



Commission on Aging (CoA) - Executive Committee Meeting Notes

Monday, October 3, 2022 12:00-1:00pm

Meeting location: ZOOM Virtual Meeting

Executive Committee Members Present: Karen Coppock, Patty Clement, Monika Lee

Commissioners Present : Liz Taylor, Eileen Barsi, Joyce Porter, Irene Liana, Jeff Austin

Staff: Anna Sawamura and Suki Ho

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chairperson Coppock at 12:00pm.
2. Review and approve October 3rd Exec.Agenda	First Vice Chair Lee motioned to approve the agenda with edits. Second Vice Chair Clement seconded the motion. Motion passed.
3. Review and approve July Exec. Meeting minutes.	Second Vice Chair Clement motioned to approve the July minutes. Chairperson Coppock seconded the motion. Motion passed. The September meeting was held as an informational meeting as quorum was not established. Notes were taken and shared.
4. Review and approve October 17 th General Meeting agenda.	Chairperson Coppock motioned to approve the agenda. First Vice Chair Lee seconded the motion. Motion passed.
5. Review and approve September 12 th General Meeting minutes	Second Vice Chair Clement motioned to approve the minutes with edits. Chairperson Coppock seconded the motion. Motion passed.

<p>6. Discussion on Committee Work Plans</p>	<p>First Vice Chair Lee shared she attended the September MISO meeting to discuss potential areas of overlap between MISO and RAiC committees. Discussion took place and no overlap areas were identified.</p> <p>Discussion took place regarding universal basic income and what other cities/counties are piloting to provide additional income to its residents. This is an item MISO was pursuing with Senator Becker as he had mentioned this during a Master Plan for Aging event held by the Age Forward Coalition. But the Senator has put this on pause for now.</p> <p>Discussion took place regarding incorporating advocacy into each committees work plans. Request was made to review with Commissioners the role of CoA as an advisory body of the Board of Supervisors (BoS). Advocacy areas that are approved by the BoS are the areas CoA can advocate. Any other advocacy Commissioners would like to support must be done as individuals and not as a Commissioner of the CoA.</p>
<p>7. Review Committee Notes</p>	<p>Committee notes were reviewed. Thanks to Commissioner Uhl who has agreed to being Chair of the Transportation and Aging in Community Committee. RAiC is continuing to identify tabling opportunities and will be at the November Senior Showcase in Foster City.</p> <p>Request was made to share process for Commissioners to follow when resigning and joining committees. Also a request was made to provide a committee list.</p>

8. New Commissioner Recruitments	<p>Committee members requested Anna contact the Board of Supervisors to request opening the recruitment process for new Commissioners in preparation for the departure of two Commissioners who will be terming out in June 2023.</p> <p>Request was also made to offer the two current vacancies to the candidates who were selected as potential Commissioners during the last recruitment.</p>
9. Mentor Assignments	<p>Reviewed revised mentor/mentee guidelines. Discussion took place. Length of assignment was reviewed. Revisions were made and Anna will send out to Commissioners with request for volunteers to become mentors. Those interested will be brought to the next meeting for review.</p>
10. Nomination Ad Hoc Committee	<p>Chairperson Coppock will request volunteers to join a nomination ad hoc committee to develop a slate of officers for 2023. The slate will be presented at the November General meeting where elections will be held. The new executive officers term will begin January 2023.</p>
11. Announcements	<p>No announcements were made.</p>
12. Adjourn	<p>Chairperson Coppock motioned to adjourn. Second Vice Chair Clement seconded the motion Meeting adjourned at 1:02 pm</p>

NEXT CoA EXECUTIVE MEETING: November 7,2022

NEXT CoA GENERAL MEETING: October 17, 2022



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