



ALERT I / ALERT II / ALERT III

APPROVED: _____
EMS Medical Director

EMS Administrator

The following is a pre-plan designed for notification and/or deployment of resources for San Francisco International Airport (SFIA) operations during a critical incident.

ALERT I

An Alert I is an informational notification from SFIA Communications to PSC of an aircraft that is known or suspected to have an operational defect that normally should not cause serious difficulty in achieving a safe landing.

1. Once notification to PSC has been made, the call taker will document, as needed, criteria about the incident:
 - 1.1 Aircraft - name, flight number, type
 - 1.2 Passengers (souls) - number of occupants on the aircraft
 - 1.3 Landing Information - what landing strip it is expected to land on
 - 1.4 ETA - when the aircraft is due
 - 1.5 Problem - what is the problem with the aircraft
 - 1.6 Fuel - how much fuel is on board

 - 1.7 Chute Deployment

Issue Date: August 1, 2004
Effective Date: August 1, 2004
Review Date: August 2006

- 1.7.1 If chute deployment occurs, activate two (2) ALS emergency ambulances and the AMR Field Supervisor.
2. The Controller Dispatcher will log all pertinent information into the CAD to be prepared for further action should the incident be increased to an Alert III and notify the on duty PSC Shift Supervisor.
3. Airport Communications will keep PSC apprised of the situation until it is either upgraded to an Alert III status or the situation is secure without incident. The disposition will be documented.

ALERT II

An Alert II is an informational notification from SFIA Communications to PSC of an aircraft that is known or suspected to have an operational defect that affects normal flight operations and may result in an accident.

1. Once notification to PSC has been made, the call taker will document, as needed, criteria about the incident:
 - 1.1 Aircraft - name, flight number, type
 - 1.2 Passengers (souls) - number of occupants on the aircraft
 - 1.3 Landing Information - what landing strip it is expected to land on
 - 1.4 ETA - when the aircraft is due
 - 1.5 Problem - what is the problem with the aircraft
 - 1.6 Fuel - how much fuel is on board
 - 1.7 Chute Deployment
 - 1.7.1 If chute deployment occurs, activate two (2) ALS emergency ambulances and the AMR Field Supervisor.
2. The Controller Dispatcher will log all pertinent information into the CAD to be prepared for further action should the incident be increased to an Alert III and notify the on duty PSC Shift Supervisor.
3. Airport Communications will keep PSC apprised of the situation until it is either upgraded to an Alert III status or the situation is secure without incident. The

Issue Date: August 1, 2004
Effective Date: August 1, 2004
Review Date: August 2006

disposition will be documented.

ALERT III

An Alert III is a notification from SFIA Communications to PSC of an incident/accident that involves an aircraft fire or an imminent or actual crash on or near the airport.

1. Once notification to PSC has been made, the call taker will document criteria about the incident:
 - 1.1 Aircraft - name, flight number, type
 - 1.2 Passengers (souls) - number of occupants on the aircraft
 - 1.3 Landing Information - what landing strip it is expected to land on
 - 1.4 ETA - when the aircraft is due
 - 1.5 Problem - what is the problem with the aircraft
 - 1.6 Fuel - how much fuel is on board
 - 1.7 Chute Deployment
2. The EMS dispatcher will assign three (3) ALS Ambulances, an ALS Field Supervisor and ascertain if a HELLO response is needed. This response is equivalent to a Level 1 MCI
 - 2.1 The AMR or JPA Coordinator or EMS Representative has the authority to increase the level of response without being on the scene.
3. The on duty shift supervisor or designee will make all notifications to on duty or on call management staff for the following agencies:
 - 3.1 PSC
 - 3.2 EMS Agency
 - 3.3 EMS Medical Director
 - 3.4 American Medical Response

Issue Date: August 1, 2004
Effective Date: August 1, 2004
Review Date: August 2006

- 3.5 Fire Mutual Aid Coordinator
- 3.6 OES Duty Officer
- 3.7 JPA
- 3.8 San Francisco Fire Department Medical Director

Issue Date: August 1, 2004
Effective Date: August 1, 2004
Review Date: August 2006