



SAN MATEO COUNTY HEALTH
AGING & ADULT SERVICES

Commission on Aging (CoA) - Executive Committee Meeting Notes

Monday, February 5, 2024 12:00-1:00pm

Meeting location: 2000 Alameda de las Pulgas Room 209, San Mateo CA 94403

Executive Committee Members Present: Monika Lee, Joyce Porter, Irene Liana

Staff: Anna Sawamura and Suki Ho

Discussion Items	Notes / Discussion / Next Steps
1. Call to order	Meeting was called to order by Chairperson Lee at 12:00pm.
2. Public Comment	No public in attendance
3. Review and approve February 5th Exec. Agenda	Commissioner Porter motioned to approve the agenda with edits. Commissioner Liana seconded the motion. Motion passed.
4. Review and approve January 2nd Exec. Meeting minutes.	Commissioner Porter motioned to approve. the November minutes with edits. Chairperson Lee seconded the motion. Motion passed.
5. Review and approve February 12th General Meeting agenda.	Commissioner Porter motioned to approve the agenda with edits. Commissioner Liana seconded the motion. Motion passed.
6. Review January 8 th General Informational Meeting Notes	Notes were reviewed.
7. Review Committee Notes	<u>Resource Access and Inclusion Committee (RAIC)</u> Chairperson Lee is out of the country from mid-June to early July. She will ask for a committee member to Chair the meeting in her absence.

	<p>Chairperson Lee thanked Commissioner Porter for her continued leadership in coordinating tabling opportunities.</p> <p>Chairperson Lee requested an update on the status of the new version of the Help@Home guides. Anna reported the goal is still to have the guides printed and ready for use by end of February.</p> <p><u>Transportation and Aging in Community (TAIC) Committee</u> Commissioner Porter requested clarification on if the survey information shared at the meeting was for City or County of San Mateo. It was clarified that it was for the City of San Mateo.</p> <p><u>Middle Income Senior Opportunity (MISO) Committee</u> Chairperson Lee attended the January meeting and they did not have quorum, Sandra Lang made an effort to attend. Committee Chair Austin was unable to attend due to a family emergency.</p> <p>After the meeting, Chairperson Lee and Anna received notification from Commissioner Austin that he is resigning from the Commission for personal reasons. Anna will notify the Board of Supervisors regarding the resignation and request the vacancy be filled as soon as possible with applicants who were interviewed and selected to be on a list for future appointments.</p> <p>MISO will not be meeting next month. Committee members will be notified.</p> <p>Time to look at restructuring.</p>
<p>8. Strategy Session</p>	<p>Members discussed the need to schedule another session. The plan is to tentatively schedule a session for May.</p>

9. Presentations/Speakers	The presentation schedule is set through May.
10. Review Board of Supervisors agendas	<p>Members requested Kevin Joyner from Supervisor Canepa's office provide information on any older adult items placed on the agenda be shared with CoA at their monthly meetings.</p> <p>Anna reported that the Board agendas are posted 72 hours prior to meetings so the timing may not allow for notification prior to meetings but the request will be made.</p>
11. New Business	Commissioner Giannini requested the Executive Committee review the issue of a 30% increase in fees for garbage disposal. After discussion the Committee members agreed this is not a county wide issue and is not focused on older adults although it will have an impact. She will be encouraged to bring this up as an individual issue.
12. Announcements	Member requested new pictures be taken once new Commissioners are sworn in to update the CoA Brochure.
13. Adjourn	Meeting adjourned at 1:04 pm by Chairperson Lee.

NEXT CoA EXECUTIVE MEETING: March 4, 2024

NEXT CoA GENERAL MEETING: February 12, 2024



Commission on Aging

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