

**SAN MATEO COUNTY HIV PROGRAM**  
**COMMUNITY BOARD EXECUTIVE COMMITTEE MEETING**  
225 West 37<sup>th</sup> Avenue, Room 20  
San Mateo, CA 94403  
Wednesday, February 12, 2014, 1:00-2:30pm

**DRAFT MINUTES**

**Committee Members Present:** Robert Grant, Loretta Little, Michale Milburn-Jones

**County Staff Present:** Matt Geltmaker

**1. Call to Order, Welcome & Introductions**

Michale called the meeting to order. **Welcome all! Thank you for coming!**

**2. Review & Approval of today's meeting agenda - Today's Agenda was approved by consensus.**

**3. Review & Approval of Minutes – Quorum was not established so minutes will be approved in April.**

**4. Reports:**

A. Chair: Michale did not have a report.

B. Vice Chair: Loretta did not have a report.

C. Treasurer: Cathy was not present. Matt discussed the January 2014 financial statement with the usual expenses.

D. Secretary: Joseph was not able to attend the meeting.

E. Nominating/Membership: No new applicants at this time.

F. HIV Program Director: Matt informed the group that the Ryan White Part A Fiscal Year ends on 2/28/2014. The award amount for Fiscal Year 14-15 has not been received and no information from HRSA about when award will be announced. Contract agencies will be placed on continuing resolution, as in the past.

G. Prevention: Veronica Brown was hired as a new Community Worker II, filling the final vacancy on the Prevention staff. Darryl Lampkin and Terri Lopez presented the geo-locating app data at a meeting held by SFDPH for the Brazilian CDC and Ministry of Health. Matt also showed the group the draft designs for the "I Got Tested" campaign that will be throughout San Mateo starting in March. Images were more representative to the target communities in San Mateo.

H. Youth Commission: Youth Commissioners were not present due to school.

I. Update on SFHHSPC: Matt informed the group that the council is beginning the new year. No new information regarding the merging of the Care and Prevention councils in San Francisco. Discussed how Care council did not pass the motion presented but Prevention council passed unanimously.

**5. Other/New Business & Community Updates**

- Healing thoughts and prayers being sent to John Andrews.

**6. Proposed Agenda Items and Date for next Board Meeting:**

- Full Board Meeting, Wednesday, April 9, 2014, Rm. 20, **5:30-7:00 pm** – all are invited. Annual HIV Services Prioritization meeting!! Flyer will be sent to agencies.
- The next Executive Committee meeting will be held on Wednesday, May 13, 2014, Rm. 20, **1-2:30pm**. All are invited.

**7. Meeting Adjourned – THANK YOU!**