SUBMIT PLAN REVIEW APPLICATION AND FEE
(3 SETS OF PLANS and 1 SET OF EQUIPMENT SPECIFICATIONS)

PLANS ARE REVIEWED WITHIN 30 BUSINESS DAYS
SITE EVALUATION IS REQUIRED FOR REMODELS*
*ANY SITE EVALUATION PRIOR TO PLAN SUBMITTAL IS OPTIONAL WITH ADDITIONAL FEE

NOT APPROVED
REVISION REQUESTED

DENIED IF REVISION IS NOT SUBMITTED WITHIN 30 BUSINESS DAYS

APPROVED
2 STAMPED COPIES RETURNED

SUBMIT REVISIONS WITHIN 30 BUSINESS DAYS
Fee Applies If Multiple Revisions Needed

MUST OBTAIN ALL LOCAL AGENCIES APPROVAL BEFORE CONSTRUCTION

SCHEDULE AN APPOINTMENT AT LEAST 3 DAYS PRIOR TO INSPECTION

4 INSPECTIONS INCLUDED:
1. PLUMBING/PRE-GUNITE 2. PRE-DECK 3. PRE-PLASTER/DECK 4. FINAL
(ADDITIONAL INSPECTIONS ARE BILLED AT HOURLY RATE)

PERMIT ISSUED, BUILDING DEPARTMENT SIGN OFF

FORWARD TO ENVIRONMENTAL HEALTH SPECIALIST AND CONDUCT ANNUAL PERMIT BILLING AND ROUTINE INSPECTIONS

Rev. 07/11/2019