



COMMISSION ON DISABILITIES

MINUTES – 1/23/2025

Commission on Disabilities (CoD) General Meeting

Meeting Date: Thursday, January 23, 2025, 3:00 – 5:00 PM

Location: 455 County Center, Room COB 101, Redwood City, CA

Public Attendance Link to join Zoom Meeting: <https://smcgov.zoom.us/j/93345055035>

Join by dial-in: +1 669 900 6833 US (San Jose)

Meeting ID: 933 4505 5035

Item No.	Item Description	Person(s) Responsible	Item Allotted Time
1.	<u>Review and Approval of Minutes and Agenda:</u> <ul style="list-style-type: none">Members Present: Robert Hall, Syroun Sanossian, Florence Wong, Evan Milburn, Gurpreet Padam, Angela Piazza, Lisa WeinerAbsent: Tim PontiExcused: Tryn MillerStaff: Andrew Eng, Anna SawamuraPublic: Julie Stamm, Michael Donovan, Maya Escudero, Michelle YoshimineMotion to approve December minutes by Commissioner Hall, second by Commissioner MilburnApproved with abstentions from Commissioners Padam and SanossianMotion to approve agenda by Commissioner Padam, second by Commissioner PiazzaUnanimously approved	Florence Wong, CoD President Andrew Eng, CoD staff liaison	5 min
2.	<u>Meeting Etiquette Reminders</u> <ul style="list-style-type: none">Andrew Eng provided reminders to attendees on parliamentary procedures, and meeting standing rules.	Andrew Eng	1 min
3.	<u>Public Comments:</u> <ul style="list-style-type: none">Doug Kunze provided update on Red Cross operations in Southern CaliforniaGabriela Solval provided an update on the upcoming statewide trainings and programsBen McMullan provided leadership updates on CID leadership, including Ligia now being the permanent EDAnise Escobedo introduced herself as the new Program Manager at CID	Florence Wong	5 min

	<ul style="list-style-type: none"> • Connie Franco is the new staff liaison from Supervisor Gauthier and introduced herself • Commissioner Milburn recognized today as Ed Roberts Day 		
4.	<u>President's Report</u> <ul style="list-style-type: none"> • Welcoming of new Commissioners <ul style="list-style-type: none"> ○ President Wong asked the new commissioners to introduce themselves to the rest of the CoD • Waymo quarterly advisory meeting volunteer needed <ul style="list-style-type: none"> ○ President Wong discussed the Waymo expansion into the County, and requested volunteers to attend advisory meetings <ul style="list-style-type: none"> ▪ Possible volunteers to attend meeting: <ul style="list-style-type: none"> • Matthew Cadigan Hearn • Lisa Weiner • Syroun Sanossian • Evan Milburn 	Florence Wong	10 min
5.	<u>Staff Report:</u> <ul style="list-style-type: none"> • Anna Sawamura, Health Services Manager, Aging and Adult Services <ul style="list-style-type: none"> ○ Anna mentioned that President Wong presented the CoD work plan at the Aging and Adult Services all staff meeting • Andrew Eng, CoD Staff Liaison <ul style="list-style-type: none"> ○ Andrew provided an update on the status of new commissioner appointments and the by-laws ○ Both are currently in progress 	AAS Staff	15 min
6.	<u>Commissioner Orientation and Brown Act Referresher</u> <ul style="list-style-type: none"> • Speakers: <ul style="list-style-type: none"> ○ Jan Ellard, County Attorney's Office <ul style="list-style-type: none"> ▪ Topic: Brown Act ▪ Jan provided a PowerPoint presentation on the background of the Brown Act, and the various requirements related to the Commission's business. ○ Andrew Eng, Staff Liaison to the CoD <ul style="list-style-type: none"> ▪ Brown Act quiz <ul style="list-style-type: none"> • Commissioners were quizzed on their understanding of the Brown Act. ▪ Commission By-Laws overview <ul style="list-style-type: none"> • By-laws mainly cover the purpose of the CoD, responsibilities of members, the various committees, how we recruit, officer roles (President and two VPs), elections, how we run meetings, etc. 		45 min

	<ul style="list-style-type: none"> ▪ Meeting Standing Rules <ul style="list-style-type: none"> • Reviewed standing rules for all Commission Meetings, such as etiquette, and attendance requirements. ▪ Rosenberg's Rules of Order <ul style="list-style-type: none"> • Brief overview of Rosenberg's rules was provided. ▪ Statement of Commitment <ul style="list-style-type: none"> • Statement was reviewed with Commissioners to emphasize expectations or participation and CoD purpose, mission and vision. ▪ Summary of Orientation Materials <ul style="list-style-type: none"> • Brief summary was given of the remaining orientation materials provided to new commissioners. 		
7.	<p><u>CoD Committee Reports:</u></p> <ul style="list-style-type: none"> • Executive Committee – Florence Wong, President <ul style="list-style-type: none"> ○ Commissioner Steven Van has resigned for personal reasons, and was thanked for his service. • Special Events Committee – Angela Piazza, Chair <ul style="list-style-type: none"> ○ Inclusion Festival will be in July on either 23rd or 30th ○ The hope is to have it at the County Center campus • ADA Compliance Committee – Matthew Cadigan Hearn, Chair <ul style="list-style-type: none"> ○ Youth Services Center site visit – Monday, January 27th from 10:30-11:30AM ○ Matthew discussed current projects, Bright Horizons Child Care Program, Elysian, Canyon Oaks, Youth Service Center, North Fair Oaks Library, El Granada sidewalk program, and adult changing stations at County facilities ○ Next meeting will be February 4th at 455 County Center • Legislation, Advocacy and Outreach Committee – Evan Milburn, Chair <ul style="list-style-type: none"> ○ Cooling Center letter update <ul style="list-style-type: none"> ▪ Commissioner Weiner discussed the need for expanded cooling center services throughout the County of San Mateo. ▪ Executive Committee will be reviewing the letter next. ○ Disability Etiquette ad-hoc update <ul style="list-style-type: none"> ▪ No updates, but Commissioners Evan, Hall and Cadigan Hearn will be part of the ad-hoc. • Accessible Transportation Committee – Timothy Ponti and Matthew Cadigan Hearn, Chairs <ul style="list-style-type: none"> ○ Town Hall was a success and had plenty of attendance. ○ Met earlier this month to finalize plans for the Town Hall. 	Chairs	3 minutes per chair

8.	<u>Agenda Items for Next Commission Meeting</u> <ul style="list-style-type: none"> February General Meeting will feature a speaker panel for accessible transportation options in the County. 	All	2 min
9.	<u>Final Comments</u> <ul style="list-style-type: none"> None 	All	5 min
10.	<u>Adjournment:</u> <ul style="list-style-type: none"> Motion by Commissioner Cadigan Hearn Second by Commissioner Hall Adjourned at 4:30PM Next Meeting Date: Thursday, February 27, 2025 Location: 455 County Center, Room 101, Redwood City, CA 94063 	All	

Aging and Adult Services Division

Lee Pullen, Director

Board of Supervisors: David Canepa • Jackie Speier • Noelia Corzo • Ray Mueller • Lisa Gauthier

2000 Alameda de las Pulgas • San Mateo, CA 94403 • **PHONE** 650.573.2700 • Dial 711 California Relay • **FAX** 650.372.0729