contractual requirements for training and patient care. The committee uses clinical data trends to recommend system wide education and/or policy changes to continually improve EMS patient care. This group reviews and provides input for revision of existing policies and protocols and the creation of new policies and protocols that require additional attention beyond the scope of MAC and ESC. This closed committee meets monthly.
- B. EMS Operations (“EMS OPS”): EMS OPS is comprised of representatives from the LEMSA, San Mateo County Pre-hospital Emergency Medical Services Group (JPA), LEMSA approved advanced life support (ALS) transport providers, and Public Safety Communications. The function of EMS OPS is to focus on system operations. The group may make recommendations on equipment, provide input on revisions of existing policies, and support creation of new policies that require additional attention beyond the scope of MAC and ESC. This closed committee meets monthly.
- C. Healthcare Coalition: Membership includes safety officers and emergency managers from hospitals and other healthcare facilities as well as LEMSA, Office of Emergency

Services, American Red Cross, and other disaster organizations. The Healthcare Coalition's purpose is to prepare for and support the continuity of optimal healthcare in San Mateo County during a disaster. The group's mission is to plan for a collaborative, coordinated, community-wide disaster response from the healthcare community. This open committee meets monthly.