



SAN MATEO COUNTY HEALTH  
**AGING & ADULT  
SERVICES**

Lisa Mancini  
Director

Aging & Adult Services  
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San Mateo, CA 94403  
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Commission on Aging General Meeting Agenda  
Monday, September 13, 2021 9:00 – 11:00 a.m.  
Location: ZOOM Virtual Meeting

Join Zoom Meeting

<https://smcgov.zoom.us/j/96464200694?pwd=dVNnbndOQ1doYkNtakhZZjVjMmdoUT09>

Meeting ID: 964 6420 0694

Passcode: 108306

One tap mobile

+16699006833,,96464200694#,,,,\*108306# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 964 6420 0694

Passcode: 108306

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the regular meeting location of the Commission on Aging is no longer open for public meetings.

#### Public Participation

\* Written public comments may be emailed to [asawamura@smcgov.org](mailto:asawamura@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

\* Spoken public comments will also be accepted during the meeting through Microsoft Teams.

\* Please see instructions for written and spoken public comments at the end of this agenda.

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1. Call to Order (9:00 a.m.): Chairperson- Jean Hastie

Pledge of Allegiance

Roll Call – Anna Sawamura

Introduction of members of the public

2. Oral Communications: Members of the public may address the Commission regarding Aging issues and concerns. Two minutes allotted for each presenter.

3. Approval of Today's Agenda: September 13, 2021
4. Approval of Minutes: July 12, 2021
5. Committee and Ad Hoc Committee Reports
  - Executive Committee
  - RAC (Resource Access Committee)
  - MISO (Middle Income Senior Opportunity) Committee
  - Transportation Committee

6. Member Reports

One minute per Commissioner for updates and announcements.

7. Staff Report:

- Lisa Mancini, Director, Aging and Adult Services
- Anna Sawamura, Staff to the CoA, AAS Program Services Manager

8. Stretch Break (10 Minutes)

9. Retreat Planning Session (10:00-11:00 am approximately)

10. Announcements

11. Adjourn

**Instructions for Public Comment During Videoconference Meetings**

During videoconference meetings of the Commission on Aging, members of the public may address the Commission members as follows:

**\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [asawamura@smcgov.org](mailto:asawamura@smcgov.org)
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Commission members and made publicly available on the Commission website along with the agenda. We cannot guarantee that e-mails received less than 24

hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

**\* Spoken Comments:**

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

The September 13th Commission on Aging General Meeting may be accessed through Zoom online: <https://smcgov.zoom.us/j/96464200694?pwd=dVNnbndOQ1doYkNtakhZZjViMmdoUT09>

The meeting may also be accessed via telephone by calling in: 1 669 900 6833, meeting Meeting ID: 964 6420 0694 Passcode: 108306

1. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak. If dialing in by phone, please identify yourself to the Commission.
2. When the staff liaison calls for the item on which you wish to speak, please wait until you are called upon to speak. Staff will unmute speakers in turn.
3. When called, please limit your remarks to the time limit allotted.



**Commission on Aging**

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**Phone** (650) 573-3900 • **Fax** (650) 837-9713 • **CA Relay** 711 • **Website** <http://smchealth.org/CoA>  
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